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*Ridge Church*

# New Durham | New Hampshire *Annual Report*

*For the Year Ended December 31, 2007*



# New Durham | New Hampshire

## *Town Voting*

When: Tuesday, March 11, 2007

Time: 10:00 A.M. to 7:00 P.M.

Place: New Durham Elementary School Gymnasium

Voting only by Official Ballot for the election of Town Officers and all other articles requiring vote by official ballot. Polls will open at 10:00 A.M. and close at 7:00 P.M. This is the only opportunity to vote on official ballot questions. After the polls close at 7:00 P.M., the ballots will be counted and the results announced appropriately.

## *Town Meeting*

When: Wednesday, March 12, 2007

Time: 7:00 P.M.

Place: New Durham Elementary School Gymnasium

The remaining articles will be presented, discussed and acted upon beginning at 7:00 P.M. By law, Bond Articles must be presented at the beginning of the deliberative session of Town Meeting. Voting on bond articles is by ballot and the ballot boxes remain open for one hour.

ANNUAL REPORT  
of the  
Town of New Durham  
New Hampshire



Year Ending December 31, 2007



Cover Photograph Courtesy of Bonnie Dodge: First Free-will Baptist Church

*Photograph depicts original church located on Ridge Road Top in New Durham of the new religious denomination called the “Free-will Baptists” and was founded shortly after the town was incorporated in 1762 by Reverend Benjamin Randall. The Free-will Baptists later became known as Free Baptists and built their new church off Depot Road.*

Photograph of the Town Hall located at the corners of Depot Street and Main Street ~ Courtesy of Bonnie Dodge.  
*The Town Hall celebrates its Centennial Birthday in 2008.*



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## Inside Front Cover

Town Voting Notice
Town Meeting Notice
Book Cover Description Narrative

## Inside Back Cover

Exemptions & Credits Note
Current Use Taxation Note
Voting Registration Note
Dog Licensing Note



# ABOUT NEW DURHAM

## *Incorporated: 1762*

### Origin:

First known as “Cochecho Township”, a group of settlers from Durham petitioned the Masonian Proprietors in May of 1749 for a 45 square mile grant of land north of Rochester. In the spring of 1750, the land was surveyed and a plan (map) of numbered lots was drawn up and lots auctioned off. The terms of the settlement were:

“There should be forty families settled within five years after peace was proclaimed between the English, French and Indians. Each lot owner was to build a house at least 16 square feet and each family should have three acres cleared within six years and a sawmill within five. “

It is not known exactly how many people came in the years between 1750 and 1762. The residents put in a request to the Royal Governor, Benning Wentworth, for recognition in the form of a charter, which would authorize them to have a town government of their own. King Charles III granted the charter and the town was officially born in this wild, wooded land. New Durham is very fortunate to still hold its original Town Charter, only one of a very few known to still exist in the state.

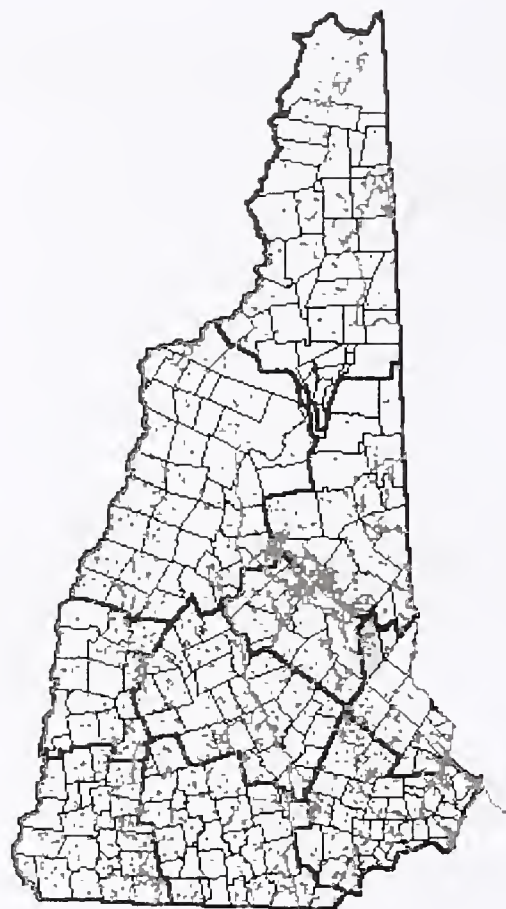
And such was the beginning of “New Durham .....

Taken from excerpts “New Durham Historical Material” by Eloise Bickford and “Origin of the Name”



# NEW DURHAM PROFILES

## New Durham, NH



### Community Contact

Town of New Durham  
April Whittaker, Town Administrator  
4 Main Street, PO Box 207  
New Durham, NH 03855

Telephone  
Fax  
E-mail  
Web Site

(603) 859-2091  
(603) 859-6644  
ndadmin@worldpath.net  
www.newdurhamnh.us

### Municipal Office Hours

Monday through Friday, 9 am - 4 pm, and Saturday,  
9 am - 12 noon

County  
Labor Market Area  
Tourism Region  
Planning Commission  
Regional Development

Strafford  
Rochester-Dover NH-ME Metro-NECTA, NH Portion  
Lakes  
Strafford Regional  
Wentworth Economic Development Corp.

### Election Districts

US Congress  
Executive Council  
State Senate  
State Representative

District 1  
District 2  
District 4  
Strafford County District 3

**Incorporated:** 1762

**Origin:** Granted in 1749 as Cocheco, New Durham was first settled almost entirely by colonists from Durham, New Hampshire. Colonel Thomas Tash, who had fought in England's Seven Years War against France and was granted land in reward for his service, was appointed proprietor's clerk and called the first town meeting. The town was incorporated as New Durham in 1762. An early minister in the town, Reverend Benjamin Randall, founded a new religious denomination called the "Free-Will Baptists," later known as Free Baptists.

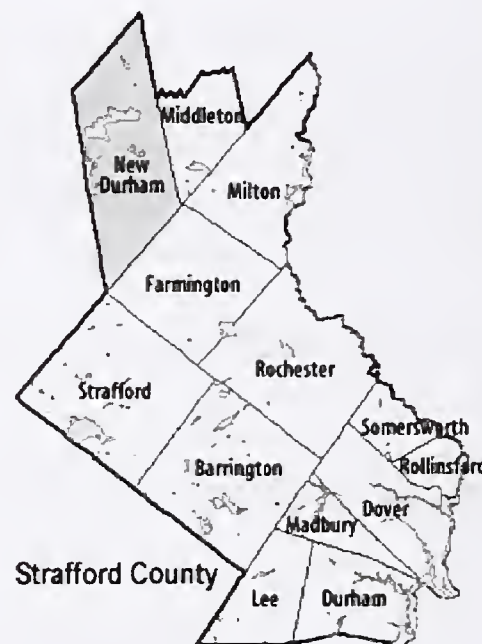
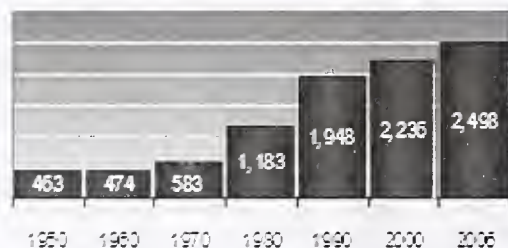
**Villages and Place Names:** Copplecrown Village District

**Population, Year of the First Census Taken:** 554 residents in 1790

**Population Trends:** Population change for New Durham totaled 1,773 over 50 years, from 463 in 1950 to 2,236 in 2000. The largest decennial percent change was a

103 percent increase between 1970 and 1980, followed by a 65 percent increase between 1980 and 1990.

The 2006 Census estimate for New Durham was 2,498 residents, which ranked 119th among New Hampshire's incorporated cities and towns.



**Population Density, 2006:** 60.4 persons per square mile of land area. New Durham contains 41.4 square miles of land area and 2.4 square miles of inland water area.

Economic & Labor Market Information Bureau, NH Employment Security, 2007. Community Response Received 09/07/07

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.



# NEW DURHAM PROFILES

## MUNICIPAL SERVICES

Type of Government	Selectmen
Budget: Municipal Appropriations, 2006	\$3,031,929
Budget: School Appropriations, 2006	\$32,424,180
Zoning Ordinance	1971/03
Master Plan	2006
Capital Improvement Plan	Yes
Industrial Plans Reviewed By	Regional Planning Comm.

### Boards and Commissions

Elected:	Selectmen; Library; Cemetery; Trust Funds; Planning
Appointed:	Zoning; Conservation; Budget; Parks & Recreation

Public Library      **New Durham Public**

## EMERGENCY SERVICES

Police Department	Full-time
Fire Department	Volunteer
Town Fire Insurance Rating	9/10
Emergency Medical Service	Volunteer
Nearest Hospital(s)	Distance    Staffed Beds
<b>Frisbie Memorial, Rochester</b>	<b>15 miles      112</b>

## UTILITIES

Electric Supplier	PSNH; NH Electric Coop
Natural Gas Supplier	None
Water Supplier	Private wells
Sanitation	Private septic
Municipal Wastewater Treatment Plant	No
Solid Waste Disposal	
Curbside Trash Pickup	Private
Pay-As-You-Throw Program	No
Recycling Program	Mandatory
Telephone Company	Verizon; Union
Cellular Telephone Access	Yes
Cable Television Access	Yes
Public Access Television Station	Yes
High Speed Internet Service:	Business      Yes
	Residential      Yes

## PROPERTY TAXES (NH Dept. of Revenue Administration)

2006 Total Tax Rate (per \$1000 of value)	\$16.86
2006 Equalization Ratio	88.6
2006 Full Value Tax Rate (per \$1000 of value)	\$14.89
2006 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	96.6%
Commercial Land and Buildings	2.7%
Public Utilities, Current Use, and Other	0.8%

## HOUSING SUPPLY (NH Office of Energy and Planning)

2006 Total Housing Units	1,572
2006 Single-Family Units	1,425
Residential Permits, Net Change of Units	25
2006 Multi-Family Units	29
Residential Permits, Net Change of Units	0
2006 Manufactured Housing Units	118

## DEMOGRAPHICS

(US Census Bureau)

Total Population	Community	County
2006	2,498	119,990
2000	2,236	112,676
1990	1,948	104,348
1980	1,183	85,324
1970	583	70,431

### Census 2000 Demographics

Population by Gender	
Male	1,151
Female	1,069

### Population by Age Group

Under age 5	145
Age 5 to 19	501
Age 20 to 34	324
Age 35 to 54	810
Age 55 to 64	202
Age 65 and over	238
Median Age	38.1 years

### Educational Attainment, population 25 years and over

High school graduate or higher	90.0%
Bachelor's degree or higher	24.9%

## ANNUAL INCOME, 1999

(US Census Bureau)

Per capita income	\$22,139
Median 4-person family income	\$52,941
Median household income	\$52,270

### Median Earnings, full-time, year-round workers

Male	\$35,574
Female	\$28,092

Families below the poverty level      3.7%

## LABOR FORCE

(NHES - ELMI)

Annual Average	1996	2006
Civilian labor force	1,201	1,413
Employed	1,144	1,364
Unemployed	57	49
Unemployment rate	4.7%	3.5%

## EMPLOYMENT & WAGES

(NHES - ELMI)

Annual Average Covered Employment	1996	2006
Goods Producing Industries		
Average Employment	22	34
Average Weekly Wage	\$422	\$542
Service Providing Industries		
Average Employment	113	213
Average Weekly Wage	\$388	\$620
Total Private Industry		
Average Employment	135	247
Average Weekly Wage	\$393	\$609
Government (Federal, State, and Local)		
Average Employment	43	85
Average Weekly Wage	\$352	\$610
Total, Private Industry plus Government		
Average Employment	178	332
Average Weekly Wage	\$383	\$609

n = indicates that data does not meet disclosure standards

# NEW DURHAM PROFILES

## EDUCATION AND CHILD CARE

Schools students attend: **Grades K-12 are part of Governor Wentworth Regional (Brookfield, Effingham, New Durham, Ossipee, Tuftonboro, Wolfeboro)** District: **SAU 49**

Career Technology Center(s): **Region 9 Vocational Technical Center, Wolfeboro** Region: **09**

Educational Facilities	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	1			
Grade Levels	K 1-6			
Total Enrollment	194			

NH Licensed Child Care Facilities, 2007: Total Facilities: 3 Total Capacity: 54

Nearest Community/Technical College: **Laconia**

Nearest Colleges or Universities: **McIntosh; University of NH**

## LARGEST BUSINESSES

	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Powerspan	Computer boards	50	1979
Johnson's Dairy Bar	Restaurant	50+	2005
Town of New Durham	Municipal services	30	
New Durham School	Education	19	
State of New Hampshire	Fish hatchery	12	
Sporto's	Restaurant, inn	6	1999

## TRANSPORTATION (distances estimated from city/town hall)

Road Access US Routes  
State Routes 11

Nearest Interstate, Exit **Spaulding Tpk., Exit 17; I-93, Exit 15**  
Distance 12 miles; 30 miles

Railroad No  
Public Transportation No

Nearest Public Use Airport, General Aviation  
**Skyhaven, Rochester** Runway 4,001 ft. asphalt  
Lighted? Yes Navigation Aids? Yes

Nearest Airport with Scheduled Service  
**Pease International** Distance 33 miles  
Number of Passenger Airlines Serving Airport 2

Driving distance to select cities:

Manchester, NH	40 miles
Portland, Maine	65 miles
Boston, Mass.	88 miles
New York City, NY	299 miles
Montreal, Quebec	258 miles

## COMMUTING TO WORK

(US Census Bureau)

Workers 16 years and over

Drove alone, car/truck/van	82.8%
Carpooled, car/truck/van	10.7%
Public transportation	0.0%
Walked	1.5%
Other means	1.2%
Worked at home	3.8%

Mean Travel Time to Work 35.9 minutes

Percent of Working Residents:

Working in community of residence	16%
Commuting to another NH community	76%
Commuting out-of-state	8%

## RECREATION, ATTRACTIONS, AND EVENTS

X Municipal Parks  
YMCA/YWCA  
Boys Club/Girls Club

X Golf Courses  
Swimming: Indoor Facility

X Swimming: Outdoor Facility  
Tennis Courts: Indoor Facility  
Tennis Courts: Outdoor Facility  
Ice Skating Rink: Indoor Facility  
Bowling Facilities  
Museums  
Cinemas  
Performing Arts Facilities

X Tourist Attractions  
X Youth Organizations (i.e., Scouts, 4-H)  
X Youth Sports: Baseball  
X Youth Sports: Soccer  
Youth Sports: Football  
X Youth Sports: Basketball  
Youth Sports: Hockey

X Campgrounds  
X Fishing/Hunting  
X Boating/Marinas  
X Snowmobile Trails  
X Bicycle Trails  
X Cross Country Skiing  
X Beach or Waterfront Recreation Area  
Overnight or Day Camps

Nearest Ski Area(s): **Gunstock**

Other:



## CITIZEN OF THE YEAR



*Photograph courtesy of Fosters Daily Democrat*

### CITIZEN OF THE YEAR AWARD

Photo depicts Citizen of the Year recipient Catherine E. Orlowicz receiving award from Rod Doherty, New Durham Resident and Editor of Fosters Daily Democrat. The “Citizen of the Year” Award is a private citizen initiative with a nomination panel composed of past recipients.

## IN MEMORIAM



Mark D. Jarvis

April 6, 1951 – September 3, 2007

### New Durham Fire Department

Firefighter: 1978 ~ 1980

Firefighter: Advanced First Aid: 1980-1990

Firefighter/Emergency Medical Services:

1990-May 1996

Firefighter/Emergency Medical Technician

February 1997-October 2006

Fire Department Membership Committee:

1998-October 2007

### Parks and Recreation Committee: 1979 – 1997

Chairman: 1995-1996

Major Achievements:

New Ball Fields - 1989

New Durham Town Beach - Opened 1995

Elmer Smith Recreational Area - Continuous upgrading and enlargement

### Budget Committee: 1997 – 2007

Chairman: 2003-2007

New Durham Citizen of the Year: 2004



Frank Parsons

December 23, 1929 ~ February 2nd, 2007

Mr. Parsons was a past employee of the Town and worked for the Highway Department for 20 years.



# NEW DURHAM LEGISLATORS

## **Representatives**

### District 03

Larry Brown                      1362 White Mountain Highway, Milton NH 03851-4451

Rachel B Burke                  563 Main Street, Apartment 2, Farmington, NH 03835-1420

James E. Cyr                    154 Parker Mountain Road, Strafford, NH 03884-6376

Marlene DeChane              PO Box 123, Barrington, NH 03825-0123

Kay Oppenheimer              88 Province Road, Strafford, NH 03884-6637

Robert J Perry 88 Evans Mountain Road, Strafford NH 03884-6507

Robert A Srnec                68 Sam Plummer Road, Milton NH 03851-4549

Dennis P Vachon               PO Box 328, Northwood, NH 03261-0328

## **Senate**

### District 04

Kathleen G Sgambati 25 Pine Street, Tilton, NH 03276

# TOWN OFFICERS AND OFFICIALS

As of December 31, 2007

## Term Expires

**Selectmen:** Ronald W. Gehl, Chairman.....2008  
Peter C. Rhoades.....2009  
David A. Bickford.....2010

**Town Administrator:** April Whittaker

**Auditors:** Plodzik & Sanderson, P.N.

**Assessor:** Robert A. Estey  
Vickie Blackden, Assessing Clerk  
Laura Zuzgo, Assistant

**Animal Control Officer:** Leon Smith

### Boodey House Committee:

Catherine Orlowicz, Chairman	Mark Foynes
Cheryl E. Cullimore, Vice Chairman	Diane Thayer, Resigned
Carlton Woods	Ann Brady
Katie Woods	Jessie Box - Resigned

### Budget Committee:

Cecile Chase, Chairman	2008	M. Dean Stimpson	2009
Ann Brady	2008	Lois Parker	2008
David Curry	2010	Virginia Skinner, CCVD Representative	
Catherine Orlowicz	2009	Ronald W. Gehl, Selectmen's Representative	

### Building Inspector/ Code Enforcement

David T. Lindberg  
Richard Grondin, Assistant  
Daniel J. Nebesky, Assistant

### Capital Improvement Plan Committee

Christopher LaPierre.....2008  
Padraic McHale – Resigned.....2008  
David A. Bickford, Selectmen's Representative  
David Curry, Budget Committee Representative  
Robert Craycraft, Planning Board Representative

### John C. Shirley Cemetery Trustees:

Michael Clarke.....2009  
Michele Kendrick.....2008  
Tom Mason..... 2008  
Mark Fuller, Sexton

### Conservation Commission

Dennis Gagne, Chairman	.....2009	Alternate ...	Vacancy
Charles Berube	.....2010	Alternate ...	Vacancy
William J. Malay, Alternate	.....2009	Susan Randall, Alt. Resigned	2009
Robert Craycraft, Alternate	.....2010	David Bickford, Selectmen's Rep.	
Michelle Craycraft	.....2008		
Donna Swett, Resigned	..... 2008		

### Copple Crown Village District

Christopher LaPierre, Chair.....2010  
Michael French, Commissioner.....2009  
Virginia Skinner, Commissioner.....2008  
William Buttermark, Moderator  
Toni McKenna, Clerk  
Cynthia White, Secretary/Treasurer



# TOWN OFFICERS AND OFFICIALS

As of December 31, 2007

**Emergency Management:** Jason Lamontagne, Director.....2008

**Equipment Mechanic:** David Valladares

**Ethics Policy Committee:** Cecile Chase, Chairman  
Diane Booth, Secretary – Alternate  
Sheri Joy  
Ronald Malone  
Katie Woods

**Financial Assistant:** Vickie Blackden

**Fire Department:**

Brinley "Rod" Nelson, Interim Fire Chief	David Brulotte
Russell Sample, Assistant Chief	Michael Clarke
Peter Varney, Deputy Chief	Michael Davenport, Jr.
Michael Davenport, Captain	Kurt Driscoll
Leon Smith, Captain	Sean Edeman
David Stuart, EMT Lieutenant	Michael Egeler
Kevin Ruel, Lieutenant	Helen Jenckes
Kevin Jenckes, Lieutenant	Clayton Randall
Thomas Swett, Lieutenant	Douglas Roberts
Mark Behr	Jonathan Roy
Megan Beaupre	Michael Sproul
Brandy Bolstridge	Donna Swett
	Michael Varney

**Fire Department:  
Junior Members**

Amanda Jenckes  
Brian Jenckes

**Fire Department:  
Explorer Post 16**

Scott Quigley	Alexandria Swett
Nichole Sproul	Katherine Swett

**Forest Fire Wardens:**

David Stuart, Forest Fire Warden  
Michael Davenport, Deputy  
Brinley "Rod" Nelson, Deputy  
Russell Sample, Deputy  
Leon Smith, Deputy  
Don Vachon, Deputy  
Peter Varney, Deputy

**Health Officer:**

James W. Grigg.....2008  
David T. Lindberg, Deputy.....2008

**Highway Department:**

Mark J. Fuller, Road Agent	Matthew C. Ingham, Heavy Equipment Operator
Michael R. Clarke, Supervisor Foreman	David A. Horne, Light Equipment Operator
Bruce C. Boles, Heavy Equipment Operator	Leon Smith, Light Equipment Operator
Don R. Vachon, Light Equipment Operator	Francine Bonfanti, Part-time Secretary

# TOWN OFFICERS AND OFFICIALS

As of December 31, 2007

## Inspector of Election

Barbara M. Dyer.....2008  
Stephanie MacKenzie.....2008  
Linda Snow.....2008  
Theresa Glidden.....2008  
Mary McHale, Alternate.....2008

## Land Conservation Committee:

Dennis Gagne, Co-Chairman  
William Malay, Co-Chairman  
Donna Swett  
Ronald Gehl, Selectmen's Representative

## Land Use Admin. Asst:

David Allen

## Library Director:

Max V. Crowe  
Cathy Allyn, Library Assistant  
Nancy Rodrique, Library Assistant

## Library Trustees:

Richard McCormack, Chairman.....2010  
Lee Lilljedahl.....2010  
Nancy Rhoades.....2008  
Sharon Malone.....2008  
Thomas Swett.....2009

## Meeting House Committee:

George Gale, Chairman                      Bob Craycraft  
Linscott "Skip" Fadden                      Mary McHale, Resigned  
Ernie Vachon  
Cathy Allyn

## Milfoil & Invasive Aquatic Weeds Committee:

Arthur W. Hoover, Chairman .....	2008	Susan Hoover .....	2008
Michael Downes .....	2008	Alan McQuiston .....	2008
Michelle Downes .....	2008	Cynthia Quimby .....	2008
Wayne Glidden .....	2008	Fred Quimby .....	2008

## Moderator:

James Fenske .....

## Northern Strafford County Health & Safety Council

Jason N. Lamontagne

## Overseer of Human Resources

April Whittaker  
Laura Zuzgo, Welfare Clerk

## Recreation Department:

Jessica Bailey, Director  
Laura McCarthy, Day Care Director  
Theresa Giles, Day Care Assistant

## Parks & Recreation Commission:

Sheri Joy, President .....	2010	Nancy Baver, Commissioner .....	2010
Bonnie Dodge, Vice Pres. – Resigned	2010	Lucinda Erwin, Commissioner .....	2009
Marcia Berry, Treasurer .....	2008	Paula Gehl, Commissioner .....	2008
		Dwight Jones , Commissioner .....	2009



# TOWN OFFICERS AND OFFICIALS

As of December 31, 2007

## Planning Board:

Catherine Orlowicz, Chair .....2010  
Robert Craycraft, Vice Chair .....2008  
Donald Voltz ..... 2008  
Paul Raslavicus - Appointed .....2008

Robert Duane Armstrong – Resigned ..2008  
Christopher LaPierre, Alternate ... 2008  
George Gale, Alternate .....2008  
Padraic McHale, Alternate .....2010  
Paul Gelinas, Jr. Alt. Resigned .....2010  
Alternate - Vacancy  
Peter Rhoades, Ex-Officio  
Ronald Gehl, Alternate Ex Officio

## Police Department:

Shawn C. Bernier, Chief  
James C. Hathcock, Sergeant  
Reginald Meatty, Detective  
Karl Koch, Patrolman, Resigned

Jason N. Lamontagne, Patrolman  
Toby M Perry, Part-Time Patrolman  
Andrew S. Hall, Part-Time Patrolman  
Kathryn B. Woods, Executive Assistant

## Strafford Regional Planning Commission:

David Allen

## S.R.P.C.M.P.O.T.A.C.

Michael Clark  
Mark Fuller

## Rural District Visiting Nurse Association:

Patrick Lanzetta.....2010

## Supervisors of the Checklist

Cheryl E. Cullimore ..... 2012  
Susan E. Hoover .....2008  
Aline Goss .....2010

## Town Clerk:

Carole Ingham .....2010  
Stephanie MacKenzie, Deputy

## Town Historian

Catherine Orlowicz .....2014  
Cheryl Cullimore, Associate .....2014

## Tax Collector:

Carole Ingham .....2010  
Stephanie MacKenzie, Deputy

## Treasurer:

Janet Thorell..... 2009  
Cecile Chase, Dep. ....2008

## Trustee of Trust Funds:

Theresa Jarvis ..... 2010  
David Allyn.....2009  
Catherine Orlowicz ..... 2008

## Zoning Board of Adjustment:

Theresa Jarvis, Chairman .....2009  
Lawrence Prelli, Vice Chairman .....2008  
Bill McGrew .....2008  
Michael L. Hoffman .....2010  
Vacancy

Wendy Anderson, Alternate .....2010  
Helen Wellman, Alternate .....2010  
Alternate - Vacancy  
Alternate - Vacancy  
Alternate – Vacancy

\* **Strafford Regional Planning Commission Metropolitan Planning Organization Technical Advisory Committee:**

# MEETING CALENDAR

## BOARD OF SELECTMEN

The first and third Mondays of the month at the New Durham Town Library unless otherwise noticed.

## BOODEY HOUSE

The fourth Thursday of the month

## CONSERVATION COMMISSION

The last Tuesday of every month at 7:00 PM at the New Durham Town Hall.

## LIBRARY TRUSTEES

The first Tuesday of every month at 6:30 PM at the New Durham Town Library unless otherwise posted

## PARKS & RECREATION COMMISSION

The first Tuesday of every month at 7:00 PM at the New Durham Elementary School, unless otherwise posted.

## PLANNING BOARD

The first Tuesday of every month at the New Durham Town Library 7:00 PM.  
The third Tuesday of every month at the New Durham Town Hall 7:00 PM, unless otherwise posted

## ZONING BOARD OF ADJUSTMENT

The second Wednesday of every month at 7:00 PM at the New Durham Town Library, should an application be received.  
(Check with the Town Hall for scheduled hearings)



# BOARD OF SELECTMEN'S ANNUAL REPORT

After what seemed like an extremely busy 2006 in town government, 2007 once again saw many challenges for the Board of Selectmen to address, along with significant progress in the areas of financial planning, town facilities and policy. Despite the downturn in the real estate market, issues related to land use and growth continue to dominate many of our meetings, and have a bearing on almost every decision being made. We continue to strive to help maintain our town's character and economic stability while adapting to the inevitable changes that come with this growth.

## **Floods, a Dam Breach and Other Woes**

For the second year in a row, historic flooding struck the town. Melting April snow pack along with severe rains conspired to create one heck of a problem during the Patriot's Day storm, but once again our highway crew rose to the challenge. Road Agent Mark Fuller and staff, along with fire and police crews, deserve everyone's thanks in bringing this difficult situation under control quickly through their "round-the-clock" effort. Probably the largest and most time-consuming challenge selectmen faced this year was the response to the deterioration of March's Pond Dam. Engineering and planning had been underway for the past three years to rehabilitate this 120-year-old dam with the understanding that outside funding could be obtained to assist in this project. After a small leak in the dam embankment was discovered in July, the town was ordered by the state Department of Environmental Services Dam Bureau to immediately lower the water level in the pond, to the disappointment of not only residents around the pond, but to all who value it as one of New Durham's most important natural resources. While we were able to put an interim solution in place that brought the water level back up a few feet, the town was disappointed to find that funding previously available from state and federal sources has been diverted to other programs as a consequence of the severe flooding of recent years in New Hampshire and nationally. Efforts directed toward engineering the needed repairs were complicated when we found that the Dam Bureau, to our dismay, had declared our 4-foot embankment to be a "High-Hazard" dam! After negotiations with Dam Bureau staff, the selectmen and the town's engineers prepared a rehabilitation plan for presentation to the voters at Town Meeting 2008,



*"Board of Selectmen ~ from Left to Right: Peter Rhoades, Ron Gehl, Chair, and David Bickford getting ready for business at their February 4, 2008 meeting."*



which we hope you will support as a reasonable solution to restore March's Pond and Chalk Pond.

### **A "Thank You" to Staff and Volunteers**

We extend our appreciation to department heads and staff who work diligently to keep town services running smoothly. Special thanks to our Fire Department, with more certified firefighters than at any time in recent memory, and whose EMS is providing paramedic-level Advanced Life Saving (ALS) capabilities. Town Hall staff has provided invaluable assistance while wading through ever more complex regulations and issues. We are also thankful for the many individuals who volunteer their time to the various Boards and Committees that oversee critical town functions – your dedication is most appreciated. New staff joining us in 2007 included Assistant Librarian Cathy Allyn, Highway Department jack-of-all-trades Leon Smith, Police Officer Chris Chesley and part-time Town Hall assistant Laura Zuzgo – welcome and thanks for a job well done!



*Photograph courtesy of Joan Martin*

### **Marchs Pond Dam**

### **Fiscal Matters**

One group's efforts have flown under the radar for much of the year, but will have a significant and positive long-term impact on the town. Our new Advisory Capital Improvements Planning (CIP) Committee, under the leadership of Paddy McHale, has worked with department heads to expand upon Town Administrator April Whittaker's 2006 efforts at further developing our comprehensive long-range plan for capital improvements for the town. We now have a "road map" for our larger equipment and facilities needs that will be reviewed and updated annually, helping to stabilize local tax rates by laying out a savings plan for these larger purchases. Another significant accomplishment during the year was an overhaul of purchasing and other financial policies, which will ensure the greatest possible level of accountability to the taxpayers. Given the challenges provided by sharp rises in the prices of insurance, fuel and other commodities, along with the misfortunes of the New Hampshire Retirement System, it was a struggle this budget season to provide for adequate town services and undertake needed projects without placing an undue burden on property taxpayers. Yet we are proud to report that through many days of effort and compromise by selectmen, Budget Committee members, department heads and staff, we have arrived at budgets for 2008 that will result in a municipal tax rate increase of only about 5.5%. We'll continue to do our utmost to seek out other sources of revenue for town projects and operations, and be vigilant in getting



the most out of every taxpayer dollar.

### **Facilities and Operations**

We had some high-quality siding and painting work completed on the Town Hall in preparation for the building's 100-year anniversary in 2008; we hope you like the results. Other improvements were funded by grants and included the purchase of a generator for core emergency operations and additional insulation at our solid waste transfer station. On the operations side, we instituted a successful plastics recycling program, stepped up efforts to ensure safety at all town facilities and continued work on the modernization of our tax maps. The Board has also taken steps to tighten up on junkyard infractions through enforcement proceedings and policy changes – look for a new ordinance to be voted on in March.

The Board will continue to do its best to keep you informed about what's going on in town government. Look for our new, more user-friendly website to come online shortly. We'd love to have you join us at our meetings on the first and third Mondays of each month to provide your input, or feel free to contact any of us directly with your questions or concerns. We look forward to the honor of serving you in 2008.

Ron Gehl, Chairman

Peter Rhoades

David Bickford



# Town of New Durham New Hampshire



## Financial Reports

Year Ending December 31, 2007



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# REPORT OF THE AUDITORS



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of New Durham  
New Durham, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of New Durham as of and for the year ended December 31, 2006, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of New Durham as of December 31, 2006, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The budgetary comparison information is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The Town of New Durham has not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of New Durham's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Plodzik & Sanderson  
Professional Association*

February 7, 2008

# REPORT OF THE AUDITORS

**EXHIBIT C-1**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
**December 31, 2006**

	General	Expendable Trust	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 2,219,200	\$ 573,152	\$ 201,429	\$ 2,993,781
Receivables, net of allowances for uncollectible:				
Taxes	580,527	-	-	580,527
Accounts	1,128	-	2,457	3,585
Intergovernmental	5,295	-	-	5,295
Interfund receivable	7,326	-	11,692	19,018
Prepaid items	6,166	-	-	6,166
Tax deceded property subject to resale	664	-	-	664
Total assets	<u>\$ 2,820,306</u>	<u>\$ 573,152</u>	<u>\$ 215,578</u>	<u>\$ 3,609,036</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts payable	\$ 41,913	\$ -	\$ 244	\$ 42,157
Accrued salaries and benefits	32,174	-	-	32,174
Intergovernmental payable	2,005,708	-	-	2,005,708
Interfund payable	11,692	-	7,326	19,018
Deferred revenue	8,010	-	405	8,415
Total liabilities	<u>2,099,497</u>	<u>-</u>	<u>7,975</u>	<u>2,107,472</u>
Fund balances:				
Reserved for encumbrances	142,161	-	-	142,161
Reserved for endowments	-	-	35,993	35,993
Reserved for special purposes	12,395	573,152	29,712	615,259
Reserved for tax deceded property	664	-	-	664
Unreserved, undesignated, reported in:				
General fund	565,589	-	-	565,589
Special revenue funds	-	-	141,030	141,030
Capital project fund	-	-	868	868
Total fund balances	<u>720,809</u>	<u>573,152</u>	<u>207,603</u>	<u>1,501,564</u>
Total liabilities and fund balances	<u>\$ 2,820,306</u>	<u>\$ 573,152</u>	<u>\$ 215,578</u>	<u>\$ 3,609,036</u>





# REPORT OF THE AUDITORS



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

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### ***INDEPENDENT AUDITOR'S COMMUNICATION OF CONTROL DEFICIENCIES AND OTHER MATTERS***

To the Members of the Board of Selectmen  
Town of New Durham  
New Durham, New Hampshire

In planning and reporting our audit of the financial statements of the Town of New Durham as of and for the fiscal year ended December 31, 2006, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of New Durham's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of New Durham's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of New Durham's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town of New Durham's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town of New Durham's financial statements that is more than inconsequential will not be prevented or detected by the Town of New Durham's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town of New Durham's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

We also want to discuss the following other issues:

#### **FOLLOW-UP TO PRIOR YEAR MANAGEMENT LETTER COMMENTS**

##### ***Investment Policy (Repeat Comment)***

In our review of the Town treasurer's and trustees' of trust fund records, it was noted that both the selectmen and the trustees had adopted investment policies. However, GASB Statement No. 40, *Deposit and Investment Risk Disclosures*, requires additional financial statement disclosures for the various types of risk that may affect a government's investments.

We again recommend that the board of selectmen and trustees of trust funds each review their investment policies to address credit risk, custodial credit risk, concentration of credit risk, interest rate risk and foreign currency risk.

##### ***Ambulance Billings (Repeat Comment)***

Again, we noted that no reconciliation is being performed between the ambulance run sheets and what is reported to the Ambulance Department from Comstar, an independent company that handles the billing for the Town. There is no way of verifying the accuracy of what is billed and what is received. It is again recommended that a monthly reconciliation be made between the run sheets and billings in order to verify the billing and the accuracy of reports.

# REPORT OF THE AUDITORS

*Town of New Durham*

*Independent Auditor's Communication of Control Deficiencies and Other Matters*

## *New Durham Public Library*

During the course of our prior year audit, we had noted the following conditions:

1. The checking account was not reconciled at year-end.
2. Debit card transactions were not being posted to the check register in a timely manner. This had the effect of misrepresenting the cash balance, which was likely overstated.

During our audit of the current year records, we noted that both of these issues were corrected. The checking account was being reconciled on a regular basis, and all debit card transactions were properly posted to the check register in a timely manner.

## *Capital Asset Accounting*

It was noted in the prior year that the Town had started a partial listing of capital assets acquired within the last several years, but it did not maintain a complete record of its capital assets as required by accounting principles generally accepted in the United States of America. During the current year, we noted that the Town completed its listing of capital assets and that listing now includes all of the capital assets as defined by the Town's capitalization policy.

This communication is intended solely for the information and use of management, the board of selectmen, others within the organization, and state and federal agencies, and is not intended to be and should not be used by anyone other than these specified parties.

*Plodzik & Sanderson  
Professional Association*

February 7, 2008

# COMPARATIVE STATEMENTS OF EXPENSES & REVENUES

Title	Appropriations W/Fema	Expenditure	Encumbrance	Unexpended	Overdraft
<b>General Government Operations</b>					
Executive Office	\$131,722	\$131,714		\$8	
Election/Town Clk.	\$41,793	\$38,191		\$3,602	
Financial Admin.	\$91,317	\$87,984		\$3,333	
Assessing	\$34,557	\$34,299		\$258	
Legal Expenses	\$22,500	\$23,202			(\$702)
Personnel Admin	\$424,578	\$447,980			(\$23,402)
Planning / ZBA	\$47,500	\$39,655	\$5,500	\$2,345	
Gen. Govt Bldgs.	\$49,067	\$55,326			(\$6,259)
Cemeteries	\$2,200	\$2,140		\$60	
Insurance	\$25,722	\$27,707			(\$1,985)
Other Government	\$11,100	\$10,412	\$2,000		
<b>Public Safety</b>					
Police	\$316,364	\$320,998			(\$4,634)
Fire	\$144,425	\$138,203		\$6,222	
Bldg. & Code Enf.	\$23,402	\$13,307		\$10,095	
Emer. Mgmt.	\$2,800	\$3,821			(\$1,021)
Other *	\$42,918	\$47,361			(\$4,443)
*Grant revenue received defrays the overage					
<b>Highways, Streets &amp; Sanitation</b>					
Public works	\$688,132	\$626,118	\$18,263		
Street Lights	\$6,456	\$6,325		\$131	
Equipt. Mechanic	\$124,661	\$131,734			(\$7,073)
Waste Disposal	\$282,831	\$257,444		\$25,387	
<b>Health &amp; Welfare</b>					
Health Officer	\$2,500	\$2,185		\$315	
Pest Control	\$2,328	\$3,352			(\$1,024)
Regional Assns.	\$4,865	\$4,121		\$744	
Human Services	\$39,274	\$14,039		\$25,235	
<b>Culture &amp; Recreation</b>					
Recreation Svcs	\$63,356	\$63,523			(\$167)
Library	\$76,127	\$75,800		\$327	
Town Historian	\$3,370	\$496		\$2,874	
<b>Conservation</b>					
*Conservation	\$3,175	\$2,091			
* Unexpended funds of \$1,084 lapse to the appropriations conservation fund.					
<b>Principal - Long Term Bonds &amp; Notes</b>					
Principal	\$47,819	\$47,819			
Interest	\$16,330	\$16,330			
Interest TAN	\$5,000	\$0		\$5,000	



# COMPARATIVE STATEMENTS OF EXPENSES & REVENUES

## COMPARATIVE STATEMENT OF APPROPRIATION EXPENDITURES

YEAR ENDED DECEMBER 31ST, 2007 (Unaudited)

Title	Appropriations W/Fema	Expenditure	Encumbrance	Unexpended	Overdraft
<b>Capital Projects</b>					
Rd. Reconstruction	\$166,800	\$166,800			
Ballfield Mower	\$7,500	\$7,500			
Road Agent Truck	\$12,000	\$12,000			
Voting Machine	\$7,500	\$6,500		\$1,000	
New Hire	\$37,363	\$31,565		\$5,798	
Marchs Pond Eng.*	\$25,000	\$25,000			
* Emergency Appropriation due to dam failure					
<b>Capital Reserves</b>					
Highway Equipment	\$40,000	\$40,000			
Highway Trucks	\$75,000	\$75,000			
Library Facilities	\$3,000	\$3,000			
Library Technology	\$2,000	\$2,000			
Solid Waste Building	\$9,000	\$9,000			
Solid Waste Equipmt	\$6,000	\$6,000			
Police Cruisers	\$15,145	\$15,145			
Meeting House	\$20,000	\$19,625			
FD. Trucks	\$50,000	\$50,000			
Tax Maps	\$20,000	\$11,021			
HD Bldg Expansion	\$25,000	\$25,000			
Davis Rd. Culvert	\$10,000	\$10,000			
Fire Station Constr.	\$50,000	\$50,000			
Revaluation	\$25,000	\$25,000			
Sidewalks	\$5,000	\$5,000			
Fire Sub Station	\$25,000	\$25,000			
<b>Expendable Trusts</b>					
Benefit Liability	\$5,000	\$5,000			
Office Sys. Maint.	\$5,000	\$5,000			
Forest Fire Control	\$1,000	\$1,000			
Town Bldgs Imp.	\$75,000	\$75,000			
<b>General Fund</b>					
Totals	\$3,500,497	\$3,379,833	\$20,263	\$92,726	(\$50,710)

Estimated Expense Surplus to General Fund: \$42,016

# COMPARATIVE STATEMENTS OF EXPENSES & REVENUES

## Revenue Projection 2008

Account	2006 Revenues MS-4	2007 Revenues MS-4	End of Yr. 07 Final Receipts	2008 Estimates for '08 Tax Rate
<b>Revenue from Taxes</b>				
*3120 Land Use Change Tax	\$36,300	\$37,200	\$37,200	\$0
3185 Yield Taxes	\$10,000	\$5,000	\$4,809	\$5,000
3189 Gravel Tax	\$300	\$300	\$314	\$300
3190 Interest & Penalties	\$30,000	\$48,000	\$54,788	\$50,000
<b>Licenses, Permits &amp; Fees</b>				
3210 Business Licenses & Permits	\$14,000	\$16,750	\$17,386	\$17,000
3220 Motor Vehicle Permit Fees	\$432,000	\$430,000	\$450,161	\$435,000
3230 Building Permit Fees	\$15,000	\$13,000	\$25,091	\$15,000
3290 Other Licenses/Permits	\$10,000	\$9,000	\$10,101	\$10,000
<b>3311 FEMA</b>	<b>\$66,934</b>		<b>\$209,460</b>	
<b>From State of New Hampshire</b>				
3353 Highway Block Grant	\$95,440	\$91,864	\$91,864	\$96,547
3359 Rooms & Meals Tax	\$87,432	\$107,546	\$107,546	\$107,546
3359 Shared Revenues	\$10,543	\$10,543	\$19,330	\$10,543
3359 Grants	\$0	\$8,500	\$12,652	\$6,000
<b>From Other Governments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,347</b>	<b>\$5,500</b>
<b>Charges for Services</b>				
3401-3404 Income from Depts.	\$29,000	\$30,000	\$57,209	\$35,000
3409 Other /Cemetery Rev	\$1,675	\$475	\$1,075	\$1,000
3501 Sale of Municipal Property	\$50	\$1,200	\$1,200	\$10,000
3502 Interest on Investments	\$18,000	\$45,000	\$66,265	\$55,000
3504-3509 Other	\$26,000	\$7,500	\$8,517	\$5,000
<b>Interfund Operating Transfers In</b>				
3912 Ambulance Spec. Rev. Fund	\$123,500	\$2,500	\$2,500	\$2,500
3913 Capital Projects Fund	\$0	\$2,600	\$2,969	\$2,500
3915 Capital Reserve Funds	\$0	\$11,788	\$108,895	\$105,018
3916 Trust & Fiduciary Funds	\$1,500	\$3,000		\$1,500
<b>Other Financing Sources</b>				
3939 Surplus off-setting capital	\$11,000			\$14,500
Use of Undesignated Fund Bal.	\$0	\$0	\$0	
3934 Proceeds of Bonds & Notes				\$620,000
<b>Totals</b>	<b>\$1,018,674</b>	<b>\$881,766</b>	<b>\$1,294,679</b>	<b>\$1,610,454</b>

Note 1: Emer. Appro. Marchs Pond Dam

\$25,000

Note 2: CRF \$32268 PD/\$73750 Truck

Note 3: Bonds/March Pond/Fire Truck



# REVENUE STATEMENT OF SURPLUS AND OVERDRAFT 2007 (Unaudited)

## Revenue Statement of Surplus and Overdraft 2007 (unaudited)

Account Number and Name	MS-4 Tax Rate Setting	Year End Actual Revenue	Surplus \$\$\$	Overdraft \$\$\$
<b>Revenue from Taxes</b>				
*3120 Land Use Change Tax	\$37,200	\$37,200		
3185 Timber Taxes	\$5,000	\$4,809		\$191
3189 Gravel Taxes	\$300	\$314	\$14	
3190 Interest & Penalties	\$48,000	\$54,788	\$6,788	
<b>Licenses, Permits &amp; Fees</b>				
3210 Bus. Lic. & Permits	\$16,750	\$17,386	\$636	
3220 Motor Vehicle Fees	\$430,000	\$450,161	\$20,161	
3230 Building Permits	\$13,000	\$25,091	\$12,091	
3290 Other Licenses	\$9,000	\$10,101	\$1,101	
3311 FEMA		\$209,460		
<b>From State of NH</b>				
3353 Highway Block Grant	\$91,864	\$91,864		
3359 Rooms & Meals	\$107,546	\$107,546		
3359 Shared Revenue	\$10,543	\$19,330	\$8,787	
3359 Grants	\$8,500	\$12,652	\$4,152	
From Other Governments	\$0	\$5,347	\$5,347	
<b>Charges for Services</b>				
3401-3404 Income Depts.	\$30,000	\$57,209	\$27,209	
3409 Other / Cemetery	\$475	\$1,075	\$600	
3501 Sale of Mun. Property	\$1,200	\$1,200	\$0	
3502 Interest on Invest.	\$45,000	\$66,265	\$21,265	
3504-3509 Other	\$7,500	\$8,517	\$1,017	
<b>Interfund Operating Transfers In</b>				
3912 Ambulance SRF	\$2,500	\$2,500		
3913 Capital Projects Fund	\$2,600	\$2,969	\$469	
3915 Capital Reserve Funds	\$11,788	\$108,895		
3916 Trust & Agency Funds	\$3,000	\$0		\$3,000
<b>Totals</b>	<b>\$881,766</b>	<b>\$1,294,679</b>	<b>\$109,637</b>	<b>\$3,191</b>
<b>Total to General Fund Balance</b>				<b>\$106,446</b>

# DETAILED STATEMENT OF PAYMENTS

## For the year ending December 31, 2007 - Unaudited

### 4130-Executive

Town Officers Salaries	9,000
Town Administrators' Salary	71,401
Clerical Salary	5,326
Telephone	3,389
Community Access TV	13,431
Web Page & E-mail	501
Recording Fees	86
Equipment & Systems	8,021
Printing	7,712
Advertising	792
Dues & Fees	2,130
Meetings & Conferences	926
Office Supplies	6,394
Postage	1,115
Books & Periodicals	66
Mileage	1,423
<b>Total: Executive</b>	<u>131,714</u>

### 4140-Elections & Registration

Wages	33,748
Dues/Fees	20
Meetings & Conferences	462
Software Licenses - MV	1,587
Postage	1,565
Mileage	512
Advertising	136
Lunches	161
<b>Total: Elections &amp; Registrations</b>	<u>38,191</u>

### 4150-Financial Administration

Town Officers' Salaries	16,590
Bookkeeper's Wages	26,418
Deputy Town Clerk & Tax Collector's Wages	26,688
Software Licenses	3,869
Auditing Services	7,968
Deed/Lien Search	644
Printing & Tax Bills	1,012
Dues & Fees	20
Meetings & Conferences	403
Postage	2,600
Mileage	779
Budget Committee Minute Preparer	470
Budget Committee Advertising	145
Budget Committee Office Supplies	379
<b>Total: Financial Administration</b>	<u>87,985</u>

## DETAILED STATEMENT OF PAYMENTS

### 4152-Revaluation of Property

Assessor's Salary	14,000
Assessing Clerks' Wages	13,955
Web Hosting Agreement	2,200
Tax Map Update	1,018
Dues & Fees	20
Training	65
Software Licenses	2,800
Mileage	242
Total: Revaluation of Property	<u>34,299</u>

### 4153-Legal Expenses

Legal Counsel	13,202
Court Prosecution	10,000
Total: Legal Expenses	<u>23,202</u>

### 4155-Personnel Administration

Health Insurance	238,955
Dental Insurance	12,271
Disability Insurance	10,446
Social Security Taxes	52,211
Medicare Taxes	15,548
NH Retirement System	76,655
Deferred Compensation Contributions	3,335
Longevity Pay	5,050
Unemployment Compensation Coverage	147
Worker's Compensation Coverage	29,260
Pay in Lieu of Insurance	3,654
New Hire	150
DOT Drug & Alcohol Testing	298
Total:Personnel Administration	<u>447,980</u>

### 4191-Planning Board

Wages	30,443
Contracted Services	3,702
Telephone	735
Advertising	486
Dues & Fees	2,864
Training	270
Postage	200
Books & Subscriptions	105
Mileage	297
Total:Planning Board	<u>39,103</u>



# DETAILED STATEMENT OF PAYMENTS

## 4192-Zoning Board of Adjustment

Advertising	307
Training	40
Postage	205
Total: Planning & Zoning	<hr/> 552

## 4194-General Government Buildings

Town Hall Wages	9,334
Town Hall Electricity	3,242
Town Hall Heating Oil & Service	5,168
Town Hall Building Maintenance	1,560
Town Hall Lawn Maintenance	2,368
Town Hall Supplies	1,219
Town Hall Alarms	260
Police Electricity	3,239
Police Oil/Service	2,050
Police Building Maintenance	1,422
Police Alarms	262
Fire Electricity	3,159
Fire Oil/Service/Propane	4,746
Fire Building Maintenance	3,898
Fire Alarms	1,049
Highway Garage Electricity	6,550
Highway Garage Oil/Service	3,003
Highway Garage Building Maintenance	1,006
Highway Garage Alarm	635
Ballfield Electricity	918
Meetinghouse Electricity	72
Meetinghouse Building Maintenance	37
Meetinghouse Lawn Maintenance	177
Total: General Government Buildings	<hr/> 55,374

## 4195-Cemeteries

Wages	32
Opening Graves	1,028
Electricity	147
Supplies	933
Total: Cemeteries	<hr/> 2,140

## 4196-Insurance

Property & Liability Coverage	26,368
Accident Charges	1,339
Total: Insurance	<hr/> 27,707

# DETAILED STATEMENT OF PAYMENTS

## 4199-Other General Government

Contracted Services	5,249
Town Engineering	4,063
Dam Monitoring	200
Repeater Lease	900
<b>Total:Other General Government</b>	<b>10,412</b>

## 4210-Police Department

Wages	270,558
Drug & Alcohol Testing	348
Telephone	5,679
Nextel	1,130
Radio Maintenance	827
Printing	223
Dues & Fees	100
Training	3,051
Film/Developing	400
Ammo	2,058
Uniforms	5,981
Office Supplies	3,011
Water	297
Postage	328
Gasoline	14,458
Books/Subscriptions	763
Cruiser Acquisition	11,788
<b>Total:Police Department</b>	<b>320,999</b>

## 4220-Fire Department

Wages	58,026
Inspections	546
Forestry	600
Telephone	2,345
Dues/Fees	540
Office Supplies	425
Radio/Equipment Maintenance	2,768
Vehicle Fuel	4,267
Forest Fire Suppression	1,547
Postage	100
Training	7,909
Uniforms	3,904
Equipment Maintenance	21,083
Medical Supplies	7,890
Equipment	17,409
Per. Protective Clothing	8,797
<b>Total:Fire Department</b>	<b>138,155</b>



# DETAILED STATEMENT OF PAYMENTS

## 4240-Building Inspection

Wages	10,813
Telephone	609
Printing	61
Supplies	471
Mileage	1,353
Total:Building Inspection	<u>13,307</u>

## 4290-Emergency Management

Wages	3,665
Supplies & Food	156
Total:Emergency Management	<u>3,821</u>

## 4299-Other Public Safety

Ambulance Billing Service	3,334
Police & Fire Dispatch Services	29,118
Court Diversion	1,800
Court Witness Fees	2,430
Grant Details	7,995
Outside Details	2,691
Total:Other Public Safety	<u>47,367</u>

## 4312-Highway & Streets

Wages	264,330
Telephone	2,225
Equipment Rental	50,874
Brush Cutter	6,700
Safety Equipment/Training	1,472
Supplies	6,568
Uniforms	4,114
Office Supplies	725
Radio Maintenance	2,086
Gas	7,608
Diesel	43,047
Kerosene/Propane	68
Salt	58,080
Sand	17,500
Gravel & Calcium Chloride	18,814
Cold Patch	1,375
Tar	19,891
Culverts	1,293
Fema Repairs	89,491
Equipment Rental	29,857
Total:Highways & Streets	<u>626,118</u>



# DETAILED STATEMENT OF PAYMENTS

## 4316-Street Lights

Street Lights	6,325
Total:Street Lights	6,325

## 4319-Equipment Mechanic

Wages	44,880
Contracted Services	13,386
Telephone	718
Supplies	12,144
Uniforms	889
Recreation Department Equipment	329
Mechanic's Vehicle	1,179
Highway Vehicles	44,457
Police Vehicles	7,026
Fire Vehicles	3,396
Solid Waste Equipment	1,891
Equipment Mechanic Vehicle	1,438
Total:Equipment Mechanic	131,734

## 4324-Solid Waste Recycling

Wages	72,729
Telephone	930
Demolition & Debris Removal	26,998
Solid Waste Disposal	78,670
Landfill Monitoring	10,061
Building Maintenance	17,475
Equipment Rental	11,794
Dues & Fees	600
Hauling Fees	32,410
Training	125
Supplies	2,613
Uniforms	878
Vehicle Fuel	2,067
Mileage	97
Total:Solid Waste Recycling	257,444

## 4411-Health

Salary	1,400
Police & Fire Immunization	410
Water Test & Supplies	75
Mileage	300
Total:Health	2,185

# DETAILED STATEMENT OF PAYMENTS

## 4414-Animal Control

Wages	646
Telephone	220
Postage	50
Equipment	294
Mileage	479
Care & Service	1,663
Total:Animal Control	<u>3,352</u>

## 4415-Health Agencies

Rural District Health VNA, Inc	2,409
Strafford County CAP	1,000
Homemakers of Strafford County	712
Total:Health Agencies	<u>4,121</u>

## 4441-Public Assistance

Wages	4,417
Telephone	708
Dues & Fees	54
Training	40
Postage	100
Mileage	133
Direct Assistance	8,587
Total:Public Assistance	<u>14,039</u>

## 4520-Parks & Recreation

Wages	39,868
Contracted Services	1,595
Telephone	1,146
Ballfield Maintenance	4,249
Dues/Fees	3,164
Education	772
Office Supplies	454
Postage	142
Gas	285
First Aid Kits	292
Game Officiating	4,965
Mileage	1,200
Sports Equipment	4,553
Town Beach	838
Total: Parks & Recreation	<u>63,523</u>

# DETAILED STATEMENT OF PAYMENTS

## 4550-Library

Wages	41,710
Health Insurance	6,349
Dental Insurance	352
Electricity	2,775
Heating Oil	2,735
Alarm Monitoring	260
Operating Funds (paid to Library Trustees)	21,620
<b>Total:Library</b>	<b>75,800</b>

## 4583-Town Historian

Patriotic Expenses	243
New Durham & NH Collection	70
Archives & Historian	183
<b>Total:Town Historian</b>	<b>496</b>

## 4612-Conservation Commission

Land Acquisition Costs	306
MMLA H2O Quality Test	1,000
Dues & Fees	30
Meetings & Conferences	66
Supplies	562
Mileage	126
<b>Total:Conservation Commission</b>	<b>2,090</b>

## Debt Service

Principal - Long Term Note	47,819
Interest - Long Term Note	16,330
<b>Total:Debt Service</b>	<b>64,149</b>

## Capital Outlay/Equipment

Land & Improvements	
Road Reconstruction/Paving	149,404
<b>Equipment</b>	
Ballfield Mower	7,500
Road Agent Truck	12,000
Voting Machine	6,500
<b>Total:Equipment</b>	<b>26,000</b>



## DETAILED STATEMENT OF PAYMENTS

Improvements Other Than Buildings	
Lt Equipment Operator Full Time	22,527
Health Insurance	4,121
Dental	206
Disability	231
Fica	1,376
Medicare	322
NH Retirement	1,864
Worker's Compensation Ins.	915
March's Pond Dam Improvements	25,000
Total:Improvements Other Than Buildings	<u>56,561</u>

### Operating Transfers Out

Transfers to Capital Reserves	
CRF Highway Equipment	40,000
CRF Highway Truck	75,000
CRF Library Facilities	3,000
CRF Library Technology	2,000
CRF SWR Equipment	6,000
CRF Buidling Addittion	9,000
CRF Police Cruisers	15,145
CRF Meeting House Restoration	20,000
CRF Fire Trucks	50,000
CRF Tax Maps	20,000
CRF Davis Crossing Road Culvert	10,000
CRF Highway Building Expansion	25,000
CRF Sidewalks	5,000
CRF Satellite Fire Station	25,000
CRF Fire Station Construction	50,000
CRF Revaluation	20,000
Total Transfers to Capital Reserve Funds	<u>375,145</u>

### Transfers to Expendable Trust Funds

ETF Accrued Benefits Liability	5,000
ETF Office Systems Maintenance	5,000
ETF Forest Fire Control Fund	1,000
ETF Town Buildings Improvements	75,000
Total Transfers to Expendable Trust Funds	<u>86,000</u>

## DETAILED STATEMENT OF PAYMENTS

Due to	
Taxes Paid to County	957,728
Taxes Paid to Village District	84,260
Payments to School District	4,262,246
State Fees Collected	20,031
Taxes bought by Town	136,785
Conservation Fund	11,340
Conservation Rollover	1,084
Total Due to	5,473,474

### Grants & Special Funds:

Trustee of Trust Funds Scholarships	1,000
CRF Highway Equipment	31,550
CRF Town Hall Painting	4,108
CRF Dry Hydrant	3,000
CRF Tax Maps	13,479
CRF Meetinghouse Restoration	375
ETF Town Hall Building Improvements	42,234
ETF Records Management	3,308
Shirley Cemetery General Trust - Flagpole	1,000
Shirley Charity Trust	686
Planning Board Retained Fees	16,056
Total Grants & Special Funds:	116,796

### From Encumbered Funds - 2006

Road Reconstruction/Paving	17,404
Emergency Generator	18,600
Contracted Services	1,540
Total From Encumbered Funds - 2006	37,544

Grand Total of All Expenditures General Fund 8,994,607

### Recreational Revolving Fund (02)

Personnel Administration	3,440
Wages - Parks & Rec	1,812
Recreation Supplies/Expenses	21,477
Wages - Daycare	37,951
Daycare Expenses	8,194
Total Recreational Revolving Fund (02)	72,873

Ambulance Fund (04) 1,163

# DETAILED STATEMENT OF RECEIPTS

(Unaudited)  
For the year ending December 31, 2007

## General Fund (01)

### Taxes:

Property Taxes	7,803,326
Tax Liens	88,919
Excavation Tax	314
Yield Tax	4,809
Land Use Change Tax	37,200
Interest & Penalties on Delinquent Taxes	54,788

Total Taxes 7,989,356

### Business Licenses & Permits:

Cable Television Franchise Fee	16,121
Uniform Commercial Code (UCC) Fees	1,265

Total Business Licenses & Permits: 17,386

### Motor Vehicle Permits:

Motor Vehicle Permits:	441,144
Municipal Agent Revenue:	8,809

Total Motor Vehicle Permits: 449,952

Building Permits: 25,091

### Other Licenses, Permits & Fees:

Dog Licenses & Fines	3,736
Pistol Permits	580
Boat Fees	2,534
Marriage Licenses	98
Vital Records	343
OHRV Permits	460
Civil Forfeitures	1,165
Other Licenses, Permits & Fees	1,174

Total Other Licenses, Permits & Fees 10,089



# DETAILED STATEMENT OF RECEIPTS

## Detailed Statement of Receipts - 2007

### Revenue From the State of New Hampshire:

Shared Revenues	19,330
Meals & Room Tax Distribution	107,546
Highway Block Grant	91,864
Other State Grants	2,895
Safety Grant	8,210
Fema Grant	209,460
Forest Fire Suppression	1,547

Total Revenue From the State of New Hampshire	440,852
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Revenue From the Federal Government	26
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Reimbursements From Other Governments	5,347
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### Income From Departments:

Board of Selectmen Reimbursements	61
Planning Board	19,080
Zoning Board of Adjustment	809
Recycling Revenue	19,159
Solid Waste Disposal Fees	12,167
Transfer Facility Stickers	725
Police Reports	425
Police Department Details	3,148
Court Witness Fees	1,290
Cemetery Revenue	1,075
Driveway Permits	160
Miscellaneous Revenues	225

Total Income From Departments:	58,324
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Sale of Municipal Property:	1,200
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Interest on Investments:	66,344
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Fines & Forfeits:	4,973
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Insurance Dividends & Reimbursements	900
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Meetinghouse Fundraiser	464
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# DETAILED STATEMENT OF RECEIPTS

## Detailed Statement of Receipts - 2007

Welfare Lien Release	2,891
Miscellaneous Revenue	653
Planning Board Retained Fees	15,591

### Other Financial Sources:

Trust & Agency Funds	3,050
Trust & Agency (Cemetery)	1,112
Transfers from Capital Project Funds	2,969
Transfers from Capital Reserve Funds	63,534
Transfers from Expendable Trusts	48,361

### Interfund Transfers

Recreational Revolving Fund (02)	66,565
Go Girls Go	3,089
Ambulance Revenue Fund	3,334
Road Bonds	118,797

Interfund Transfers	191,785
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Budgetary Use of Fund Balance	25,000
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Total Other Financial Sources	<u>335,811</u>
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Total General Fund (01)	9,425,251
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### Recreational Revolving Fund (02)

Daycare Revenue	53,229
Recreational Sponsored Ski Trip	277
Concession Stand Revenue	3,294
Path Fundraiser	44
Craft Fair Revenue	1,123
Baseball Revenue	8,630
Basketball Revenue	3,847

# DETAILED STATEMENT OF RECEIPTS

## Detailed Statement of Receipts - 2007

### Recreational Revolving Fund (02)

Field Reimbursement	275	
Soccer Revenue	10,575	
Swim Revenue	4,363	
Go Girls Go Grant	3,500	
Interest Income	1,440	
Donations	500	
Total Recreational Revolving Fund (02)		91,097

### Ambulance Special Revenue Fund (04)

Ambulance Billing	34,219	
Interest Income	1,765	
Total Ambulance Special Revenue Fund (04)		35,984

### Conservation Fund (30)

Land Use Change Taxes	11,340	
Interest Income	4,416	
Transfers From General Fund	1,084	
Total Conservation Fund (30)		16,840



# SUMMARY OF VALUATION MS-1

## as of September 2007

LAND BUILDINGS	Lines 1 A,B,C,D,E & F List all improved and unimproved land -include wells, septic & paving. Lines 2 A,B,C, & D List all buildings.	NUMBER OF ACRES	2007 ASSESSED VALUATION BY CITY/TOWN
<b>1 VALUE OF LAND ONLY - Exclude Amount Listed in Lines 3A, 3B, and 4</b>			
A. Current Use ( <b>At Current Use Values</b> ) RSA 79-A (See Instruction #1)		17322.00	\$1,293,170
B. Conservation Restriction Assessment ( <b>At Current Use Values</b> ) RSA 79-B		0.00	\$0
C. Discretionary Easement RSA 79-C		0.00	\$0
D. Discretionary Preservation Easement RSA 79-D		0.00	\$0
E. Residential Land (Improved and Unimproved Land)		6704.00	\$232,900,715
F. Commercial/Industrial Land ( <b>Do Not</b> include Utility Land)		359.00	\$2,804,785
G. Total of Taxable Land (Sum of Lines 1A,1B,1C,1D 1E and 1F)		24,385.00	\$236,998,670
H. Tax Exempt & Non-Taxable Land		1,280.00	\$5,767,940
<b>2 VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Lines 3A and 3B</b>			
A. Residential			\$180,814,715
B. Manufactured Housing as defined in RSA 674:31			\$4,465,600
C. Commercial/Industrial ( <b>Do Not include Utility Buildings</b> )			\$8,510,085
D. Discretionary Preservation Easement RSA 79-D	Number of Structures	0	\$0
E. Total of Taxable Buildings (Sum of lines 2A,2B,2C, and 2D)			\$193,790,400
F. Tax Exempt & Non-Taxable Buildings			\$7,793,400
<b>3 UTILITIES (SEE RSA 83-F V for complete definition)</b>			
A. Utilities (Real estate/buildings/structures/machinery/dynamos/apparatus/poles/wires/ fixtures/of all kinds and descriptions/pipelines etc.			\$2,061,000
B. Other utilities (Total of Section B from Utility Summary)			\$0
<b>4 MATURE WOOD and TIMBER RSA 79:5</b>			\$0
<b>5 VALUATION BEFORE EXEMPTIONS</b> (Total of Lines 1G, 2E, 3A, 3B, and 4) This figure represents the gross sum of all taxable property in your municipality.			\$432,850,070
<b>6 Certain Disabled Veterans</b> RSA 72:36-a (Paraplegic & Double Amputees Owning Specially Adapted Homesteads with V.A. Assistance)		0	\$0
<b>7 Improvements to Assist the Deaf</b> RSA 72:38-b		0	\$0
<b>8 Improvements to Assist Persons with Disabilities</b> RSA 72:37-a		0	\$0
<b>9 School Dining/Dormitory/Kitchen Exemption</b> RSA 72:23 IV (Standard Exemption Up To \$150,000 maximum for each)		0	\$0
<b>10 Water and Air Pollution Control Exemptions</b> RSA 72:12-a		0	\$0
<b>11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIE</b> (Line 5 minus Lines 6,7,8,9, and 10) This figure will be used for calculating the total equalized value for your municipality.			\$432,850,070
<b>12 Blind Exemption</b> RSA 72:37		0	
		\$0	\$0
<b>13 Elderly Exemption</b> RSA 72:37 a & b		20	\$1,220,000
<b>14 Deaf Exemption</b> RSA 72:38-b		0	
		\$0	\$0
<b>15 Disabled Exemption</b> RSA 72:37-b		3	
	Amount Granted per Exemption		\$47,200
<b>16 Wood-Heating Energy Systems Exemption</b> RSA 72:70		0	\$0
<b>17 SolarEnergy Exemption</b> RSA 72:62	Total # Granted	3	\$13,950
<b>18 Wind Powered Energy Systems Exemption</b> RSA 72:66		0	\$0
<b>19 Additional School Dining/Dormitory/Kitchen Exemptions</b> RSA 72:23 IV	Total # Granted	0	\$0
<b>20 TOTAL DOLLAR AMOUNT OF EXEMPTIONS</b> (Sum of Lines 12-19)			\$1,281,150
<b>21 NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY, &amp; LOCAL EDUCATION TAX IS COMPUTED</b> (Line 11 minus Line 20)			\$431,568,920
<b>22 Less Utilities</b> (Line 3A) <b>Do Not</b> include the value of <b>OTHER</b> utilities listed in Line 3B			\$2,061,000
<b>23 NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED</b> (Line 21 minus Line 22)			\$429,507,920

# SCHEDULE OF TOWN PROPERTY

MAP / LOT	LOCATION	VALUE \$\$\$
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9 - 71	Town Hall and Land .....	490,000
9 - 71	Police Department Facility .....	198,100
9 - 71	New Durham Fire Station .....	340,900
9 - 86	New Durham Public Library & Land.....	323,400
7 - 5	Highway Department Garage & Land .....	695,900
7 - 6	Old Route 11.....	16,700
8 - 8A	Cemetery .....	53,600
9 - 61	Ball Field .....	109,200
17 - 24	Old Dump Lot – Merrymeeting Road.....	8,000
10 - 38	Old Dump Lot – Brackett Road .....	110,600
17 - 5	Old Dump Lot – Brackett Road .....	72,800
29 - 400	Land, Merrymeeting Lake, South Shore .....	14,900
9 - 84	Water Hole, Birch Hill Road .....	800
15A - 90	Dam & Gate House, Marsh Pond .....	1,900
7 - 20	Land & Bldg., Old Bay Road.....	141,100
	Town Pound & Town House	
28 - 1	Town Beach, Parking, South Shore Road .....	352,300
28 - 6	Town Parking Lot, South Shore Road .....	46,100
39 - 14D	Land, North Shore (Fletcher Lot) .....	<u>4,100</u>

**TOTAL TOWN PROPERTY ..... \$ 2,980,400**

## CONSERVATION LANDS

8 - 7	Shirley Forest .....	146,600
8 - 8	Shirley Forest .....	214,700
7A - 2	Land, Drew Road .....	64,100
7A - 20	Land, Drew Road .....	71,700

**TOTAL CONSERVATION LANDS ..... \$ 497,100**



# TAX RATE CALCULATION 2007

## DEPARTMENT OF REVENUE ADMINISTRATION

### Municipal Services Division ~ 2007 Tax Rate

#### TOWN/CITY: NEW DURHAM

Gross Appropriations:	3,261,037
Less: Revenues	881,766
Less: Shared Revenues	8,787
Add: Overlay	36,096
War Service Credits	81,200

Net Town Appropriations	2,487,780
Special Adjustment	0

Approved Town/City Tax Effort	2,487,780
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**TOWN RATE**  
5.76

#### SCHOOL PORTION

Net Local School Budget(Gross Approp. - Revenue)	0
Regional School Apportionment	4,999,553
Less: Adequate Education Grant	(575,082)

State Education Taxes	(952,188)
Approved School(s) Tax Effort	3,472,283

**LOCAL  
SCHOOL RATE**  
8.05

#### STATE EDUCATION TAXES

Equalized Valuation(no utilities)x	\$2.24	
425,083.873		952,188
Divided by Local Assesed Valuation (no utilities)		
429,514.920		
Excess State Education Taxes to be Remitted to State		
Pav to State →		0

**STATE  
SCHOOL RATE**  
2.22

#### COUNTY PORTION

Due To County	957,728
Less: Shared Revenues	(2,610)

Approved County Tax Effort	955,118
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**COUNTY RATE**  
2.21

Total Property Taxes Assessed:	7,867,369	<b>TOTAL RATE</b>
Less: War Service Credit	(81,200)	<b>18.24</b>
Add: Village District Commitment(s)	84,260	
<b>Total Property Tax Commitment</b>	<b>7,870,429</b>	

#### PROOF OF RATE

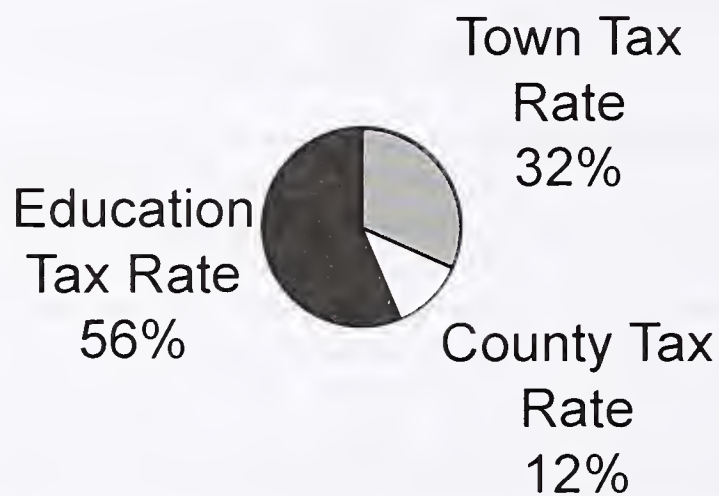
Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	2.22	952,188
All Other Taxes	16.02	6,915,181
		7,867,369



## FIVE YEAR TAX RATE HISTORY

YEAR	2003	2004	2005	2006
	\$\$\$	\$\$\$	\$\$\$	\$\$\$
Town Tax Rate	9.89	5.14	5.03	5.17
County Tax Rate	4.04	1.77	2.06	1.99
Education Tax Rate	17.17	10.05	8.86	9.70
<b>Totals</b>	<b>31.10</b>	<b>16.96</b>	<b>15.95</b>	<b>16.86</b>
	\$\$\$	\$\$\$	\$\$\$	\$\$\$
<b>Net Town Valuation</b>	154,994,450	336,400,040	336,400,040	422,622,660

### Pie Chart 2007 Property Tax Breakdown



# TOWN TREASURER'S REPORT

YEAR ENDING DECEMBER 31, 2007  
TOWN OF NEW DURHAM GENERAL FUND

## RECEIPTS

Cash Balance January 1, 2007	\$ 2,196,033.27
Earned Interest	\$ 65,333.50
Funds received in 2007	<u>\$ 9,397,701.48</u>
TOTAL	\$ 11,659,068.25

## PAYMENTS

Accounts Payable per Selectmen's Orders	\$ 8,303,607.60
Payroll per Selectmen's Orders	<u>\$ 881,524.76</u>
TOTAL	\$ 9,185,132.36

Balance on hand as of December 31, 2007:	\$ 2,473,935.89
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## MISCELLANEOUS ACCOUNTS – 2007

### Ambulance Fund

Balance as of 01/01/07		\$ 21,757.98
Deposits	\$ 34,016.05	
Interest	\$ 1,764.85	
Paid Out	<u>\$ 0.00</u>	
Balance as of 12/31/07		\$ 57,538.88

### Boodey House Acct.

Balance as of 01/01/07		\$ 1,048.65
Deposits	\$ 220.00	
Interest	\$ 58.65	
Paid Out	<u>\$ 0.00</u>	
Balance as of 12/31/07		\$ 1,327.30

### Conservation Commission Appropriations

Balance as of 01/01/07		\$ 247.86
Deposits	\$ 846.09	
Interest	\$ 44.43	
Paid Out	<u>\$ 0.00</u>	
Balance as of 12/31/07		\$ 1,138.38

### Conservation Fund

Balance as of 01/01/07		\$ 82,635.57
Deposits	\$ 21,340.00	
Interest	\$ 4,371.71	
Paid Out	<u>\$ 0.00</u>	
Balance as of 12/31/07		\$ 108,347.28

# TOWN TREASURER'S REPORT

## GGG NH Grant

Balance as of 01/01/07		\$	0.00
Deposits	\$	3,500.00	
Interest	\$	83.42	
Paid Out	\$	<u>(3,089.10)</u>	
Balance as of 12/31/07		\$	494.32

## HNH Foundation

Balance as of 01/01/07		\$	0.00
Deposits	\$	1,007.16	
Interest	\$	10.59	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	1,017.75

## Merrymeeting Road Fund

Balance as of 01/01/07		\$	10,744.82
Deposits	\$	0.00	
Interest	\$	503.13	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	11,247.95

## NDAA/Uniforms

Balance of 01/01/07		\$	4,145.31
Deposits	\$	0.00	
Interest	\$	194.15	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	4,339.46

## NDAA/Walking Path

Balance as of 01/01/07		\$	3,138.54
Deposits	\$	0.00	
Interest	\$	146.96	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	3,285.50

## Planning Board Grants/Donations

Balance as of 01/01/07		\$	5.27
Deposits	\$	0.00	
Interest	\$	.24	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	5.51

## Police Station

Balance as of 01/01/07		\$	587.69
Deposits	\$	0.00	
Interest	\$	17.97	
Paid Out	\$	<u>(604.42)</u>	
Balance as of 12/31/07		\$	1.24



# TOWN TREASURER'S REPORT

## Sand and Salt Building

Balance as of 01/01/07		\$	2,571.80
Deposits	\$	0.00	
Interest	\$	42.56	
Paid Out	\$	<u>2,614.36</u>	
Balance as of 12/31/07		\$	0.00

## Yield Tax Escrow

Balance as of 01/01/07		\$	1,464.41
Deposits	\$	0.00	
Interest	\$	68.57	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	1,532.98

## Barron Road Bond

Balance as of 01/01/07		\$	1,068.38
Deposits	\$	0.00	
Interest	\$	2.31	
Paid Out		<u>\$(1,070.69)</u>	
Balance as of 12/31/07		\$	0.00

## Bruedle Excavation Bond

Balance as of 01/01/07		\$	2,673.73
Deposits	\$	0.00	
Interest	\$	129.97	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	2,803.70

## CCVD/Intec

Balance as of 01/01/07		\$	0.00
Deposits	\$	2,000.00	
Interest	\$	48.32	
Paid Out	\$	0.00	
Balance as of 12/31/07		\$	2,048.32

## CCVD/Unidig Dirt

Balance as of 01/01/07		\$	5,060.31
Deposits	\$	0.00	
Interest	\$	86.84	
Paid Out		<u>\$(5,147.15)</u>	
Balance as of 12/31/07		\$	0.00

## Cersosimo Lumber Co.

Balance as of 01/01/07		\$	3,306.05
Deposits	\$	0.00	
Interest	\$	160.66	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	3,466.71

# TOWN TREASURER'S REPORT

## Charles McKay Reclamation Bond

Balance as of 01/01/07		\$	3,856.62
Deposits	\$	0.00	
Interest	\$	186.31	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	4,044.93

## Davis Crossing Road Bond

Balance as of 01/01/07		\$	1,983.70
Deposits	\$	0.00	
Interest	\$	96.48	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	2,080.18

## E. Randall Parquin Escrow

Balance as of 01/01/07		\$	2,063.68
Deposits	\$	0.00	
Interest	\$	100.35	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	2,164.03

## EDGE-AWA

Balance as of 01/01/07		\$	0.00
Deposits	\$	0.00	
Interest	\$	14.14	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	514.14

## Eastman

Balance as of 01/01/07		\$	0.00
Deposits	\$	500.00	
Interest	\$	3.97	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	503.97

## Fadden Ham Road Bond

Balance as of 01/01/07		\$	1,067.94
Deposits	\$	0.00	
Interest	\$	52.87	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	1,120.81

## Fort Mountain

Balance as of 01/01/07		\$	0.00
Deposits	\$	500.00	
Interest	\$	9.99	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	509.99

# TOWN TREASURER'S REPORT

## Fountains America

Balance as of 01/01/07		\$	0.00
Deposits	\$	1,000.00	
Interest	\$	19.96	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	1,019.96

## Gelinas Road Bond

Balance as of 01/01/07		\$	0.00
Deposits	\$	500.00	
Interest	\$	13.82	
Paid Out	\$	<u>(507.70)</u>	
Balance as of 12/31/07		\$	6.12

## GGE Land Assoc. Road Bond

Balance as of 01/01/07		\$	1,506.07
Deposits	\$	0.00	
Interest	\$	25.95	
Paid Out	\$	<u>(1,532.02)</u>	
Balance as of 12/31/07		\$	0.00

## GGE Land Assoc./Keslar

Balance as of 01/01/07		\$	0.00
Deposits	\$	1,500.00	
Interest	\$	17.65	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	1,517.65

## LaFranboise

Balance as of 01/01/07		\$	0.00
Deposits	\$	500.00	
Interest	\$	5.89	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	505.89

## Penny Lane Escrow Account

Balance as of 01/01/07		\$	10,361.28
Deposits	\$	0.00	
Interest	\$	499.89	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	10,861.17

## Society for Protection of NH Forest

Balance as of 01/01/07		\$	0.00
Deposits	\$	500.00	
Interest	\$	16.27	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	516.27



# TOWN TREASURER'S REPORT

## Thomas Aubert Escrow

Balance as of 01/01/06		\$	1,414.07
Deposits	\$	0.00	
Interest	\$	68.84	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/06		\$	1,482.91

## Town/Edwards/Lecoq Road Bond

Balance as of 01/01/07		\$	155,918.70
Deposits	\$	0.00	
Interest	\$	4,642.57	
Paid Out	\$	<u>(152,083.00)</u>	
Balance as of 12/31/07		\$	8,478.27

## Town/Lecoq/Edwards Road Bond

Balance as of 01/01/07		\$	0.00
Deposits	\$	41,500.00	
Interest	\$	2,016.46	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/07		\$	43,516.46

## Whitker Fadden Road Improvement

Balance as of 01/01/05		\$	2,071.37
Deposits	\$	0.00	
Interest	\$	101.76	
Paid Out	\$	<u>0.00</u>	
Balance as of 12/31/05		\$	2,173.13

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# TOWN CLERK'S FINANCIAL REPORT

Year Ending December 31, 2007

<b>State Fees</b>	<b>Year 2006</b>	<b>Year 2007</b>
Boats	5,643.00	5,383.00
Dogs	1,851.00	1,907.50
Marriage Licenses	608.00	532.00
ORHV	4,571.00	11,500.00
Vital Records	724.00	649.00
<b>Total State Fees:</b>	<b>\$13,397.00</b>	<b>\$19,971.50</b>

<b>Town Revenues</b>		
Aqua Therm		.50
Boat Fees	3,247.09	2,533.70
Civil Forfeiture	1,600.00	890.00
Dog Licenses	3,399.50	3,599.50
Dog Licenses – Late Fee	247.00	136.00
Driveway Permits	.00	60.00
Transfer Station Stickers	691.00	716.00
Solid Waste Disposal Coupons	828.00	980.00
Election Filing Fee	7.00	5.00
Marriage Licenses	112.00	98.00
Municipal Agent Revenue	8,565.50	8,808.50
MV Registrations	438,773.99	441,143.85
Non-Profit Filing Fee	5.00	5.00
OHRV	178.00	460.00
Parking Fines	.00	200.00
Photocopies	516.28	450.25
Pistol Permits	345.00	560.00
Liens, Poles & Wetland Permits	944.00	1,447.00
Vital Records	388.00	343.00
<b>Total Town Revenues:</b>	<b><u>\$459,847.36</u></b>	<b><u>\$462,436.30</u></b>

<b>Total Income</b>	<b>\$473,244.36</b>	<b>\$482,407.80</b>
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Respectfully Submitted,  
Carole Ingham  
Town Clerk

## GRANTS & GIFTS 2007

Source	Grant Amount
FEMA Disaster 1643 Grant (State Portion)	\$ 11,131
FEMA Disaster 1695 Grant	\$198,330
Highway Safety Grant	\$ 2,585
OHRV Enforcement Patrols	\$ 5,625
Oil Burner Grant	\$ 2,500
Vital Records Improvement Fund Grant (Paid directly to vendors)	\$ 10,000
<b>Total</b>	<b>\$230,171</b>



## Funds held municipal bank accounts

DATE OF CREATION	NAME OF TRUST FUND	PRINCIPAL		INCOME				EXPENDED		GRAND TOTAL OF PRINCIPAL & INCOME AT END OF YEAR
		BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	BALANCE END YEAR		
COMMON TRUST:										
4/1/00	OLD CEMETERY PERPETUAL CARE	3,775.00			3,775.00	8,128.38	535.52		8,663.90	12,438.90
9/3/76	SHIRLEY CEMETERY PERPETUAL CARE	5,750.00			5,750.00	12,113.49	793.00	335.17	12,571.32	18,321.32
		9,525.00			9,525.00	20,241.87	1,328.52	335.17	21,235.22	30,760.22
CAPITAL RESERVE FUNDS										
4/15/88	CRF HIGHWAY TRUCK	66,695.60	75,000.00		141,695.60	5,147.94	2,674.98		7,822.92	149,518.52
4/11/94	CRF JC SHIRLEY SITE IMPROVEMENT	2,723.26		1,050.70	1,672.56	1,064.87	89.61	1,149.30	5.18	1,677.74
6/7/95	CFR HIGHWAY CHIPPER	0.00	Closed Town Meeting 3-07		0.00	34.70	0.47	35.17	0.00	0.00
07/22/00	CRF FIRE STATION ADDITION	0.00		0.00	0.00	1,836.47	82.58		1,919.05	1,919.05
07/22/00	CRF POLICE CRUISER	8,119.06	15,145.00	11,163.00	12,101.06	1,003.31	507.53	624.54	886.30	12,987.36
07/22/00	CRF REVALUATION	73,297.78	20,000.00		93,297.78	7,478.43	3,217.22		10,695.65	103,993.43
07/22/00	CRF 1772 MEETING HOUSE	8,050.00	20,000.00		28,050.00	1,008.79	433.53	375.00	1,067.32	29,117.32
08/09/01	CRF DRY HYDRANTS	2,900.00		2,712.11	187.89	287.27	103.76	287.89	103.14	291.03
12/9/2002	CRF DAVIS CROSSING ROAD	82,100.00	10,000.00		92,100.00	1,856.03	3,284.18		5,140.21	97,240.21
11/01/03	CRF FIRE TRUCK	64,927.82	50,000.00		114,927.82	1,630.32	2,923.18		4,553.50	119,481.32
12/30/04	CRF PAINTING EXTERIOR TOWN HALL	3,510.03		3,510.03	0.00	445.86	164.56	610.42	0	0.00
9/20/05	CRF COPPLE CROWN SAND LOADER	0.00			0.00	210.60	9.95		220.55	220.55
9/20/05	CRF COPPLE CROWN WATER SYSTEM	3,000.00	19,236.00		22,236.00	130.20	940.23		1070.43	23,306.43
3/14/06	CRF HIGHWAY EQUIPMENT PURCHASES	0.00	40,000.00	31550.00	8,450.00	123.92	197.49		321.41	8,771.41
3/14/06	CRF CONSTRUCTION OF NEW FIRE STATION	50,000.00	50,000.00		100,000.00	138.95	2,254.91		2393.86	102,393.86
3/14/06	CRF NEW PROPERTY TAX MAPS	20,000.00	20,000.00	9850.08	30,149.92	55.51	666.72	628.92	93.31	30,243.23
3/14/07	CRF LIBRARY FACILITIES IMPROVEMENT		3,000.00		3,000.00		9.28		9.28	3,009.28
3/14/07	CRF LIBRARY TECHNOLOGY IMPROVEMENTS		2,000.00		2,000.00		6.19		6.19	2,006.19
3/14/07	CRF CONSTR. ADDITION to TRANSFER STATION		9,000.00		9,000.00		27.85		27.85	9,027.85
3/14/07	CRF PURCHASE EQUIP for TRANSFER STATION		6,000.00		6,000.00		18.57		18.57	6,018.57
3/14/07	CRF CONSTR> EXPANSION HIGHWAY GARAGE		25,000.00		25,000.00		77.37		77.37	25,077.37
3/14/07	CRF SIDEWALKS		5,000.00		5,000.00		15.47		15.47	5,015.47
3/14/07	CRF Plan, design, & constr. Satellite Fire Station Div II		25,000.00		25,000.00		77.37		77.37	25,077.37
		385,323.55	394,381.00	59,835.92	719,868.63	22,453.17	17,783.00	3,711.24	36,524.93	756,393.56
GENERAL FUND TRUST										
9/2/85	FIRE DEPT SCHOLARSHIP TRUST	18,206.96			18,206.96	918.06	860.45		1,778.51	19,985.47
7/18/86	E.C. SMITH SCHOLARSHIP TRUST	109,831.60			109,831.60	15,470.10	5,593.69	1,000.00	20,063.79	129,895.39
10/3/86	SMITH GARDEN TRUST	26,468.37			26,468.37	3,438.49	1,278.67		4,717.16	31,185.53
7/9/57	JC SHIRLEY CHARITY TRUST	13,878.41			13,878.41	10,953.54	1,022.13	2,000.20	9,975.47	23,853.88
6/9/88	UNCARED FOR GRAVEYARD TRUST	17,600.00			17,600.00	6,598.03	1,054.63		7,652.66	25,252.66
		185,985.34	0.00	0.00	185,985.34	37,378.22	9,809.57	3,000.20	44,187.59	230,172.93
EXPENDABLE FUNDS										
5/30/96	EXP COMPUTER & OFFICE MAINT	6,109.01	5,000.00		8,497.14	60.45	173.57	207.72	26.30	8,523.44
12/31/92	EXP ACCRUED EMPLOYEES BENEFIT	5,510.59	5,000.00		10,510.59	305.75	167.60		473.35	10,983.94
9/16/88	SHIRLEY CEMETERY GEN. FUND TRUST	75,067.62	1,275.00		76,342.62	7,502.68	3,618.86	3,671.31	7,450.23	83,792.85
10/4/82	VIETNAM MEMORIAL	244.99			244.99	455.10	31.28		486.38	731.37
6/4/61	JC SHIRLEY TIMBER TRUST	18,326.91			18,326.91	5,621.73	1,077.51		6,699.24	25,026.15
12/1/99	RECORD MANAGEMENT	6,441.04		2,490.18	3,950.86	543.52	286.21	817.50	12.23	3,963.09
7/22/00	TOWN BUILDINGS IMPROVEMENTS	12,519.09	75,000.00	42,221.25	45,297.84	382.70	588.00		970.70	46,268.54
8/9/01	EXP SURPLUS VEHICLES & EQUIP	1,900.00			1,900.00	243.95	96.39		340.34	2,240.34
11/28/2003	EXP FOREST FIRE CONTROL FUND	3,099.68	1,000.00		4,099.68	183.03	150.81		333.84	4,433.52
		129,218.93	87,275.00	47,323.30	169,170.63	15,298.91	6,190.23	4,696.53	16,792.61	185,963.24
		710,052.82	481,656.00	107,159.22	1,084,549.60	95,372.17	35,111.32	11,743.14	118,740.35	1,203,289.95



# TAX COLLECTOR'S REPORT

## Tax Collector's Report of the 2006 & 2007 Levy

*For the Period of January 1 - December 31, 2007*

	<u>2007</u>	<u>2006</u>
<i>Uncollected Taxes</i>		
<i>Beginning of 2007:</i>		
Property Taxes		510,011.54
<i>Tax Committed:</i>		
Property Taxes	7,871,757.00	
Land Use Change	48,540.00	
Yield Taxes	2,865.29	1,943.59
Excavation Taxes		313.84
Advance Payments 2008	3,575.64	
<i>Overpayment:</i>		
Property Taxes	18,527.81	
<i>Interest Collected:</i>	6,143.48	34,784.80
<b>Total Debits</b>	<b>\$7,951,409.22</b>	<b>\$547,053.77</b>
<i>Remitted to Treasurer:</i>		
Property Taxes	7,293,314.77	386,785.07
Land Use Change	46,540.00	
Yield Taxes	2,865.29	1,943.59
Excavation Taxes		243.84
Advance Payments 2008	3,575.64	
Conversion to Lien		123,226.47
Interest	6,143.48	34,784.80
<i>Abatements:</i>		
Property Taxes	2,182.00	
Excavation Taxes		70.00
Land Use Change Taxes		
Yield Taxes		
Current Levy Deeded		
<i>Uncollected Taxes:</i>		
Property Taxes	594,788.04	
Land Use Change	<u>2,000.00</u>	<u>0.00</u>
<b>Total Credits</b>	<b>\$7,951,409.22</b>	<b>\$547,053.77</b>



# TAX COLLECTOR'S REPORT

## Tax Collector's Report of the Tax Liens

For the Period of January 1 - December 31, 2007

<i>Tax Liens of the Accounts of:</i>	<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>
Unredeemed Liens		62,840.70	21,124.07	2,551.15
Beginning Balance				
Liens Executed	136,784.86			
During the Year				
Interest & Cost Collected	<u>1,622.58</u>	<u>4,766.99</u>	<u>6,522.73</u>	<u>947.00</u>
After Lien Execution				
<b>Total Debits</b>	<b>\$138,407.44</b>	<b>67,607.69</b>	<b>\$27,646.80</b>	<b>\$3,498.15</b>
<i>Remitted to Treasurer:</i>				
Redemption of Liens	38,660.29	29,693.75	18,013.92	2,551.15
Interest & Cost Collected	1,622.58	4,766.99	6,522.73	947.00
Abatement of unredeemed taxes	54.00			
Unredeemed Tax liens	<u>98,070.57</u>	<u>33,146.95</u>	<u>3,110.15</u>	<u>0.00</u>
<b>Total Credits</b>	<b>\$138,407.44</b>	<b>\$67,607.69</b>	<b>\$27,646.80</b>	<b>\$3,498.15</b>

### Important dates for New Durham taxpayers:

May 1, 2008 - The tax lien process starts on any unpaid 2007 property taxes. The collector shall give notice to the current owner, if known, of impending liens at least 30 days prior to the execution of any lien and notice to all person holding mortgages with 45 days from the date of execution of a lien. The interest rate changes from 12% to 18% per annum on any remaining balance that is not paid by the lien date. The tax lien is recorded at Strafford County Registry of Deeds when liens are executed and redeemed.

July 1, 2008 - Usually the first issue property tax bill will be due. The first bill is an estimated bill based on one-half of the previous year's tax bill.

December 1, 2008 - Usually the second issue property tax bill is due. This bill is calculated using the new tax rate multiplied by the assessed value of your property as of April 1<sup>st</sup>. The tax year runs from April 1<sup>st</sup> to March 31<sup>st</sup>.

Respectfully Submitted,  
Carole M. Ingham  
Tax Collector



# LAND & BUILDING ACQUIRED THROUGH TAX COLLECTOR DEEDING

<u>MAP/LOT</u>	<u>LOCATION</u>	<u>VALUE</u>
*****		
10 - 42	Land, Merrymeeting Road	\$19,900
15A - 1	Land, Chalk Pond	\$15,000
15B - 35	Land, Brienne Road	\$47,000
24 - 16	Land, Devil's Den	\$40,300
25 - 8	Land, Off King's Highway	\$5,400
26A - 2	Land, Kings Highway	\$5,000
27A - A2	Land, Interlaken Drive	\$740
27A - 2 Sec. 2	Land, Mountain Drive	\$27,900
27A - 7 Sec. 2	Land, Franconia Drive	\$25,200
27A - 15 Sec. 3	Land, Interlaken Drive	\$30 CU
27A - 21 Sec. 2	Land, Franconia Drive	\$21,100
27A - 23 Sec. 2	Land, Mountain Drive	\$12,400
27A - 27 Sec. 2	Land, Deer Lane	\$18,000
27A - 39 Sec. 2	Land, Franconia Drive	\$4,800
27A - 42 Sec. 3	Land, Innsbruck Drive	\$3,000
27A - 43 Sec. 2	Land, Franconia Drive	\$23,100
27A - 43 Sec. 3	Land, Innsbruck Drive	\$2,700
27A - 56 Sec. 3	Land, Innsbruck Drive	\$2,600
27A - 59 Sec. 3	Land, Innsbruck Drive	\$30 CU
27A - 61 Sec. 3	Land, Innsbruck Drive	\$2,700
27A - 68 Sec. 3	Land, Garmish Drive	\$9,200
27A - 80 Sec. 3	Land, Garmish Drive	\$11,300
27A - 86 Sec. 3	Land, St. Moritz Road	\$25,300
27A - 94 Sec. 3	Land, St. Moritz Road	\$24,700
27A - 120 Sec. 3	Land, Mountain Drive	\$21,800
27A - 129 Sec. 3	Land, Lucerne Land	\$9,600

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# LONG TERM DEBT SCHEDULES

## BOND SCHEDULE

### Bond Principal & Interest Payment Schedule

Highway Department Sand & Salt Storage Building

2004 Series B Non Guaranteed Debt with NH Municipal Bond Bank

Issue Date of August 15, 2004

\$260,000 20 Year Agreement-Interest Rate 4.31% True

	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>Total Payment</u>	<u>Principal Outstanding</u>
2006	\$	\$ 5,775	\$ 5,775	\$
2006	15,000	5,775	20,775	235,000
2007		5,475	5,475	
2007	15,000	5,475	20,475	220,000
2008		5,100	5,100	
2008	15,000	5,100	20,100	205,000
2009		4,725	4,725	
2009	15,000	4,725	19,725	190,000
2010		4,350	4,350	
2010	15,000	4,350	19,350	175,000
2011		3,975	3,975	
2011	15,000	3,975	18,975	160,000
2012		3,600	3,600	
2012	15,000	3,600	18,600	145,000
2013		3,225	3,225	
2013	15,000	3,225	18,225	130,000
2014		2,850	2,850	
2014	15,000	2,850	17,850	115,000
2015		2,475	2,475	
2015	10,000	2,475	12,475	100,000
2016		2,225	2,225	
2016	10,000	2,225	12,225	90,000
2017		1,975	1,975	
2017	10,000	1,975	11,975	80,000
2018		1,725	1,725	
2018	10,000	1,725	11,725	70,000
2019		1,475	1,475	
2019	10,000	1,475	11,475	60,000
2020		1,238	1,238	
2020	10,000	1,238	11,238	50,000
2021		1,000	1,000	
2021	10,000	1,000	11,000	40,000
2022		750	750	
2022	10,000	750	10,750	30,000
2023		500	500	
2023	10,000	500	10,500	20,000
2024		250	250	
2024	10,000	250	10,250	10,000

# EMPLOYEE WAGE AND SALARY SCALE

## Town of New Durham Town Officials, Department Heads and Assistants Wage and Salary Scale

<u>Grade Level</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>
1	9.16 366.40	9.57 382.80	10.00 400.03	10.45 418.03	10.92 436.84	11.41 456.50	11.70 468.00	12.23 489.06	12.78 511.07	13.35 534.00
	Custodian Solid Waste Attendant									
2	10.61 424.40	11.09 443.60	11.59 463.60	12.11 484.40	12.86 514.40	13.44 537.60	14.04 561.60	14.67 586.80	15.33 613.20	16.02 640.80
	Solid Waste Operator									
3	11.14 445.60	11.64 465.60	12.16 486.40	12.71 508.40	13.28 531.20	13.88 555.20	14.50 580.00	15.15 606.00	15.83 633.20	16.54 661.60
	Light Equipemnt Operator (Probationary) Minute Preparer									
4	12.86 514.40	13.50 540.00	14.14 565.60	14.58 583.20	15.24 609.60	15.93 637.20	16.65 666.00	17.40 696.00	18.18 727.20	19.00 760.00
	Deputy Town Clerk & Tax Collector Light Equipment Operator Welfare Officer Land Use Assistant									





# EMPLOYEE WAGE AND SALARY SCALE

## Town of New Durham Town Officials, Department Heads and Assistants Wage and Salary Scale

<u>Grade Level</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>
5	14.58 583.20	15.24 609.60	16.04 641.60	16.84 673.60	17.60 704.00	18.39 735.60	19.37 774.80	20.24 809.60	21.15 846.00	22.10 884.00
	Building Inspector / Code Enforcement Officer Equipment Operator / Mechanic Financial Assistant Heavy Equipemnt Operator Police Officer (Pre-Certification)									
6	16.84 673.60	17.68 707.20	18.48 739.20	19.31 772.40	20.18 807.20	21.09 843.60	22.04 881.60	23.03 921.20	24.07 962.80	25.15 1006.00
	Executive Assistant to Police Chief Equipment Operator / Supervisor Police Officer									
7	16.55 662.00	17.21 688.40	17.98 719.20	18.79 751.60	19.64 785.60	20.52 820.80	21.44 857.60	22.40 896.00	23.41 936.40	24.46 978.40
	Solid Waste Manager									
8	18.62 744.80	19.37 774.80	20.24 809.60	21.15 846.00	22.10 884.00	23.09 923.60	24.13 965.20	25.22 1008.80	26.35 1054.00	27.54 1101.60
	Town Vehicular Fleet Manager Parks & Recreation Director									

# EMPLOYEE WAGE AND SALARY SCALE

## Town of New Durham Town Officials, Department Heads and Assistants Wage and Salary Scale

<u>Grade Level</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>
9	19.37 774.80	20.15 806.00	21.06 842.40	22.01 880.40	23.00 920.00	24.04 961.60	25.12 1004.80	26.25 1050.00	27.43 1097.20	28.66 1146.40
Police Sergeant										
Town Clerk & Tax Collector										
10	21.80 872.00	22.78 911.20	23.58 943.20	24.64 985.60	25.75 1030.00	26.91 1076.40	28.12 1124.80	29.39 1175.60	30.71 1228.40	32.09 1283.60
Road Agent										
11	23.58 943.20	24.64 985.60	25.50 1020.00	26.65 1066.00	27.85 1114.00	29.10 1164.00	30.41 1216.40	31.78 1271.20	33.21 1328.40	34.70 1388.00
Police Chief										
12	24.52 980.80	25.62 1024.80	26.77 1070.80	27.97 1118.80	29.23 1169.20	30.55 1222.00	31.73 1269.20	33.16 1326.40	34.65 1386.00	36.21 1448.40
Town Administrator										

All Weekly amounts based on a 40-hour work week

# Town of New Durham New Hampshire



## Town Department Report Year Ending December 31, 2007





*Zechariah Boodey House, 269 Ridge Road, New Durham*



# BOODEY HOUSE COMMITTEE

The “Zechariah Boodey House Committee” was established for the purpose of dismantling, moving and rebuilding the “Boodey House” from its’ current location at 269 Ridge Road, New Durham, NH to another location within the Town of New Durham. The committee shall raise funds by a number of means including, but not limited to:

- solicitation of funds and grants from private foundations;
- appropriations from the Town of New Durham;
- donations from private individuals and charitable organizations;
- any other legal means to fund this project.

The Zechariah Boodey House Committee, originally started out as the Boodey House Committee, has been busy this past year. The first part of the year was spent largely researching how to educate New Durham citizens on the historic significance of the Zechariah Boodey House, how to raise needed funds, the future location of the building and developing plans for the dismantling, storage and reconstruction of the Boodey House.

A new location was needed when the original plans fell through. A place was found on the Shirley Town Forest property. In July the committee met at the proposed site for the relocation of the Boodey House on the corner of Stockbridge Corner Road and Ridge Road. Access is between the New Durham cemetery and Ridge Road. An area was marked out for the location for the building. Several alternate locations were selected. On July 13, 2007, the selectmen granted permission to reconstruct the Zechariah Boodey house on the corner of Stockbridge Corner Road.

Jim Garvin, State Architectural Historian, has been helpful in our quest to get the Zechariah Boodey house eligible for the State Register of Historic Places. His office has made several suggestions and recommendations, which we found encouraging.

An educational brochure was designed to help explain the great need to save this building as a part of New Durham’s history as well as the birthplace of the Free Will Baptist Church! The pictures give graphic examples of the buildings’ dire condition! This brochure was distributed during the Craft Fair in December.

On October 24, 2007, Aaron Sturgis of Preservation Timberframing, Inc. submitted his costs, \$8,000, for the dismantling of the Zechariah Boodey House. Some volunteers have come forward with equipment/ manpower donations. Sturgis’ proposal includes dismantling, documenting and photographing of the building for his crew.

The annual New Durham Christmas Fair provided an opportunity to set up a display of the Zechariah Boodey house, sell some connected items, a chance to pass out our new brochures, and munch on good old fashion Joe Frogger cookies while answering the myriad questions posed by visitors.

The Boodey House committee meets every 4<sup>th</sup> Thursday at the Town Hall. For additional information please contact Cathy Orlowicz at 859-4643.

Respectfully Submitted

Catherine Orlowicz, Chair

Mark Foyne

Ann Brady, Secretary

Cheryl Cullimore, Vice Chair

Carleton Woods

Crissa Evans

Diane Thayer

Katie Woods

# REPORT OF THE BUILDING INSPECTOR and CODE ENFORCEMENT OFFICER

To The Board of Selectmen and The Citizens of New Durham

*"Treat others, as you would like to be treated"*

I, David T. Lindberg, would like to first thank residents as well as non-residents for the ongoing support they have given my family and me during our ongoing treatment with cancer. Thanks to the entire Town personal and Departments also for their support. A special thanks to all that were involved in the fund raising held on the 22nd of September, 2007 at the New Durham Fire Department. We were overwhelmed by how many of you came out and the moral support that was shown. Thank you again.

The goal of this Department is to make applying for permits as easy as possible but the applicant also needs to be ready with all the information to begin the permit process. We also try and do inspections in a timely fashion when proper notification is given, usually within 24 hours.

The Year of 2007 was still a busy year even though 15 fewer permits were issued. There were 144 permits issued with 190 job visits compared to 264 for 2006. Inspections completed this year are:

Foundations – 42; Frame – 46; Electrical – 56; Plumbing – 48; Insulation – 25; Temporary Certificate Occupancy – 5; Certificate of Occupancy – 31; Pools – 2; Oil Burner – 25; Site Evaluation – 42; Complaints – 34.
---

Permits are required for any alteration, addition, new building, repair, replacement, and foundation only with an estimated value of \$1000.00 or more. Estimated value includes materials and labor, contracted or done by owner. A permit is needed for the wrecking of buildings as per guidelines set forth by NHDES.

Report of Rich Grondin Assistant Building Inspector/CEO



I would like to thank everyone for their patience throughout 2007. As you all know David has had a battle with health issues. I realize how much David does for this Town; he's a hard act to follow. Thank you, Rich Grondin, Asst. BI/CEO.

*Left to Right: Richard Grondin,  
David Lindberg, and Daniel Nebesky*



# REPORT OF THE BUILDING INSPECTOR and CODE ENFORCEMENT OFFICER

## Report of Rich Grondin Assistant Building Inspector/CEO

Permits	Item	Estimated Value
22	Additions	\$ 573,800.00
10	Alterations	368,856.00
2	Foundations only	30,710.00
21	Electrical	84,225.00
2	New Buildings Barns	50,000.00
20	New Buildings Dwellings	2,948,345.00
10	New Buildings Garages	262,074.00
10	New Building Sheds	20,650.00
16	Plumbing	122,345.00
2	Remodel	28,291.00
5	Renewal	000,000.00
8	Repair	144,130.00
10	Replacement	142,678.00
1	Sign	000,000.00
5	Demolition	000,000.00
144	Totals	\$4,776,104.00

**REMINDER: Office hours are Thursday Evenings from 7 to 9 PM and Saturdays Hours Morning 9 to 12 Noon. The Office telephone number is 859-0516 during office hours only. All other times call Inspector assigned to you for inspections.**

**Rich 859-0143: Dan 859-0036.**

**Code issues Dave 859-4081. E-mail address for department is; [ndbldisp@metrocast.net](mailto:ndbldisp@metrocast.net)**

Minimum State of New Hampshire Building Codes  
 Building Specification Codes  
 International Building Code 2006  
 International Residential Code 2006  
 International Energy Code 2006  
 International Mechanical Code 2006  
 International Plumbing Code 2006  
 International Fire Protection Code 2006  
 The National Electrical Code 2006 will be going to 2008 April 2008

Sincerely submitted,

David T. Lindberg, BI & CEO



# CAPITAL IMPROVEMENT PLAN

## ADVISORY COMMITTEE

The Advisory CIP Committee was approved by Town Meeting in March, 2007. In accordance with Article 25, (included below), it is comprised of 2 at-large members, appointed by the Board of Selectmen, a Planning Board representative, a Budget Committee representative and a Board of Selectmen representative. Members of the Committee for 2007 were as follows:

Paddy McHale, Member at Large and Chairman  
David Curry, Budget Committee representative and Vice Chairman  
Chris LaPierre, Member at Large  
David Bickford, Board of Selectmen representative  
Bob Craycraft, Planning Board representative

ARTICLE 25: To see if the Town will vote to approve the formation of an Advisory Capital Improvements Plan Committee to be composed of one (1) Planning Board member, one (1) Budget Committee member, (1) Selectman, and two (2) at-large members to be appointed by the Board of Selectmen. The charge of such a committee will be to assist the Planning Board with capital planning per RSA 674: 5 through 7, and to review annually the adopted Capital Improvement Plan and make such annual recommendations as they deem necessary, following departmental reviews, to the Planning Board to maintain effective municipal fiscal planning and community vitality of assets.

Although this committee was advisory in nature, every effort was made to assemble a recommended CIP Plan that met state statutory requirements in order to allow the town to implement an Impact Fee ordinance in the future. This very important step in the process was key to meeting those requirements.

The overall objective of the Advisory CIP Committee was to estimate as closely as possible the capital improvement needs of the town over a period of 10 years. To achieve this goal several steps were needed:

- An aggressive bi-monthly meeting schedule
  - Departmental interviews; each department head provided expenditure predictions for the ten year period in question.
  - Site tours of various infrastructure to gain first hand information of the needs for each department.
  - Historical data was gathered and used as one tool to establish trends in expenditures.
- The resultant recommendations were formalized and reviewed by the Committee and presented to the Planning Board for consideration. The recommended CIP Plan was comprised as follows:
- Introduction, which includes a definition of the CIP and its use, as well as specific goals and how to achieve them. It also defines the process used to develop the CIP. An explanation of the use of past financial trends is included as well.
  - Historical Summary of Revenues, including supporting spreadsheets and major influences that could affect revenue from state sources. Tables reviewing tax rates and bonding capacity are included.
  - Revenue and expenditure projections spreadsheets delineating financial policies and assumptions.
  - Projected bottom line, based on available data is detailed. Major expenditures in the future were identified. A summary of all these circumstances and their effect on the tax rate is included as well.

# CAPITAL IMPROVEMENT PLAN

## ADVISORY COMMITTEE

Several major issues were identified, including improved facilities for the Fire Department and Highway Department, as well as identifying used and worn equipment requiring replacement. Most notable in that category is the pressing need to replace a very old fire truck. Additionally, the situation concerning March's Pond dam was identified as a very significant item that will need to be addressed. Infrastructure and school district related items were also identified, but note was made that in both cases the exact impact of these items was unknown at the time of submission because they depend on outside influences.

In a number of cases, the committee reached the consensus that Capital Reserve Funds (CRFs) were either insufficiently funded, or in a few cases, did not exist at all. Recommendations in these cases included increased funding for some existing CRFs and the recommended addition of a few CRFs.

In summary, such factors as noted here as well as several others will combine to raise the property tax to some extent, based on which items are approved. It is an unfortunate reality that there is lost ground to be made up if we are to address the needs of the town adequately. Over the next few years there is a somewhat higher increase than the latter portion of the 10 year period covered. The committee feels strongly that a short term sacrifice will result in long term stability and much more accurate planning over time. This will certainly allow for much more manageable tax rates over time. The Advisory CIP Committee went to significant lengths to remind all concerned that this plan is a living document. Our best efforts went into making this as strong a document as possible. But as time goes by, there is a likelihood that any part of this plan will need revision.

Interested parties are strongly encouraged to read the CIP Plan as approved on the town website [www.ndurhamnh.us](http://www.ndurhamnh.us), or in hard copy form at the Town Hall.

Respectfully submitted,

Paddy McHale, Advisory CIP Cttee  
Chairman 2007



# CONSERVATION COMMISSION

New Hampshire State Statute RSA 36A clearly mandates the purpose and powers of our state's Conservation Commissions: "Protect and encourage the proper use of local resources: Protect watershed areas; conduct research on the use of local land and water areas; seek to coordinate local conservation groups; establish an index of open space and wetlands areas with information as to their proper and best use (Natural Resources Inventory)."

The Conservation Commission would like to voice their appreciation for the approval at last year's town meeting for additional funds for conserving lands in New Durham.

Several property owners have approached the Conservation Commission during the past year, interested in protecting their lands from development. Thanks to a most generous individual an additional 110 acres has been permanently protected from future development, this has been accomplished at no expense to the Town. We continue to work with other individuals who share a common interest in land conservation.

We would like to take this opportunity to thank the Merrymeeting Lake Association for their support of conservation efforts within the community.

The Society for the Protection of New Hampshire Forests & Moose Mountains Regional Greenways continues to be valuable partners in the town's conservation efforts.

The time has come, the hour is now! The proposal to subdivide and develop over 2000 acres of pristine mountains, wetlands, & forested land on the southern side of Merrymeeting Lake and Birch Ridge is before the Town. We as individuals can reflect on significant events, which altered our lives, marriage, children, accident, or a societal tidal wave. I believe this to be one of those times for the Town of New Durham. A time for a coming together of our community, a time to step across the divide and join in a common effort, which will determine the future character and landscape of the Town of New Durham.

Respectfully Submitted,

Dennis Gagne, Chairman  
Bill Malay, Member  
David Bickford, Selectmen's Representative  
Charles Berube, Member  
Robert Craycraft, Alternate



# FIRE DEPARTMENT

Again it is my great honor and pleasure to present the annual report of the New Durham Fire Department. Every year that I am blessed to continue to serve gives me a new and different perspective on the world. I have been involved in the fire service for most of my adult life and I can honestly say that one thing that has not changed over all those long years of “perspective” is the respect and love that I have for my brother and sister firefighters and medical personnel who choose to serve others. This past year of perspective has only served to re-enforce those feelings and I hope you join me in expressing gratitude to the volunteers on the New Durham Fire Department who regularly give up, nights, weekends, holidays, sleep, days off, birthday parties, family time, breakfast, lunch and dinner to answer a call for help.

I know there are lots of you who like to read our run statistics, so here they are for 2007:

➤	Fire Calls	112
➤	Medical Calls	143
➤	Motor Vehicle Accidents	33
➤	Service Calls	8

I must remind you that behind each one of those numbers are real people that called for assistance and the real people who answered that call. Nearly three hundred times last year members of the department dropped whatever they were doing to fight fires in the woods and homes of New Durham; to give medical aid to a heart attack or car crash victim; to pump out a flooded basement; and to do whatever else we asked of them. This was not done for a regular paycheck. This was not done for medical and dental benefits. This was not done to earn a retirement. This was done because they are good people who care about others and want to give to their community.

During 2007, my staff and I spent long and productive hours working with various Town officials and Boards to come into line with the long-term vision of the Capital Improvement Plan. This includes some proposals that you will see reflected in the Town Warrant. I urge you to ask questions and to support the Fire Department, and the Town, in providing the safe and effective equipment needed for us to meet our mission in a fashion that will have the least impact on the tax rate. The emergency services industry is forcing changes in the way we do business and this, combined with the growth the town is experiencing, will make the coming years increasingly challenging. What the public expects and demands from a liability point of view of the Fire Service becomes more complicated and expensive with every passing year and it is becoming increasingly difficult for even the most dedicated group of volunteers to provide essential services in a manner deemed safe and appropriate by industry standards.

In addition to responding to calls for emergency assistance and service requests, your volunteers continue to dedicate a tremendous amount of time to training. This includes both in-house training, training at and with other departments, and the hundreds of hours that nine of my team spent taking the Firefighter I Class. We were pleased to offer this class in New Durham for the first time in many years. We have also sought out opportunities to provide CPR and AED (automatic external defibrillator) training throughout the community. I am very pleased to announce that Explorer Post 16 was established at the New Durham Fire Department this year and now provides an opportunity for our young people to get a taste of what the fire service is all about in a safe and educational atmosphere of camaraderie. At the time this is written, the



town is poised to unveil a new website and the Fire Department will have pages for you to visit where you can read about your volunteers, past and upcoming events and see pictures of our activities. Several of our members have worked hard to obtain advanced certifications in a variety of disciplines and the NDFD pages will proudly showcase what we have been doing and what we are planning.

I love this town and I love the members of the department and I could easily go on and on, but I will close this year's report by urging you to get involved in your town and volunteer in some capacity. The Fire Department is constantly looking for ways to become more involved in the community and we can use the assistance of other dedicated residents with a variety of projects that do not necessarily require becoming a firefighter or EMT. Please contact either me, or one of my officers, to see if the Fire Department is the right place for you to serve. If you have an interest or talent that might lead in another direction, please contact the staff at the Town Hall for additional information and become a part of the proud heritage of public service in New Durham.

Respectfully submitted,

Brinley R. Nelson  
Fire Chief



*Fire Fighter Clayton Randall shows a different way to getting to fires!*



# LIBRARY DIRECTOR'S REPORT

The library looks back on 2007 with something akin to pride. In many ways, this was our best year ever. With foot traffic, circulation and computer usage all higher than they've ever been before, and with more new and diverse programming than we've seen in previous years—2007 has been astoundingly successful. I'm grateful to the citizens of the town for giving us such a great year.

Of course, along with the growth we've seen in circulation, we've also grown in staff. This year, the library picked up a new part-time employee, Library Aide Linda Keefe. We've also gained a fantastic new Assistant Librarian, Cathy Allyn, whose pre-K story times have been remarkable. With this new and expanded staff, we aim to better meet the needs of the town.

This year the library hosted its first ever Edible Book Fair, in which citizens of New Durham baked, broiled, and congealed up food homages to their favorite books. Our librarians dressed as a soda jerk and waitress, and transformed the children's room into a "Dewey's Diner." The event was a great success, and we look forward to seeing even more entries this year.



*Library Flowers*

*Photo courtesy of Bonnie Dodge*



# LIBRARY DIRECTOR'S REPORT

The library had an extremely successful Summer Reading Program in 2007, managed by Shay Bennett and New Durham Elementary School teacher Marion Martens. Children participated in a virtual “reading road trip” across the United States, reading stories about different parts of the country, and creating scrapbook travelogues of their journey.

This year, the library partnered closely with the EXPLORE Adult Learning Program, offering a host of programming classes to New Durham residents—covering everything from making herbal teas to using Microsoft Excel. Membership in New Durham classes continue to grow, and we look forward to continuing with this program in the future.

The library has also partnered more closely with the New Durham Elementary School. In addition to running the Summer Reading Program in conjunction with the school, we’ve played host to a large number of field trips of elementary age children, stressing the services and features available through the library, (while also having a lot of fun).

With all the positive changes at the library, it’s worth noting that some of the library’s biggest undertakings are still about to bear fruit. In 2007, we’ve been fundraising through grant applications, the Friends of the Library, and Fox Tale Books donations to build a teen section in our library. In early 2008, the library should have a wide selection of books (and even manga) for teens to explore.

Finally, the library is changing its circulation system, which will make its catalog available online to patrons. Thus, you’ll able to renew, browse, and even place holds on books from your own home. Here at the library, we’re extremely excited about this change, and feel it will be a strong asset to the community of New Durham.

Thanks to everyone for contributing to the library’s success in 2007.

Respectfully submitted,  
Max Crowe, Library Director

# FRIENDS OF THE LIBRARY REPORT

The Friends of the Library is a non-profit organization that promotes interest in the library, as well as supporting and assisting the library with programs and services. Approximately 12 volunteers established the organization in the fall of 2002. As of the end of 2007, our active members are 32 strong and we distribute a bi-annual newsletter. As you can see, we have grown quite a lot over the past five fledgling years.

The second Saturday in July, we hold a book, bake and plant sale. Please know that the community generously donates all of the items for this sale. This is our most successful fundraiser and a great way for people to begin their summer reading. With the proceeds from this sale, we have been able to help purchase many wonderful things for the library. This year, we have added a picnic table out front, as well as new DVD's for the adult section of the library just to name a couple.

In December, we held our Holiday Open House party with refreshments, entertainment and Santa who had an ornament for every child who attended. Volunteers wrote the child's name on the ornament. To everyone's delight, Steve Blunt, singer, songwriter and storyteller, was at hand to keep everyone dancing and singing. Another one of our highlights of the afternoon was a raffle. Adults and children were excited to see if they had won, one of the many wonderful donated raffles.

We would like to thank the community for coming out to support the Friends, and the library! And for all of your hard work at baking! We couldn't do any of this without you!

The Friends of the Library are always looking for new members, either active or non-active. Our meetings are held the second Tuesday of the month, at 7:00pm in the library, the months of April through December.

Respectfully submitted,

Janice Hempel, President  
Pat Luckern, Vice President  
Marjorie Mohr, Secretary  
Irene Couture, Treasurer

*Casey Rhoades with her winning entry in the library's first Edible*





# LIBRARY TRUSTEES REPORT

## Receipts and Expenses January 1 - December 31, 2007

Account Balance (1/1/2007)	\$4,022.99
	\$\$\$

### Receipts:

Abram Bertram Trust	\$1,000.00
Book Sales	\$ 274.65
Conscience Jar	\$ 340.47
Copier \$ 162.90	
Donations	\$ 119.50
Fax Fees	\$ 162.60
Foxtale Books-Defin-a-thon	\$ 406.00
Grants \$ 325.00	
Interest Inc.	\$ 52.90

Total:	\$2,844.02
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### Expenditures:

2007 Employee Bonus	\$ 350.00
Bank Charges-Bad Check	\$ 12.55
Charity \$ 100.00	
Correction—balance	\$ 0.01
Gifts Given	
Farewell	\$ 125.99
Children's Room	\$ 24.98
Funeral-flowers	\$ 50.00
Director-holiday	\$ 75.00
Subtotal Gifts	\$ 275.97
Meeting	\$ 150.00
Rachel's Garden	\$ 47.71
Summer Reading Prog.	\$ 125.00
Voted Items	
Router	\$ 79.99
Ladder	\$ 90.00
Television	\$ 149.99
WiFi Equip.	\$ 22.99
Subtotal Voted Items	\$ 342.97

Total Expenditures:	\$1,404.21
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Account Balance 12/31/2007	\$5,462.80
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Respectfully Submitted,  
Thomas E. Swett, NDPL Trustees, Treasurer

# MEETING HOUSE COMMITTEE

Our first year has been a very busy one for the Meetinghouse Restoration Committee. With so much to be done, we decided to focus our efforts on improving the site, continuing to build community involvement, and undertaking the process of developing a long-term restoration plan.

Efforts to keep the grass mowed, clean up the site and clear longstanding brush and undergrowth from the grounds and trails began in early spring and continued throughout the summer. Much was accomplished, particularly in the side yard surrounding the town pound and in the town's original cemetery, where years of growth had obscured most of the ancient headstones. We are indebted to Skip Fadden (our newest Committee member) and Bob Craycraft for their energetic assistance on this project.

As many of you will have noticed in driving past, we have added a new sign, which designates the site as a recipient of restoration funding assistance from the Land and Community Heritage Investment Program (LCHIP). Thanks also to Bonnie Dodge for her generosity in volunteering to install and maintain a flower garden around the base of the sign.

In keeping with its goal of having history-based events on the Meetinghouse grounds, the Committee organized its largest fund-raiser to date on July 29, 2007. This was done in tandem with being selected by LCHIP as one of only 50 sites statewide to participate in LCHIP Day to promote New Hampshire's special places.

With support from several businesses in the area and the Parks and Recreation Committee, LCHIP Day offered a wide array of events and entertainment, including a craft fair, food and drinks, a puppeteer, a performance-tour of the Meetinghouse, and a Timeline Walk along the nature trail on the Park grounds.

The Timeline Walk proved to be an outstanding hit. A variety of New Durham folk, portrayed by Town officials and the Merrymeeting Merrymakers, cropped up chronologically in ten eras, from the French and Indian War to World War I. Visitors participated actively at each stop and therefore experienced such things as joining the militia, attending a one-room school house, building a stonewall, and being tended to by nineteenth century doctor.

In the Meetinghouse presentation, a woman morphed into her New Durham ancestors to give the audience insight into the building's past, as well as what restoration work needs to be done. The Committee designed the event to be a true celebration of who we were and who we are. More than \$400 was raised.

Continuing its tradition of ghostly, historic entertainment, the Committee again offered a Historical Humorous Haunted House at the Meetinghouse on Halloween. Titled *The Voices of the Meetinghouse*, the storyline carried visitors back 300 years to a time when only Indians and animals shared the grounds up until the Meetinghouse was built and New Durham and New Durham Gore (Alton) split. The intent was to impart how similar we are today to the early people of the town, and that the Meetinghouse has become much more than just a building – it is also a symbol of what is owed those settlers.

Throughout the course of the year we met with a variety of restoration experts in preparation for developing a "Historic Structure Report" or "HSR". This research document is the crucial first step in

## MEETING HOUSE COMMITTEE

completing the restoration work at the Meetinghouse, since it functions as both a historical record of the building's history up to this point, and a detailed action plan for historically appropriate restoration work from this point. It also allows for future restoration grant potential.

To that end, we are very fortunate to have secured the services of two very well known and universally respected restoration experts – Steve Bedard, who will focus on the structural issues, and Liz Hengen who will oversee the research portions of the report. We have also obtained a matching grant from LCHIP to underwrite the expense of developing this restoration plan.

Throughout the fall, we met with our consultants several times and spent many hours examining the building and the details of how it was constructed and used in the past. Once the winter snows are gone, this work will continue full speed in anticipation of concluding the study by early summer. With that report in hand we will be able to continue our efforts to secure grant funding for the restoration of the Meetinghouse as a focal point of community life.

Respectfully submitted,

George Gale  
Chairman, Meetinghouse Restoration Committee

Committee Members: Cathy Allyn, Bob Craycraft, Skip Fadden, & Ernie Vachon



# PARKS AND RECREATION

I would like to begin by extending a sincere thank you to the New Durham Parks and Recreation Commission for all the time and hard work they have contributed during the 2007-year.

Our 2007 Commissioners include Sheri Joy, Chairman, Marcia Berry, Bonnie Dodge, Paula Gehl, Lucinda Erwin, Nancy Baver, and Dwight Jones. Many do not realize the amount of hours and sacrifices these individuals give voluntarily to the Recreation Department during their term as a Recreation Commissioner. 2007 brought with it many late evening meetings and time-consuming projects. This Commission is made up of seven fantastic, dedicated individuals, to whom I have the pleasure of work with! Once again, a sincere "Thank You" for your dedication and commitment to the New Durham Recreation Department!

As well as the Parks and Recreation Commission, there were many other volunteers who made 2007 such a successful year! Coaches dedicated hours of personal time to the children of this community. You taught these young people the game, but more importantly, you gave them the opportunity to experience the pure joy and satisfaction of being part of a team! Parents, your commitment to support these coaches and all the children in the community cannot go without recognition. You give life to the Recreation Department with fresh ideas and helping hands. Thank you for your support!

Besides the desire, creativity, time, and energy it takes to make a great program, we all know it also takes financial support. I would like to take this opportunity to recognize and say a special thank you to our 2007 financial sponsors. These sponsors include:

Johnson's Steak & Seafood	Northern Exposure Real Estate
Randall Telecommunication Services	Tony Eldridge Electric Contractor
Merrymeeting Lake Association	Piche's Printing
Cardinal & Glidden Oil Company	Woman's Sports Foundation
New Durham General Store LLC	Hubbington Furniture
EOS Research	Fox Tale Books
Diprizio GMC Trucks	Liberty Insurance
Ye Ole Colonial Gun Shop	Doug Roberts Auto
Write-way Independent Editorial Services	Celeste Chasse's Daycare
American Lightning Protection Inc	Tom Tremblay & Sons Logging

Because of the generosity of these organizations, the Recreation Department was able to purchase, among many other things, two new, much needed, soccer goals for the 2007 soccer season. A new volleyball system was also purchased and is scheduled to be assembled at Smith Fields in the spring of 2008.

With the support of the New Durham community, our annual recreation programs continued to be a huge success in 2007. Several special events were also added to the calendar year! New to us in 2007, the Recreation Department hosted an adult summer concert, which took place at the New Durham Smith Fields and featured music by Chris Bonoli. On two separate occasions, a teen dance also took place at Smith Fields. Thank you to Philip and Lucinda Erwin for their excellent DJ services! In August, we held our first Seacoast Motorcycle Ride! We are looking forward to cruising again in 2008! In the fall, the Recreation Department offered an introductory Line Dancing class, which took place at the New Durham

## PARKS AND RECREATION

School every Tuesday night for three months. For the young ladies in town, the “Go Girl Go” program was introduced. Sponsored by the Women’s Sports Foundation, this program gave its participants the opportunity to form friendships while experiencing several activities, such as dance, karate, miniature golf, and bowling, free of charge. In October, Halloween was a smashing success! Children of New Durham filled the halls of the school collecting treats behind every door and participating in our first pumpkin-decorating contest! In December, a contest was held to determine who had the best-decorated house for the holidays! Congratulations to our winners, the James-Aldus family of Ridge Road Top!

The New Durham Recreation Department is very proud of our ongoing programs and annual special events. In 2007, many of New Durham’s children attended our annual Easter Egg Hunt, where over 500 Easter eggs were hidden across Smith Field! New Durham also welcomed back the Diamond Star Baseball Clinic and several of our young athletes participated. Swimming lessons at the New Durham Town Beach received rave reviews in 2007! Over 10 people, and several boats, participated in our annual ‘swim across the lake’ at the close of the upper level swimming lessons. New Durham also hosted the 2007 Rookies Softball Jamboree and the annual New Durham Soccer Invitational. Congratulations to the New Durham Red Flames for taking home first place at the 2007 invitational! December also gave way to our annual Craft Fair, which is a great fundraiser for the department. Thank you to Sheri Joy for making this event the huge success. During the winter months, woman’s basketball continues to dominate the courts at the Elementary School on Wednesday nights and the men have, recently, decided to take on Thursday nights! All adult players always welcome!

The New Durham athletic programs, which include basketball, baseball, softball, t-ball, and soccer, continue to promote healthy, safe, friendly and fair play within the children of our community. Each program is designed to encourage ‘having fun’ over ‘winning’. In 2007, more than 160 children participated in these athletic programs. We are proud of all our New Durham kids and we would like to invite everyone to come out and cheer them on!

Another on-going program proudly run by the Parks and Recreation Department is the Creative Kids Club Before and After School/Summer Program. This program is a New Hampshire State licensed daycare program, which provides needed childcare services at reasonable rates to over 75 families in the New Durham community! In 2007, children participated in holiday-theme activities and crafts throughout the seasons. During the Creative Kids Club summer program, children were given the opportunity to enjoy trips to York’s Wild Kingdom Zoo & Amusement Park, Canobie Lake Park, The Flume, and some of New Hampshire’s State Parks for picnics and swimming. The program’s director is Mrs. Laura McCarthy. She and her team, including Lisa Murray, Jessica Arsuaga, Grace Gelinas, Kim Nottage, Christin Gelinas, Becca Champoux, Megan Nottage, Elizabeth Orlowicz, as well as several other subs and volunteers, are at the heart of this program. I would like to thank all of them for the love and support they give to the children in the program on a daily basis.

The Recreation Department would like to take this opportunity to recognize its “Volunteer of the Year” recipient. Each year the Commission has the opportunity to vote one or more persons to receive this recognition and have their name(s) placed on a plaque that is hung in the Town Hall. This year we would like to congratulate Mr. Robert Joy as the 2007 Volunteer of the Year Award recipient. He has volunteered



## PARKS AND RECREATION

throughout the year in the Smith Field concession stand, as well as, generously offering his time and skills to repairs whenever and wherever needed. Mr. Joy puts his heart into everything he does and we are proud to have him as a Recreation Department volunteer. Thank you Mr. Robert Joy!

Your Parks and Recreation Department has more in store for you in 2008! Plans are being made to continue adding programs and special events to the calendar. To give you a sneak peak, a few of these include adding adult swimming lessons to the 2008 summer swim lesson program and adding adult volleyball! With the installation of our new volleyball system at Smith Fields, be on the look out for the start of some adult intramural volleyball! Also, coming soon in 2008 is our new Virtual Town Hall Website! The Recreation Department is excited to finally be able to give you up-to-the-minute information on all programs, schedules, and events at the touch of a button! Please check it out on line at [www.ndurham.nh.us](http://www.ndurham.nh.us) when the site goes live in February 2008!

Recreation Department Commission meetings are held the second Tuesday of every month at 6pm in the ND School and we are always open for feedback and new ideas. If you have any questions, please feel free to attend a meeting, call the Recreation Department - 859-5666, or email us at [ndrec@worldpath.net](mailto:ndrec@worldpath.net).

Thank you for the opportunity to serve as your Parks and Recreation Director!

Respectfully submitted,

Jessica Bailey  
New Durham Parks & Recreation Director





## PARKS AND RECREATION COMMUNITY OUTREACH PROGRAM

The Recreation Department is always looking for new ideas and new volunteers. The success of each program is based on the commitment and energy our volunteers bring to the programs we provide. Volunteering can be as simple as helping to staff the concession stand at the fields for one Saturday afternoon, or as big as volunteering to coach a team for the whole baseball season! All our volunteers are greatly appreciated and we depend on them to enable us to provide the community with quality programs.

If you would like to volunteer your time and help the Recreation Department in the coming season or at an upcoming event, please contact our Recreation Director, Jessica Bailey, for more information.

The Recreation Department is also dependent upon the community for financial assistance. Fundraising, sponsorships and donations help to provide low-cost or no-cost programs to our community. For example, companies in the local area provide sponsorship for each seasonal sports team. These funds help to offset the cost of uniforms, coach training, umpires/referees fees, trophies, tournament registrations, and other related expenses.

If you would like to help with the financial needs of the Recreation Department by donations or by sponsoring a team for the coming season, please contact the Recreation Director, Jessica Bailey, for more information. All donations are tax deductible.

THANK YOU FOR YOUR SUPPORT!



# PLANNING BOARD

The New Durham Planning Board's Mission is to:

1. Generate a shared community vision of the future of the town;
2. encourage, through education, ordinance, regulation and other means, land uses that help create that vision;
3. foster a well informed and active electorate; and
4. encourage other public and private groups to help create that future.

Activities for 2007:

The "Advisory Capital Improvement Plan Committee", established at the 2007 town meeting began reviewing the Capital Improvement Plan (CIP) in early summer. The committee visited the facilities of the town becoming familiar with the needs of the department and the community for the next ten years. In late fall, the committee presented their amended version of the CIP 2008-2017. The adopted CIP is being used for the 2008 budget cycle. I wish we could tell you their work is over, however the CIP shall be reviewed annually.

The Planning Board sincerely thanks the "Advisory Capital Improvement Plan Committee" for their time and commitment to updating this very important document.

While the "Advisory Capital Improvement Plan Committee" worked on the CIP update, the Planning Board began work on the development of several ordinances, which are to be presented to the voters at the ballot box this March.

Due to the number of ordinances under consideration, and the amount of work required, the board chose to meet every Tuesday to complete its' work. This effort began in July. At the time of this report, the final public hearings are scheduled.

The professional services of Bruce Mayberry were secured for the development of an impact fee ordinance. The ordinance shall govern the assessment of impact fees for public capital facilities to accommodate the demands of new development on these facilities. Examples of categories for which fees may be collected are (but not limited to) schools, public safety or municipal structures. Should this pass; the next step is to develop the methodology, the calculations for the fees to be collected when new construction begins.

Strafford Regional Planning Services senior planner, Julie LaBranche, assisted the board with the developing two ordinances, Steep Slope Ordinance and a Conservation Focus Area Overlay District Ordinance.

The purpose of the Steep Slope Ordinances is to regulate the uses of steeply sloped lands in order to limit soil loss, erosion, excessive storm water runoff and the degradation of surface water and to maintain the natural topography and drainage patterns of the land.

The Conservation Focus Area Overlay District Ordinance purpose is to maintain, conserve diverse wildlife habitat, wetlands, water quality, forest and recreational opportunities. It will guide the location, density and design of development in the designated focus areas. Both of these ordinances will be new to the zoning and land use ordinance, should they be adopted.



## PLANNING BOARD

The Shorefront Conservation Area Ordinance has proposed amendments to deal with the use of recreational vehicles as dwelling units. It is hoped the clarification of language and definitions will aid with the enforcement for when a recreational vehicle meets the terms of a dwelling unit.

The Board of Selectmen, for your consideration, has presented an amendment to the zoning and land use ordinance for “Junky Yards” to the planners. The purpose is to provide an avenue for remedy for junky yards that do not meet the legal definition of a junkyard, but still have an adverse effect on the surrounding properties.

Copies of the purposed ordinances are available in the Land Use Office.

We would like to express our appreciations for the public’s participation with the development of the CIP and these ordinances. The contributions each of you made are so important to the development of the zoning and land use ordinances and the future of our town.

Goals for 2008 are as follows:

Continue to update the Master Plan. The chapter for Town Appearance and Character has been selected for review. Development of a chapter for Parks and Recreation will be considered. Explore the development of an ordinance dealing with affordable/inclusionary housing; update and review of the subdivision and site plan regulations; develop the methodology phase of the impact fees schedule and zoning districts for commercial/business zoning.

In closing a thought: “Growth is inevitable and we can shape desirable growth.”

Respectfully submitted;

Catherine Orlowicz, Chairman  
Robert Craycraft, Vice Chair  
Don Voltz  
Peter Rhoades, Selectmen’s Rep.  
Paul Raslavicus

Alternates:  
Christopher Lapierre  
George Gale  
Paddy McHale  
Ron Gehl



# NEW DURHAM POLICE DEPARTMENT

2007 proved to be our busiest year ever in the department. We had a total of 5,347 calls for service, a 40% increase over 2006! These statistics show how our town is growing and is changing this department from reactive to proactive. We are sending officers to classes in evidence and DNA collection, as we are processing crimes scenes more than ever.

Detective Reggie Meattey attended a two-week school for Prosecution, so he can handle our Juvenile Cases in the Court system. We hired Officer Jason Lamontagne in January, who had 10 years of law enforcement experience. In May of 2007, Sgt. James Hathcock resigned, and Officer Lamontagne was promoted to Sergeant in July. In August we hired Chris Chesley, and he successfully completed the 144th Police Academy in November. Officer Chesley is learning the Town and will soon be on his own shift. I have decided to retire from being a K9 Officer after 14 years of service. My time is getting limited between being Chief of Police, and having a very active 5-year-old son!

Our coverage hours have been extended, leaving the officers on the road and available to our citizens with a shorter response time. Many of our calls have been from the Kings Highway area, and we are providing more police presence in that area.

Our vehicle rotation allows us to purchase another cruiser for 2008. I am requesting a 4-wheel drive, as there are several areas in town that a 2-wheel drive cruiser is not suitable for patrolling in bad weather. Roads such as Owl's Head, Pine Point, Ridge Rd, Copple Crown Rd and Copple Crown District are often impossible to respond to during snowstorms.

I believe 2008 will be another busy year for our department, and as always, we will strive to keep up with demands, and make New Durham a safe place to live.

In closing, please put your house numbers at the end of your driveway to speed up police response to your home.

Respectfully Submitted,

Shawn C. Bernier  
Chief of Police



*Standing L-R PT Ofc. Andy Hall, Detective Reggie Meattey, PT Ofc. Toby Perry, PT Ofc. Brett Murray, Ofc. Chris Chesley, Ofc. Karl Koch (resigned)  
Seated: Sgt. Jason Lamontagne, Chief Shawn Bernier, Exec. Asst. Katie Woods*

# NEW DURHAM POLICE DEPARTMENT

## MISSION STATEMENT

AS law enforcement officers, the New Durham Police Department's fundamental duty is to serve mankind, to safeguard lives and property, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality and justice.

WE will keep our private lives unsullied as an example to all, and will behave in a manner which does not bring discredit to any of us or our agency. We will maintain courageous calm in the face of danger, scorn or ridicule, develop self-restraint, in both our personal and official lives, we will be exemplary in obeying the laws and the regulations of our department. Whatever we see or hear of a confidential nature or that is confided in us in our official capacity will be kept ever secret unless revelation is necessary in the performance of our duty.

WE will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence our decisions. With no compromise for crime and with relentless prosecution of criminals, we will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

WE recognize the badge of our office as a symbol of public faith, and we accept it as a public trust to be held as long as we are true to the ethics of the police service. We will never engage in acts of corruption or bribery nor will we condone such acts by other police officers. We will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

WE will constantly strive to achieve these objectives and ideals, dedicating ourselves to our chosen profession.....

## LAW ENFORCEMENT

Shawn C. Bernier  
Chief of Police



# HIGHWAY DEPARTMENT

## *“2007 Another Year of Flooding and Snow”*

Snowfall this year ended with above normal amounts, causing increases in the winter maintenance costs.

In April came the floods, which were above the previous year, causing extensive damage to our roads. With assistance from other town departments, employees, officials, and local contractors, we were able to temporarily repair town roads to a passable condition in a relatively short period of time.

FEMA funding provided to the town in 2007 amounted to \$195,000 ~ yes there were a lot of maintenance issues! I take this opportunity to thank Vickie Blackden, Financial Assistant, for keeping the FEMA financial forms in good order.

The summer months kept the department busy ~ repairing roads, and improving drainage systems, besides the normal maintenance. Approximately 32 hours a week was used on ground maintenance for the ball field, cemeteries, fire department, library, police department, town hall grounds, and related improvements. I take this opportunity to welcome Leon Smith to the department ~ Leon was hired, following town meeting vote, as our “Grounds Maintenance/light equipment Operator” to provide the department with an extra hand. As you have seen during the summer of 2007, the extra hand had been put to good use in terms of turf management.

I would also like to thank my highway crew and staff for the long hours and dedication to the community, and to all the department heads, and personnel for their assistance along the way.

### Road Surface Management System 2007

Road	# of Miles	Repair Effected	Costs
Ella Mill	.35	Shim and Overlay	\$ 19,850
Kings Highway	1.00	Chip Seal	\$ 19,768
Merrymeeting Lake	1.20	Thick Shim	\$ 66,070
Ridge	1.00	Shim and Overlay	\$ 55,914
Smitty's Way	Entrance	Pave	\$ 795
Stockbridge Corner	.14	Overlay	\$ 5,039
<b>Total</b>	<b>3.69</b>		<b>\$167,436</b>



# HIGHWAY DEPARTMENT

## Road Surface Management System 2008

Road	# of Miles	Intended Repair	Estimated Costs
Chamberlin Way *	.80	Shim and Overlay	\$ 48,400
Hilltop	.17	Shim and Overlay	\$ 10,285
Powder Mill	.25	Overlay	\$ 9,200
South Shore	1.00	Thick Shim	\$ 54,853
Ridge	1.00	Shim and Overlay	\$ 67,596
<b>Total</b>	<b>3.22</b>		<b>\$190,334</b>

\*Note: Bond of \$51,747 to defray Chamberlin Way costs.

In conclusion, I would like to draw your attention to the Town's new website due to be launched in March [www.newdurhamnh.us](http://www.newdurhamnh.us) for more information about permits and regulations or please call 603-859-8000.

Respectfully submitted  
Mark Fuller, Road Agent

The "Highway Department" respectfully reminds residents that 10 gallons of sand per winter storm is available to them at the entrance to the Highway Department and Solid Waste facility. Please note that the sand is not for commercial use by private plowing and sanding contractors.



# SOLID WASTE DISPOSAL

## **Building Facility:**

The Transfer Station received a grant from the State of New Hampshire for \$2500 to be used towards the purchase of a waste oil furnace. The furnace has been installed and we are now able to heat the large recycling building using waste oil brought in for recycling.

## **A New Program:**

New Durham has a new Electronics Recycling Program. We are now accepting the following items for recycling: computer monitors, televisions, CPUs, keyboards, computer mice and microwave ovens.

## **New Requirements:**

As of January 1, 2009, House Bill 416 bans the disposal of ALL products containing intentionally added mercury in solid waste. This includes but is not limited to:

- Thermometers
- Thermostats
- Electrical Switches and Relays
- Light bulbs (Fluorescent & CFSs)
- Mercury button cell batteries)

Mercury containing products CANNOT be disposed of in landfills, transfer stations and/or incinerators, regardless of the amount of mercury it contains. Homeowners and businesses alike are affected by the ban. Legal disposal options include:

- Collection and Recycling at Transfer Stations
- Household Hazardous Waste (HHW) Events
- True Value lamp recycling program
- Thermostat Recycling Corporation Program

The Town of New Durham will begin accepting spent lamps on January 1, 2008. There will be no charge for these items.

## **Statistics:**

Please see the enclosed spreadsheet – we sent out 1131.94 tons of solid waste (trash) and 311.83 tons of bulk waste (demolition debris).

Recycled 2007 – through recycling we were able to reduce solid waste and earn \$31,325.50 for the town.

## **Recycling:**

Please remember; recycling is mandatory. Also, it is truly one of the ways that you as a citizen can actively participate in saving tax dollars. Recycling diverts solid waste from the landfill thus saving haulage and landfill tonnage rates, and provides revenue to the town. It also protects our environment – Keep New Durham Beautiful!

# SOLID WASTE STATISTICS

## Recycling Year End Revenues

Recycled Material	Revenue \$\$\$\$
Newspaper	\$ 4,436.00
Baled Corrugated Cardboard	\$ 5,270.00
Metal	\$ 6,755.00
Tin	\$ 737.50
Aluminum	\$ 1,960.00
Glass	0
Tires	\$ 504.00
White goods	\$ 805.00
E-waste	\$ 890.00
Demolition	\$ 9,858.00
Propane	\$ 110.00
<b>TOTAL:</b>	<b>\$ 31,325.50</b>

Respectfully submitted,  
Joseph Bloskey, Manager



# TOWN CLERK / TAX COLLECTOR REPORT

The Mission of the Town Clerk/Tax Collector's Office is to enable the public to fully participate in the governmental process, by providing accurate information and services in a professional manner.



Carole Ingham  
Town Clerk  
& Tax Collector



Stephanie MacKenzie  
Deputy Town Clerk/  
Tax Collector

In 2007, the Town Clerk's Town Revenue increased \$2,500 from the previous year, which is an improvement after two years of decreased revenues. Most of the increase was from motor vehicle registrations.

In February we began to mail out motor vehicle renewal letters. The feedback from our residents has been very positive. Many townspeople are sending us their registration renewals through the mail and everyone seems to like getting the letters in order to budget for the month and also have their checks ready when they come into the office. Our long-awaited connection to the State of New Hampshire for vehicle registration is getting closer. The phone line will soon be installed and we are awaiting equipment delivery. We will attend training classes in March and April and the "go-live" date is set for May 27th. Once we are up and running, residents will be able to carry out many more types of motor vehicle transactions in our office. We will now be able to process vehicle registrations with a GVW up to 26,000 and we will now be able to issue vanity plates.

I would like to mention again this year that our office has the ability to process your boat registrations. This benefits us, as this allows the Town to keep a portion of the fee. If you process your boat registration at the State level, they retain the entire amount.

During this year I applied for and was granted \$10,000 from the Vital Record Improvement Fund by the Office of the New Hampshire Secretary of State. The funds were used to pay for a report by a consultant on our Town's Vital Statistic archival materials, a large fireproof cabinet, archival supplies and equipment, and covered the costs of microfilming all of the Town's previously not microfilmed birth, death and marriage records.

For the first time, we used the AccuVote optical scan voting machine at the Presidential Primary on January 8th. The process is straightforward and easy to understand. I tested the AccuVote programming and it was completely accurate. After an election the machine prints a summary of the election results. We still "hand count" any write-in votes. June 3, 2008 is the



*AccuVote Optical Scanner*

# TOWN CLERK / TAX COLLECTOR REPORT

last day for voters who have already declared Republican or Democrat to change their party affiliation (if they choose to do so) until after the State Primary on September 9, 2008.

Legislative changes that occurred during this year:

- Gold Star Mother Plates ~ This type of plate can be issued to the mother of a person killed while on duty in the armed forces. This plate will only be issued by the Director's/Commissioner's office in Concord. The fee schedule will be the same as for regular passenger plates and initial plates.
- Nonresident Vehicle Registration ~ Amended to allow a non-resident to register a motor vehicle in New Hampshire, if it is primarily garaged in New Hampshire, which means at least 350 days of the registration year. The goal is to enable non-residents who keep a car in New Hampshire to travel out-of-state for brief periods of time and still qualify for non-resident registrations.
- Early Vehicle Registration ~ Amended to allow a person to renew a vehicle registration during the four months prior to its expiration month without verifying the owner's absence from the state during that four month period.
- Appointment of Town Treasurer ~ The Board of Selectmen can make the appointment of the treasurer, rather than electing a treasurer. When a town votes to appoint a treasurer, the already elected treasurer remains in office until the next annual town election.
- Right-to-Know Minutes ~ The Right-to Know-Law has been amended to read that minutes be made available for public examination "not more than 5 business days after the meeting" rather than 144 hours. A business day is defined to mean between the hours of 8 a.m. and 5 p.m. Monday through Friday, excluding State and National holidays.

The State's Department of Revenue Administration has established New Durham's tax rate for 2007 was \$18.24 per thousand dollars of assessed valuation and \$23.77 per thousand dollars for Copple Crown Village District. During 2007, 93% of the 2007 tax bills were collected and 40% of delinquent liens were collected. In continuing effort to comply with assessing standards enforced by the State of New Hampshire, the Assessing Department keeps values close to the fair market value. The average equalization ratio is about 95%. On July 30, 2007, sixty-one liens were placed on properties with delinquent taxes from 2006. The total lien amount of \$136,784.86 represents a tax base amount of \$123,226.47, plus \$13,558.39 in interest and costs that had accrued up to the date.

Deputy Town Clerk/Tax Collector Stephanie MacKenzie and I are always striving to improve the services we provide to you. We appreciate the support and cooperation of the Board of Selectmen, other town officials and personnel, and the residents of this community. I am particularly grateful to my deputy, Stephanie Mackenzie, for her hard work and dedication. Thanks to all of you.

Respectfully Submitted,

Carole Ingham  
Town Clerk/Tax Collector



# TOWN HISTORIAN

We respectfully submit the following report:

We would like to begin with an expression of sincere gratitude to the New Durham Historical Society for their assistance regarding an unmarked civil war veteran's grave. Their support made a long time goal a reality.

The Society, in cooperation with the Charles Canney Camp #5 Son of the Union Veterans, earmarked funding to cover the installation cost of a standard government marker for this soldier's grave. The funds were raised during an annual Civil War Encampment held on New Durham Ridge.

Mr. Orrin Coburn served with Co K 18th NH Infantry during 1865. An application for the marker was submitted and the marker was installed this past fall. A special thank you is extended to the Graham Family for granting passage to the old graveyard.

Mr. Harris C. Corson made a special donation to the archives collection. It is a "Biographical Review of Strafford and Belknap Counties", dated 1897. This review was a gift to Mr. Corson from his mother Mrs. Gladys E. Corson. Mr. Corson's grandfather was Mr. James A. Miller, of the Miller Road. He served as selectmen for nineteen years, chairman for nine of those years. His contributions were many to his community, filling many principal offices.

Within the review are many biographical sketches of prominent New Durham citizens. The sketches list family genealogy, history of their professions, contribution to society and occasionally some piece of history about the community itself.

Thank you, Mr. Corson, for your very generous donation to the historical collection of New Durham.

We would like to encourage any one who may be sorting their "collections" to consider donating them to the Town Historical Collection. If you are uncertain as to what to do with items or other historical questions please feel free to contact Catherine Orlowicz at 859-4643 for assistance.

Assistance with research is by appointment during normal business hours of the Town. Please call Catherine to schedule an appointment.

Respectfully Submitted;  
Town Historian  
Catherine Orlowicz  
Town Historian Associate  
Cheryl Cullimore



## WELFARE & HUMAN SERVICES

*Under RSA 165 “Whenever a person in any town is poor and unable to support himself, he shall be maintained by the overseers of public welfare of such town, whether or not he has residence there.”*

We provide assistance to individuals, families and households who lack adequate resources to meet their basic needs. We are facilitators in that we direct those in need to relief agencies, i.e., federal, state, non-profit, etc. therefore reducing the burden on our Department budget and the New Durham taxpayers. We strive to promote self-reliance, independence and self-sufficiency with a goal that those we serve will become productive, and independent citizens.

### Expenditures 2007:

This year we have spent approximately:~

- \$1000 on fuel assistance
- \$200 on utilities
- \$7000 on rent
- \$50 on medical
- \$100 on miscellaneous

We also view our office as a human services center, and can help in finding outside sources of assistance at most levels such as legal aid, food pantry, credit counselors etc. We also direct applicants to the NH Department of Health and Human Services for assistance with food stamps and basic state welfare support, if applicable. Our office is covered by statute under a confidentiality clause, and therefore all information provided by the town’s application process remains private.

Respectfully Submitted,

Laura Zuzgo  
Welfare Assistant

# ZONING BOARD OF ADJUSTMENT

To the Citizens of New Durham:

On behalf of the New Durham Zoning Board of Adjustment I hereby submit my 5th annual report.

The New Durham Zoning Board of Adjustment (ZBA) operates in accordance with RSA 672-677. It has the authority to act in four separate and distinct categories. They are:

- Approving Special Exemptions,
- Granting Variances
- Granting requests for Equitable Waivers of Dimensional Requirements
- Hearing appeals from any order, requirement, decision or determination made by an administrative official.

Membership on the ZBA remained stable this year. In April 2007, Helen Wellman decided to resign from the Board after 10 years as a regular member; however the Board was able to persuade her to remain as an alternate. This allowed the Board of Selectmen to appoint Wendy Anderson, who had only just joined the Board as an alternate, to be regular Board member. The other Board members are Larry Prelli, Vice Chair, a member of the Board since 2002, Bill McGrew, a Board member since 2002 and Mike Hoffman who joined the Board in 2004.

After a very busy 2006 involving over a hundred hours of hearings and site walks, 2007 was a very quite year for the ZBA. We met a total of 7 times during the year to hear requests for special exemptions, variances or equitable relief. The ZBA heard the following requests during 2007:

## **Requests for Special Exceptions:**

- |  |           |            |
|--|-----------|------------|
| • Driveway crossing wetlands                       | 1 request | 1 approved |
| • Commercial business in an area zoned residential | 1 request | 1 approved |

## **Requests for Variances:**

- |  |  |            |
|--|--|------------|
| • Allowing a sign larger then authorized in the New Durham Ordinances    | 1 request  | 1 approved |
| • Allowing construction of a building in the Shore Front Protection Area | 2 requests<br>1 postponed waiting for state approval | 1 approved |

<b>Request for Equitable Relief</b>	1 request	1 approved
-------------------------------------	-----------	------------

<b>Request for rehearing of a ZBA decision</b>	1 request	1 denied
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The ZBA is responsible to evaluate each request considering the New Durham Town Ordinances and state statute. If you are requesting a variance to increase the size of a building in the Shore Front Protection Area you must first receive permission from the State Department of Environmental Services.

I would like to express my appreciation to Vice Chair Larry Prelli who had to assume the Chairmanship of the ZBA on two occasions with little warning. Larry, along with all the Board members, is hardworking and dedicated to the ZBA.

The Board is still in need of 4 alternate members. The time commitment is approximately 20 hours per year. Educational opportunities are available free of charge through the state. If you are interested in volunteering to serve your community please contact the ZBA at [ndurham@worldpath.net](mailto:ndurham@worldpath.net) and speak with Mr. Allen, Land Use Clerk. We meet the 2nd Wednesday of the month from 7:00PM to 10:00PM IF there are requests to be heard. Please check the Town's Web site <http://newdurhamnh.virtualltownhall.net>, or Town Hall for the ZBA meeting schedule and agendas.

Respectfully submitted

Theresa Jarvis, Chairman





# Town of New Durham New Hampshire



## Regional & Non Profit Agency Reports

Year Ending December 31, 2007



## AN UPDATE FROM CONGRESSWOMAN CAROL SHEA-PORTER



Last year, the House of Representatives passed many important measures that affect our lives here in New Hampshire. From lowering the cost of student loans, to raising the minimum wage, to protecting middle-class families from the Alternative Minimum Tax, Congress addressed a wide range of issues that will benefit New Hampshire families.

To help families afford the rising costs of higher education, we passed the College Cost Reduction and Access Act, which will cut interest rates in half for federal student loans, and save a typical student in New Hampshire \$4,430 over the life of a loan. The bill will also increase funding for Pell Grants for low-income students and provide loan-forgiveness for talented students who pursue public service fields like teaching or emergency response.

Congress passed legislation to protect 23 million families from a tax increase of up to several thousand dollars this year under the Alternative Minimum Tax. In July, we raised the federal minimum wage, increasing it from \$5.15 to \$7.25 an hour by 2009. At the same time, Congress also passed tax credits for small businesses. To find out how businesses can take advantage of the new tax benefits, visit [www.sba.gov](http://www.sba.gov) or contact my office at (603) 641-9536.

With energy prices rising, Congress increased the fuel efficiency standards for vehicles for the first time in thirty-two years. I'm also pleased that we passed an increase in funding for the Low-Income Home Energy Assistance Program (LIHEAP), which supports New Hampshire's Fuel Assistance Program. If you or someone you know needs help affording the cost of heating fuel this year, please contact the New Hampshire Office of Energy and Planning at (603) 271-8317.

It was a busy year in my New Hampshire offices in Manchester and Dover as well, where we assisted over 1,200 individuals with inquiries to federal agencies including Social Security, Medicare, and the Veterans Administration. Last summer, when there were huge delays at passport offices around the country, my staff helped more than 200 people get their passports on time. To apply for a passport, visit [travel.state.gov](http://travel.state.gov) and follow the online instructions, or see the Frequently Asked Questions section of my website for more information.

Representatives from my office regularly visit towns across the First District to assist constituents in working with the federal government. For more information about the services that my office provides, please visit: [www.shea-porter.house.gov](http://www.shea-porter.house.gov).

To keep up to date on the latest developments in Washington, you can also track legislation using the Thomas search engine provided by the Library of Congress at [www.thomas.gov](http://www.thomas.gov).

I am honored to serve you in Congress, and I wish you a happy and prosperous year in 2008.

*Congresswoman Carol Shea-Porter represents the First Congressional District of New Hampshire, which includes communities from Manchester to the Seacoast and through the Lakes Region up to Conway.*

*Her Manchester and Dover District Offices can be reached by calling (603) 641-9536.*



# REPORT OF STATE SENATOR KATHLEEN SGAMBATI

As your State Senator, I am honored with the opportunity to serve you and wanted to report from the New Hampshire Senate on important state issues affecting you, as residents of New Durham.

Last session, I concentrated on several key issues important to the citizens of New Hampshire: helping New Hampshire's working families by increasing the minimum wage; protecting New Hampshire citizens' health by implementing a smoking ban in restaurants and bars, increasing access to health care by supporting expanded eligibility to health insurance, working diligently to ensure every child had an adequate education, and exhibited great fiscal responsibility in working to implement a fair and balanced budget, and reducing the high school dropout rate by ensuring attendance to age 18.

I also continued to work on long time policy priorities such as improving access to affordable prescription drugs and ensuring that families in need are able to get the assistance that they need.

As a member of the Senate Finance Committee I am proud that we passed a fiscally responsible state budget for the FY 2008-2009 biennium that meets the needs of our most vulnerable citizens and included the following assistance to the residents of New Durham:

## FY 2007 State Aid to New Durham

Type of Aid	Amount
Adequate Education Grants	\$ 1,555,333
Meals & Rooms Distribution	\$ 96,294
Revenue Sharing	\$ 21,940
Retirement Contribution-Police & Fire	\$ 11,399
Highway Block Grant	\$ 92,908
TOTAL	\$ 1,777,874

This session, I will be concentrating on several key issues important to the citizens of New Hampshire: costing an adequate education, implementing kindergarten in the communities that don't yet offer it, ensuring that families who are less fortunate have the healthcare at their disposal that they need regardless of their insurance coverage or lack there of.

As a long time advocate of improving opportunities for affordable housing, I continue to support legislative efforts aimed at increasing workforce housing stock. I look forward to working with State Representatives from the New Durham area on this and wide range of opportunities to support a healthy business climate in our state.

If you wish to contact me about these or any other matters I might help you with, please call me at the below listed information.

Respectfully submitted,

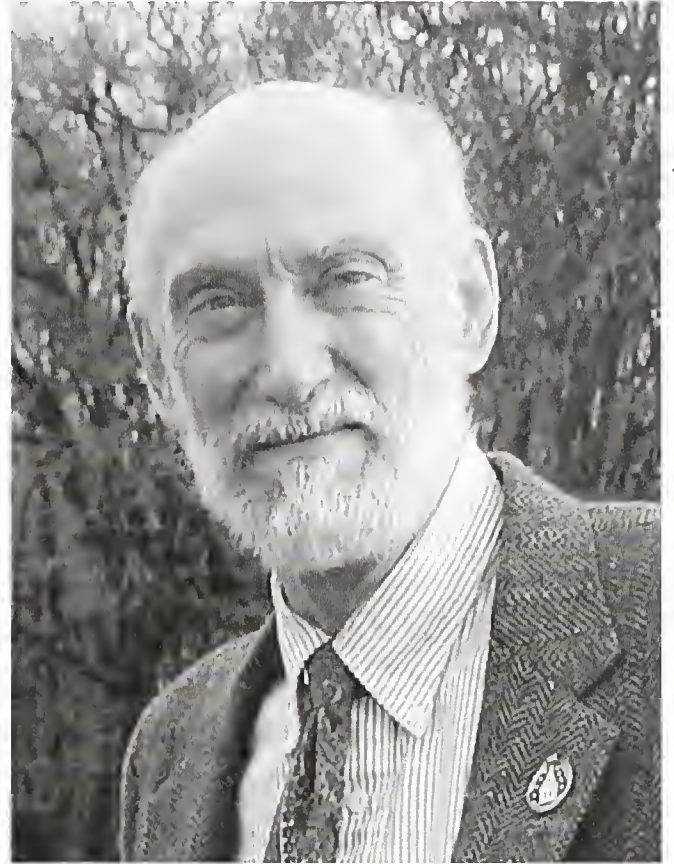
Senator Kathleen Sgambati

Tel: 603-271-3074 or e-mail [Kathleen.Sgambati@leg.state.nh.us](mailto:Kathleen.Sgambati@leg.state.nh.us)

# REPORT OF HOUSE REPRESENTATIVE LARRY BROWN

It has been an honor to serve as a New Hampshire State Representative for the six towns of our Strafford 3 District. Thank you for the opportunity to highlight legislation passed in 2007, which will benefit local residents and our state. Details can be found at [www.gencourt.state.nh.us/](http://www.gencourt.state.nh.us/).

- **Employment & the Economy:** Increased the minimum wage \* strengthened workers compensation at a fair cost to business (re-voted in Jan. '08) \* established a Research and Development tax credit \* re-established the job training fund \* expanded the Economic Vitalization tax credit
- **Health & the Environment:** Expanded the Children's Health Insurance Program to cover 10,000 more kids \* banned smoking in restaurants and lounges \* set best practice goals for reducing lead poisoning in children \* expanded dependent health care coverage to age 26 \* set sunset dates for the developmental disabilities wait list \* banned the burning of toxic construction and demolition debris \* set phase-in standards for renewable energy use – 25% by 2025 \* toughened shore land protection setbacks and standards \* fully funded LCHIP – the Land & Community Heritage Investment Program
- **Education:** Raised the dropout age and expanded alternative education programs \* guaranteed kindergarten statewide \* increased funding for technical colleges and the University system \* expanded funding for Head Start and early learning programs
- **Citizen Protections and Public Policy Goals:** Prohibited N.H. involvement in Real I.D. \* repealed a law that restricted women's reproductive autonomy – the right to choose \* established civil unions for same sex couples \* put over \$9M into community based alcohol and drug abuse treatment and prevention programs \* created an Internet Crimes Prosecutor \* established a death benefit for first responders killed in the line of duty \* increased the number of State Troopers



Eventually the plow turns over every furrow; what is up this year may well be down the next. For that I have tried to “plow in hope”, to vote tomorrow's child no less liberty than that passed down to us today. Please give me a call – 652-4306 – if you would like to discuss a bill, a vote, a good idea, or a bad one.

NH State Representative Larry Brown

1362 White Mountain Hwy, Milton, NH 03851

Tel: 603-652-4306

Representing Barrington, Farmington, Milton, Middleton, New Durham, and Strafford

# REPORT OF HOUSE REPRESENTATIVE JAMES CYR

## District 3

Activities as State Representative-2007  
(abbreviated list)

- Raised the minimum wage to \$7.25
- Strengthened education by raising the drop-out age
- Added kindergarten to all schools
- Increased funding for technical colleges and the university system
- Funded the Land and Community Heritage Investment Program (LCHIP)
- Expanded the economic vitalization tax credit
- Repealed a law that infringed upon a woman's right to choose
- Established civil unions for same sex couples
- Expanded family healthcare coverage for dependants until age 26
- Established a death benefit for first responders killed in the line of duty

Sincerely,

The Honorable Representative  
James E. Cyr



# REPORT OF HOUSE REPRESENTATIVE BOB PERRY

House of Representatives District 3 includes the towns of New Durham, Milton, Middleton, Farmington, Strafford, and Barrington, and is served by eight representatives. The House consists of 400 members; approximately 240 Democrats, 160 Republicans. Within each party and spanning the issues, there are conservatives, moderates, and progressives. I serve on the Election-Law Committee, Electronic Voting Machine Subcommittee.

Every bill in New Hampshire is assigned to committee, and many to subcommittee before being scheduled for vote on the floor of the house. Every step in the process is open to the public, now including access to audio and video, as well as the text of all bills, available at [www.gencourt.state.nh.us](http://www.gencourt.state.nh.us).

The most difficult legislative issue over the past 20 years has involved education funding. The first prong of the Claremont/Londonderry decisions, defining an adequate education, was timely and successfully concluded in the 2007 session. The other prongs include costing of an adequate education, funding it, and development of accountability. Much work remains.

Other successes of the 2007 session include:

1. Ensuring the future success of the NH students by raising the high school dropout age, and expanding alternative-education programs;
2. Expanding the state's version of SCHIP (NH Healthy Kids) to cover another 10,000 children in need of health care; and expanding family health-care coverage for dependents to age 26;
3. Raising the minimum wage for the first time in 10 years, assisting some 14,000 NH families;
4. Prohibiting New Hampshire's involvement in the Federal Real ID Program;
5. Establishing NH's first Rail Authority, which can serve to reduce air pollution and traffic congestion through development of passenger and commuter rail service.

I thank you for the opportunity to serve, and certainly hope among the 1800 bills to be considered this cycle, you will have been directly affected and in a positive way, for it is the political environment that determines the quality of our lives.

Respectfully Submitted,  
Bob Perry, State Representative District 3  
Strafford, New Hampshire

# EXECUTIVE COUNCIL

## THE STATE OF NEW HAMPSHIRE EXECUTIVE COUNCIL



JOHN D. SHEA  
EXECUTIVE COUNCILOR

8 McIntire Road  
Nelson, NH 03457  
Phone: 603-847-9008

State House Room 207  
107 North Main Street  
Concord, NH 03301  
Phone: 603-271-3632  
Fax: 603-271-3633

In 1679 King Charles 11 appointed a President and Council to govern the new Province of New Hampshire. The Council's chief "political" responsibility was to spy and report on the activities of the President (later renamed 'Governor') to the King.

Today the Executive Councilors are your eyes and ears in Concord. They ensure the executive branch of state government is fiscally responsible and above reproach by conducting all meetings in public with the press present.

All receipts and expenditures of state and federal funds, budgetary transfers within the departments, and all contracts with a value of \$5,000 or more must be approved by the Council.

Councilors make certain all appointments to state government, whether Commissioners, Department heads or regulatory board members, are responsible to the citizens of New Hampshire and not to special interests.

I was sworn in to office in January 2007 as Executive Councilor for District Two. My District runs from Chesterfield/Walpole/Danbury in the Western part of the state to Brookfield/Rochester/Somersworth and Rollinsford on the Maine border. I have 67 communities in the district and represent 8 of the 10 Counties.

I have conducted or participated in over 17 Public Hearings on Environmental issues, Bridge/Highway issues, Governor's Advisory Commission on Intermodal Transportation (GACIT), District Health Councils, Pandemic Planning, HEFA (\$20,000,000-New London Hospital), Education funding bonds and Regional Planning Commissions etc.

Citizen issues: Training requirements and sessions for appointed positions, school decisions on children, ATVs/Snowmobile trails with Fed money, judicial actions, Department reorganization, advising on proper contacts for information, and I do a lot of travel for individual and community meetings. I also visit nonprofit organizations along with Police and Fire stations as I can assist in arranging funding grants.

Please feel free to contact me at anytime.

Respectfully Submitted,  
John D. Shea, Executive Councilor  
District Two

# REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

## Outside Burning:

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wild land fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA: 227-L: 17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

## Forest Fire Activity 2007

Fire activity was very busy during the spring of the 2007, particularly late April into early May. As the forests and fields greened up in late May the fire danger decreased. However, a very dry late summer created very high fire danger again from August into September, with fire danger reaching very high on Labor Day weekend. Even with the dry conditions, the acreage burned was less than half that of 2006. The largest forest fire during the 2007 season burned approximately 26 acres on the side of Wantastiquet Mountain in Chesterfield during the month of May. Our statewide system of 16 fire lookout towers is credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. Many homes in New Hampshire are located in the wild land urban interface, which is the area where homes and flammable wild land fuels intermix. Several of the fires during the 2007 season threatened structures, a constant reminder that forest fires burn more than trees. Homeowners should take measures to prevent a wild land fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe!

## 2007 FIRE STATISTICS

(All fires reported as of November 8, 2007 ~ Figures do not include fires on the White Mountain National Forest)

County Statistics		
County	Acres	# Of Fires
Belknap	30	95
Carroll	11	53
Cheshire	44	36
Coos	6	15
Grafton	4	30
Hillsborough	61	71
Merrimack	16	73
Rockingham	16	22
Strafford	19	32
Sullivan	5	10





To the residents of New Durham, the 2007 outside fire season was considerably quieter compared to some of our neighboring communities of which had several larger fires. We had several small incidents in town with very minimal damage or acreage lost. On a positive note, I would like to personally thank the residents of New Durham for such support to preventing any uncontrolled outside fires. It is your commitment in getting a permit and keeping your fires under control that keeps New Durham a fire safe community.

The New Durham Fire Department has placed several young men and women through a Fire Fighter Level 1 class this past year. Part of this program is the forestry course for which I had the opportunity to help train on their practical exercises. What a wonderful and talented group of men and women to work with ~ I look forward to working with them throughout their firefighting careers.

Fire permits will still be available at the fire station. We shall be requesting the Board of Selectmen to approve a small nominal fee of \$5.00 in 2008 on all permits issued. *A reminder that permits are required for all outside burning when there is no snow cover.*

*Respectfully Submitted*

*David F. Stuart, Forest Fire Warden  
Town of New Durham*

# HOMEMAKERS HEALTH SERVICE

Thanks to our partnership with the Town of New Durham over the past several years, The Homemakers Health Services has successfully provided critical home health, home support and adult medical day care services to those residents of New Durham who do not have the ability to pay for them.

Since 1974, our mission at The Homemakers has been to help older and disabled Strafford County residents remain independent, in their own homes and out of nursing homes, by providing professional, cost-effective, quality home health, home support and adult medical day care services.

In recognition of professional, cost-effective and quality services it provides, this past year The Homemakers was listed as one of the 2007 HomeCare Elite, a compilation of the most successful Medicare-certified home health care providers in the United States. This annual review identifies the top 25 percent of agencies, ranked by an analysis of performance measures in quality outcomes, quality improvement and financial performance. The data used for this analysis is compiled from publicly available information.

In recognition of The Homemakers dedication and contribution to the health of elderly persons in our community, Citizens Bank New Hampshire and WMUR-TV also recognized the Agency by naming The Homemakers Health Services as its 2007 first quarter Champion in Action in the area of Elder Support. The Champions in Action program is designed to recognize and support non-profit organizations for their contributions to New Hampshire communities.

Annually, our Agency provides nearly \$3.5 million worth of home health, home support and adult medical day care visits to elderly and disabled persons throughout the County. These visits include skilled nursing, rehabilitative therapies, telemonitoring, medical social work, home health aide, homemaker, adult in-home care, Alzheimer's respite and adult medical day care services.

As health care professionals, we at The Homemakers are committed to providing these services to all of those in needs, regardless of a person's ability to pay. Over the past three years, The Homemakers has provided an annual average of more than \$211,590 worth of non-reimbursed home health, home support and adult medical day care services.

Each year through our annual Charity Care fundraisers, The Homemakers has successfully raised more than half of the cost for non-reimbursed services provided.

Despite our success with such events, the cost of providing services for which we are either not reimbursed at all, or inadequately reimbursed by Medicare and Medicaid, continues to exceed the amounts raised through these events, and it is a continuous struggle to carry these losses.

We look forward to continuing our partnership with the Town of New Durham to provide health care services to those New Durham residents who cannot afford the cost of the vital health care services they need to remain healthy and independent in their own homes.



During Fiscal Year 2007, The Homemakers:

- Provided 14,736 skilled health care visits throughout Strafford County, which included nursing, rehabilitative therapies, medical social work and home health aid visits;
- Provided 24,082 home support visits, which included homemaker and in-home care provider visits;
- Provided 44,929 hours of Adult Day Care for older and disabled person as well as respite for their caregivers;
- Offered numerous community wellness programs including flu clinics, Alzheimer's Educational Seminars for Caregivers; monthly Strong Living, Aerobics of the Mind, Friend to Friend, free Advance Directives seminars, facilitated a monthly Alzheimer's Support Group and hosted a weekly TOPS (Take Off Pounds Sensibly) chapter.
- Delivered more than 200 Holiday Food and Gift baskets to elderly and/or disabled people throughout the county.



BARRINGTON  
BROOKFIELD  
DOVER  
DURHAM  
FARMINGTON  
LEE  
MADBURY  
MIDDLETON  
MILTON



NEW DURHAM  
NEWMARKET  
NORTHWOOD  
NOTTINGHAM  
ROCHESTER  
ROLLINSFORD  
SOMERSWORTH  
STRAFFORD  
WAKEFIELD

## Strafford Regional Planning Commission 2007 Report

Strafford Regional Planning Commission (SRPC), a political subdivision of the State of New Hampshire, serves in an advisory role to the Town of New Durham and seventeen other member communities. We provide professional planning services to help officials, boards and citizens manage growth and to facilitate regional collaborative efforts.

SRPC's professional staff offers a range of planning services in transportation, land use, conservation, natural resources, economic development and geographic information systems (GIS) mapping and analysis. These services are available in customized modes to meet the diverse needs of the volunteers who are the foundation of communities. Our member communities also have access to additional SRPC educational resources including our website, workshops and forums, and personalized training.

SRPC conducted the following projects and initiatives for New Durham in 2007:

- Conducted a comprehensive GIS road inventory for public and private roads, (28.57 miles @ \$160/mile for a total value of \$4571.20).
- Provided GIS mapping services to Town staff, Boards and Commissions.
- Conducted 11 traffic counts in New Durham at the request of the Road Agent.
- Advocated for Davis Crossing Road emergency repairs with NHDOT.
- Worked with Planning Board to develop a Steep Slope Ordinance and a Conservation Focus Area Ordinance and provided technical assistance on subdivision procedures to Land Use Clerk.
- Created a comprehensive GIS land use data layer, identifying categories of land use in town.

SRPC also provided the following services to New Durham and other municipalities in 2007 including:

- Established a Regional Impact Committee, which reviewed three developments determined by local Planning Boards to have potential regional impact.
- Coordinated communities' responses to the NH Ten Year Transportation Plan.
- Hosted a Riparian Buffer Workshop to help communities protect water quality.
- Updated the Regional Travel Demand Model for traffic modeling and air quality conformity
- Prepared Model Drinking Water for Protection of Surface Water Supply Areas Ordinance as part of the *Innovative Land Use Planning Techniques*.  
[http://www.des.state.nh.us/REPP/ilupth/20070805\\_drinking\\_water\\_supply.doc](http://www.des.state.nh.us/REPP/ilupth/20070805_drinking_water_supply.doc)
- Distributed *New Hampshire Planning and Land Use Regulation* books to all local land use boards.

We look forward to working with the citizens and officials of New Durham in 2008. Thank you for the opportunity to serve you and for your continuing support of regional planning. Further questions or comments can be referred to Cynthia Copeland, AICP, Executive Director at [cjc@strafford.org](mailto:cjc@strafford.org). Please visit our website at [www.strafford.org](http://www.strafford.org).



# STRAFFORD COUNTY COMMUNITY ACTION

PO BOX 160 • DOVER, NH 03821-0160  
TELEPHONE: 749-1334 • FAX: 749-3718

## New Durham Services Report

2007

Fuel Assistance	68 Families
Home Weatherization	1 Home
Neighbor Helping Neighbor	1 Family
Food Pantries	30 Families
Emergency Response System	2 Enrolled
Commodity Food Distribution	48 Cases
Information and Referral	328 Units
Flood Relief	2 Families
Employment and Training	4/3 Employed/Trained
Welfare to Work	3 Trainees
Childcare	6 Families

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Value of goods and services provided to New Durham:

\$94,656.00

Respectfully Submitted

Richard Hayes  
Executive Director

# ROCHESTER VNA REPORT 2007

Rochester District VNA (Your VNA) continues to serve as your home health agency providing skilled nursing, rehabilitative therapies, medical social work, licensed nursing assistance and supportive services on an intermittent basis throughout your community. The acuity of our patients is constantly increasing. Many patients need IV therapy, enteral feedings, therapy after knee/hip replacements and complicated wound dressings. We are proud to provide you with highly skilled clinicians ready to meet the demand.

Our Medicare reimbursement has been reduced by 11.9% in the past two years with additional reductions planned for the next four years. Skilled service provided under Medicaid is reimbursed by the state at less than half the cost to provide it. Our numbers of uninsured individuals receiving care increases each year. Your support of these services is crucial to people in need of skilled nursing and therapy care.

It is vitally important in this election year that everyone is aware of the importance of the health care issue. Adequate funding for home care is critical in keeping patients in their home, the most cost-effective and preferred place to receive care.

We provide support services including: homemakers, personal care attendants and in-home companions paid by Title XX and Strafford County funding as well as privately paid services. These services allow individuals requiring minimal support to remain safely in their homes at the lowest possible cost.

We have improved our utilization of electronic charts resulting in the following: improved clinical efficiency and accuracy of documentation, flow of data to appropriate disciplines at the time most needed, ease of viewing historical data, improved coordination of care, decreased man hours with less manual paper processes and a reduction of errors. Telehealth use continues to increase. The results of daily monitoring of our most seriously ill patients helps prevent additional visits to the emergency room through early interventions.

We have added a service this fall. We opened an Adult Day Center at our office, 178 Farmington Road, Rochester. This provides care, activities, socialization and medical monitoring of adults who are not safe to be home alone. The Center is open Monday-Friday from 8a.m.-5p.m. and is handicapped accessible.

Our biggest and most critical challenge is being dependent on the government for 85% of our revenue. We are unable to set reimbursement rates. We are dependent on what the government pays regardless of the cost to provide the care. Therefore, your continued support of Rochester District Visiting Nurse Association (Your VNA) is vitally important in meeting the many health needs in your community.

## New Durham Statistics – 11 months #'s annualized

Total visits by Service		# of Home Care patients - 36 admitted by payment source	# of Visits
Skilled Nursing	458	Medicare 26	807
Physical Therapy	160	Medicaid	
Occupational Therap	73	HCBC 1	10
Speech Therapy		Insurance 9	106
Medical Social Work	10		
LNA (nursing assistant)	221		
Perinatal visits	4		
Adult Health Clinic Visits	1		

New Durham's Representative : Dr. Patrick Lanzetta

Submitted by: Linda Hotchkiss RN, MHSA, Executive Director







# Town of New Durham New Hampshire



## General Administration Year Ending December 31, 2007



South Carolina Highway  
Department Seal



Department of Transportation  
South Carolina



# TOWN MEETING MINUTES

## Town of New Durham, NH Annual Town Meeting Minutes March 13, 2007

Moderator James Fenske opened the Town Election at 10:00 AM. He publicly inspected the Town's and School District's ballot boxes and then locked the boxes for voting. At 12:00 PM the Moderator declared the Town Meeting recessed until 7:00 PM on March 14<sup>th</sup> 2007 and the polls to remain open until 7:00 PM. There were 1,820 registered voters on the checklist when the polls opened. Ten new voters registered at the polls with the Supervisor of the Checklist. A total of four hundred and ninety-two (492) ballots were cast (21 of the ballots cast were absentee ballots).

### ARTICLE 1: To choose all necessary Town Officers for the ensuing year. *(By Official Ballot)*

#### *For Selectmen (3 years)*

*Vote for not more than ONE:*

David A. Bickford	309
Dwight Jones	176

#### *For Town Clerk (3 Years)*

*Vote for not more than ONE:*

Carole M. Ingham	460
Stephanie MacKenzie write-in	1

#### *For Planning Board (3 years)*

*Vote for not more than ONE:*

Polius Raslavicus	145
Catherine Orlowicz	317

#### *For Cemetery Trustee (3 years)*

*Vote for not more than ONE:*

Michael Clarke write-in	8 **
-------------------------	------

*\*\* No one was elected. Michael Clarke was already a Cemetery Trustee, therefore the position is still vacant and the Selectmen will appoint someone until the 2008 Town Election.*

Michele Kendrick write-in	4
Randy Comeau write-in	4
Doug Peck write-in	3
George Gale write-in	1
Catherine Orlowicz write-in	1
Roger Lavigne write-in	1
Cheryl Cullimore write-in	1
Kimberly Murray write-in	1
Chester Porter write-in	1
David Allyn write-in	1
Dave Stuart write-in	1
Sean Edeman write-in	1
Michael Keevan write-in	1
John Nicastro write-in	1
Thomas Swett write-in	1
Theresa Jarvis write-in	1
Donald White write-in	1



*For Library Trustee (3 years)*

*Vote for not more than TWO*

<b>S. Lee Lilljedahl</b>	<b>421</b>
<b>Richard McCormack write-in</b>	<b>6</b>
Michele Hamilton write-in	1
Leon Smith write-in	1
Mary McHale write-in	2
Donna Swett write-in	1

*For Supervisor of the Checklist (1 year)*

*Vote for not more than ONE*

<b>Susan Hoover</b>	<b>434</b>
Leon Smith write-in	1
Thomas Swett write-in	1
Chester Porter write-in	1

*For Supervisor of Checklist (3 years)*

*Vote for not more than ONE*

<b>Aline Goss</b>	<b>417</b>
Janice Hempel write-in	1
Leon Smith write-in	1
Brandy Bostridge write-in	1
Michele Kendrick write-in	1
Thomas Swett write-in	1
David Allyn write-in	1
Sean Edeman write-in	1
Paula Gehl write-in	1

*For Trustees of Trust Funds (3 years)*

*Vote for not more than ONE*

<b>Theresa Jarvis write-in</b>	<b>17</b>
David Allyn write-in	11
Carleton Woods write-in	1
Roger Lavigne write-in	1
Robert Hamilton Jr. write-in	1
Carole Ingham write-in	1
Katie Woods write-in	1
Leon Smith write-in	1
James Fenske write-in	1
Cheryl Cullimore write-in	1
David Munroe write-in	1
Carol Neyland write-in	1
Samuel Hardy write-in	1
Shawn Bernier write-in	1
Michael Clarke write-in	1
Catherine Orlowicz write-in	1
Roger Levigne write-in	1
Thomas Swett write-in	1
Rod Nelson write-in	1

**ARTICLE 2:** Are you in favor of the adoption of amendments proposed by the Planning Board for the New Durham Zoning and Land Use Ordinances, and Building Regulations as follows:

**Amendment 1:** Are you in favor of the adoption of Amendment #1 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

*Insert as a new Article V: To adopt a Water Quality Protection Ordinance, to protect the quality of the water in the lakes, ponds, streams and wetlands of the Town of New Durham by establishing vegetative buffers, building and septic setbacks from these water resources for new subdivisions; and to renumber the remaining Articles as necessary.*

(By Official Ballot) **PASSED**      **YES 321**      **NO 157**

**Amendment 2:** Are you in favor of the adoption of Amendment #2 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

*Amend Section VII-H to require adequate septic systems for houses in the Shorefront Protection Zone that are being converted to 4-season use.*

(By Official Ballot) **PASSED**      **YES 321**      **NO 94**

**Amendment 3:** Are you in favor of the adoption of Amendment #3 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

*Amend the definitions of "dwelling" and "dwelling unit" in Article XII for clarity*

(By Official Ballot) **PASSED**      **YES 331**      **NO 134**

**Minutes of the 2007 Annual Town Meeting  
March 14, 2007 New Durham School Gymnasium  
New Durham, New Hampshire**

Pursuant to a foregoing Warrant, the voters of the Town of New Durham met at 7 o'clock to act on the balance of the Warrant Articles. The Moderator James Fenske reminded voters to check-in with the Supervisors of the Checklist and to pick up their registered voter cards. The Pledge of Allegiance was led by some of the members of Girl Scout Troop No. 475~ Chrissy E., Marie L., Kearstin D., Casey R., Cassidy D., Angela N., and Tatiana B. Moderator Fenske introduced the Chairman of the Selectman Dwight Jones, Selectman Ronald Gehl, Selectman Peter Rhoades, Town Administrator April Whittaker and Town Clerk Carole Ingham.

Rodney Doherty made the presentation of the "Citizen of the Year" award to Catherine Orlowicz for her many years of community service including a Trustees of the Trust Funds, Associate Historian and the current Town Historian, helping to obtain the Boody House for the Town, overseeing the restoration of the Old Meetinghouse, president of the New Durham Historical Society, Alternate to the Planning Board and current Planning Board member, member of the Fire Station Committee and helping to direct the annual Meeting House 5K Road Race.



Selectman Peter Rhoades thanked Eloise Bickford for her 32 years of service to the Town of New Durham as the Town Historian. It was noted how much she enjoyed the position and what personal pleasures and challenges the research and preservation had been. She is literally a “walking history book”. She has given much to our community. An honorarium picture of Eloise and George Bickford will be hung at the Town Hall so that all the community will be forever reminded of her.

David Lindberg and Mary McHale were also honored for their service to the Town. For the past fifteen years David Lindberg served on the Planning Board and for the past three years Mary McHale served as a Library Trustee.

After reviewing the rules and procedures of the meeting, the Moderator announced New Durham’s results of the previous day’s election (Article #1 and #2 above) and the Governor Wentworth Regional School District ballot as follows:

Article I	Diane Drelick - Effingham School Board Member	299
	James Rines - Ossipee School Board Member	321
	Donald Meader - Member at Large	220
	William Piekut - Member at Large	122
	Stacy Trutes - Wolfeboro School Board Member	320
	Randy Walker - School District Moderator	345
Article II	Purchase of Land	YES 223 NO 218
Article III	GWAT Collective Bargaining	YES 231 NO 220
Article IV	GWEA Collective Bargaining	YES 229 NO 222
Article V	GWSSA Collective Bargaining	YES 226 NO 210
Article VI	Repairs and Improvements	YES 343 NO 111
Article VII	Operating Budget	YES 235 NO 213

The voters of the school district passed all of the articles on the GWRSD ballot.

**ARTICLE 3:** To see if the Town will vote to (i) support the hiring of a full-time Highway Department employee, and (ii) to raise and appropriate the sum of Thirty-seven thousand, three hundred, and sixty-three dollars (\$37,363) for wages and benefits beginning April, 1, 2007.

(Majority Vote Required)

The Board of Selectmen recommends this Article.

The Budget Committee does not recommend this Article.

Special Warrant Article

The Article was moved by Selectman Ronald Gehl and seconded by Selectman Dwight Jones. Road Agent Mark Fuller explained that this position would replace two part-time employees. It has been sixteen years since the Highway Department has added a full-time employee, and the community has grown with an increase of miles of roads to maintain. The position would encompass assisting the current highway crew, light equipment, the care and maintenance of the Town facilities, ground work for the cemetery, showing cemetery lots to prospective buyers, preparing and closing graves for funerals, ground work for Town properties and ball fields and animal control officer position. If this position is approved, the operating budget will be reduced by \$14,400 because the currently budgeted part-time help lines could be eliminated. Estimated impact on 2007 Town Tax Rate is \$0.09 per \$1,000 assessed property value and estimated cost \$27.00 for a property assessed at \$300,000.

First there was a voice vote that was too close to call, then a show of hands vote was taken and the Moderator declared the Article adopted.

PASSED

\$37,363

A motion was made by Theresa Jarvis and seconded by Angelique Shearin to table Article #4 until after the vote on the rest of the financial articles. A voice vote was taken and the Moderator declared the motion moved.

After Article #21 was voted on, Mark Jarvis made the motion, seconded by Dean Stimpson to go to the tabled Article # 4. A voice vote was taken and the Moderator declared the motion moved.

**ARTICLE #4:** The Moderator read Article #4 as follows: To see if the Town will vote to raise and appropriate the Budget Committee’s, and the Board of Selectmen’s recommended sum of Two Million, five hundred and sixty-eight thousand, seven hundred and twenty-nine dollars (\$2,568,729) which represents the reduced operating budget because Article # 3 was approved. This Article does not include appropriations voted in other warrant articles.

*(Majority Vote Required)*

The Article was moved by Mark Jarvis and seconded by Selectman Peter Rhoades. Town Administrator April Whittaker stated that the estimated impact for Article #4 would be \$4.32 per \$1,000 assessed property value and estimated cost \$1,173.00 for a property assessed at \$300,000. The estimated total impact on the Town’s tax rate would be \$ 5.75 per thousand dollars. This would mean an estimated 58 cents increase over the 2006 Town tax rate. She reminded the assembly that the State of NH doesn’t set the tax rate until the fall after the Town has submitted revenues forms to the State.

A voice vote was taken that was too close to call, so a show of hands vote was taken and the Moderator declared Article #4 as read passed.

**PASSED** **\$2,568,729**

**ARTICLE 5:** To see if the Town will vote to raise and appropriate the sum of one hundred and sixty-six thousand, and eight hundred dollars (\$166,800) for the maintenance, construction and reconstruction of Town-maintained roads. Of the \$166,800, \$91,800 will be received through State Highway Block Grant Aid from the State of New Hampshire, and the balance of \$75,000 would be raised by general taxation.

*(Majority Vote Required)*

The Article was moved by Selectman Peter Rhoades and seconded by Selectman Dwight Jones. Road Agent Mark Fuller is proposing to complete the following work: Coburn Woods .57 mile reclaim/pave; Ela Mill Road .35 mile shim/overlay; Kings Highway 1.00 chip/seal; Merrymeeting Road (old snack bar to North Shore Road) 1.20 miles shim; Ridge Road 1.00 mile shim/overlay; Smitty Way pave entrance; Stockbridge Corner Road .14 mile shim/overlay; and numerous crack seal. Estimated impact on 2007 Town Tax Rate is \$0.17 per \$1,000 assessed property value and estimated cost \$51.00 for a property assessed at \$300,000.

A voice vote was taken and the Moderator declared Article #5 adopted.

**PASSED** **\$166,800**

**ARTICLE 6:** To see if the Town will vote to raise and appropriate the sum of two hundred and fifty thousand, one hundred and forty-five dollars (**\$250,145**) to be placed in previously established reserves, as follows:

Name	\$\$\$ Appropriation
Highway Truck Reserve	75,000
Highway Equipment Reserve	40,000
Police Cruiser Reserve	15,145
Fire Trucks Reserve	50,000
Revaluation Reserve	20,000
Meeting House Reserve	20,000
Davis Road Crossing Culvert	10,000
New Tax Maps	20,000

**Total** **\$250,145**

(Establishment Dates: Highway Trucks 1988, Police Cruiser 2000, Fire Trucks 2003, Revaluation 2000, Meeting House 2000, Davis Crossing Road Culverts 2002, Highway Equipment 2006, Tax Maps 2006)

*(Majority Vote Required)* *Special Warrant Article*

*The Board of Selectmen recommends this Article.*  
*The Budget Committee recommends this Article.*

The Article was moved by Selectman Ronald Gehl and seconded by Selectman Dwight Jones. This request is for previously established Capital Reserve Funds and the dollars requested are higher than in previous years and are indicative of the ten year Capital Improvement Plan that was reviewed earlier this year. The Trustees of the Trust Funds have the custody of all trust funds held by the Town. Authority to administer trust funds is vested solely in the trustees and income there from can not be turned over to the Selectmen for purposes contrary to the judgment of the trustees. Estimated impact on 2007 Town Tax Rate is \$0.58 per \$1,000 assessed property value and estimated cost \$174.00 for a property assessed at \$300,000.

A voice vote was taken and the Moderator declared Article #6 adopted.

**PASSED** **\$250,145**

**ARTICLE 7:** To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of library facility improvements, (ii) to raise and appropriate the sum of three thousand dollars (\$3,000) to be placed in this fund and (iii) name the Library Trustees as Agents to Expend.

*(Majority Vote Required)* *Special Warrant Article*

*The Board of Selectmen recommends this Article.*  
*The Budget Committee recommends this Article.*

The Article was moved by Library Trustee Mary McHale and seconded by Library Trustee Nancy Rhoades. There was no discussion. Estimated impact on 2007 Town Tax Rate is \$0.01 per \$1,000 assessed property value and estimated cost \$2.10 for a property assessed at \$300,000.



A voice vote was taken and the Moderator declared Article #7 adopted.

PASSED

\$3,000

**ARTICLE 8:** To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of library technology improvements, (ii) to raise and appropriate the sum of two thousand dollars (\$2,000) to be placed in this fund and (iii) name the Library Trustees as Agents to Expend.

*(Majority Vote Required)*

*Special Warrant Article*

*The Board of Selectmen recommends this Article.*

*The Budget Committee recommends this Article.*

The Article was moved by Library Trustee Mary McHale and seconded by Library Trustee Nancy Rhoades. There was no discussion. Estimated impact on 2007 Town Tax Rate is \$0.01 per \$1,000 assessed property value and estimated cost \$1.50 for a property assessed at \$300,000.

A voice vote was taken and the Moderator declared Article #8 adopted.

PASSED

\$2,000

**ARTICLE 9:** To see if the Town will vote to adopt the provisions of RSA 41:14-a, which shall give authority to the Board of Selectmen to acquire or sell land, buildings, or both. These provisions shall remain in effect until specifically rescinded by the Town.

*(Majority Vote Required)*

The RSA 41:41-a reads as follows:

*"Acquisition or Sale of Land, Buildings, or Both. –*

*I. If adopted in accordance with RSA 41:14-c, the selectmen shall have the authority to acquire or sell land, buildings, or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies, where a board or commission or both, exist. After the selectmen receive the recommendation of the planning board and the conservation commission, where a board or commission or both exist, they shall hold 2 public hearings at least 10 but not more than 14 days apart on the proposed acquisition or sale; provided, however, upon the written petition of 50 registered voters presented to the selectmen, prior to the selectmen's vote, according to the provisions of RSA 39:3, the proposed acquisition or sale shall be inserted as an article in the warrant for the Town meeting. The selectmen's vote shall take place no sooner than 7 days nor later than 14 days after the second public hearing which is held.*

*II. The provisions of this section shall not apply to the sale of and the selectmen shall have no authority to sell:*

*(a) Town-owned conservation land which is managed and controlled by the conservation commission under the provisions of RSA 36-A.*

*(b) Any part of a Town forest established under RSA 31:110 and managed under RSA 31:112.*

*(c) Any real estate that has been given, devised, or bequeathed to the Town for charitable or community purposes.*

**Source.** 1994, 197:3. 1997, 38:1. 2001, 187:2, eff. Sept. 3, 2001. 2005, 80:1, eff. Aug. 6, 2005."

The Article was moved by Selectman Peter Rhoades and seconded by Dwight Jones. A voice vote was taken and the Moderator declared Article #9 defeated.

FAILED

Article #11 and Article #10 were discussed and voted on in reversed order with the Selectmen and assembly in agreement.

**ARTICLE 10:** To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of land acquisition for municipal facility or facilities, (ii) to raise and appropriate

the sum of Fifty thousand dollars (\$50,000) to be placed in this fund and (iii) name the Board of Selectmen as Agents to Expend.

*(Majority Vote Required)*

*Special Warrant Article*

*The Board of Selectmen recommends this Article.*

*The Budget Committee recommends this Article.*

The Article was moved by Gull Nelson and seconded by Diane Thayer.

Donald Carlson made a motion, seconded by Marc Behr to table Article #10 until the results of Article #11 were announced. A voice vote was taken and the Moderator declared the motion to table Article #10 passed until the results of Article #11 were known.

Mark Jarvis made the motion, seconded by Carole Ingham to return to Article # 10 now that the results of Article #11 were known. A voice vote was taken and the Moderator declared the motion to discuss Article #10 passed.

Selectman Ronald Gehl made a motion and seconded by Selectman Peter Rhoades to amend Article #10 to read: "To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of land acquisition for municipal facility or facilities, (ii) to raise and appropriate the sum of Fifty thousand dollars (\$50,000) to be placed in this fund."

A voice vote was taken on the request to amend Article #10 and the Moderator declared the request passed.

A voice vote, show of hands, and a division of the room was too close to count, so a paper ballot was used and the Moderator declared Article # 10 as amended defeated.

FAILED      Yes      92      NO      94

**ARTICLE 11:** To see if the Town will vote to (i) raise and appropriate the sum of one hundred and sixty-five thousand dollars (\$165,000) for the purpose of purchasing land to accommodate a Public Safety Complex, including any necessary survey and subdivision, wetland delineation, and test borings, and evaluation of soil of the intended site, and (ii) to instruct the Board of Selectmen to proceed with all due haste to complete the evaluation, negotiations, and purchase of land identified for said purpose. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the property is purchased or by December 31<sup>st</sup>, 2011, whichever is sooner.

*(Majority Vote Required)*

*Special Warrant Article*

*The Board of Selectmen does not recommend this Article*

*By Petition*

*The Budget Committee does not recommend this Article.*

The Article was moved by Gull Nelson and seconded by Diane Thayer.

Gull Nelson summarized the Fire Station Committee findings: Current site is only 1/3 acres. The new plan is designed to included six big equipment doors, four 14' X 14' and two 12' x 14'. Sixty percent of the total floor space would be dedicated to equipment and unfinished mezzanine for bulk storage. A dispatch office situated to provide a clear view of any activity near the main equipment doors both inside and out. One large room for training, for dining, for meetings and for an Emergency Operations Center for the Town. Designed with three bunkrooms to accommodate live-in interns who are studying the art and science of fire protection and emergency services. This plan can be readily expanded to provide a Municipal Safety Complex that



would include a police station with shared facilities to reduce costs. At the 2006 Town Meeting \$25,000 was appropriated for the preparation of preliminary design plans and preliminary specifications for the fire station construction. During the last year the selectmen approved \$10,000 of the Fire Station Committee requested \$15,000 because the soils boring were not authorized because the Town does not have a piece of property yet.

Selectman Ronald Gehl stated that everyone appreciates the work that the Fire Station Committee has done during the last couple of years. However, the Fire Station Committee has been working on one capital improvement project; the department heads, the administration and the selectmen have been working on many capital improvement projects. Both the Selectman and the Budget Committee do not feel that this fits in the fiscal plans at this time. Gehl states that at this time, the Board of Selectmen does not know if the piece of land in question is right for the use that has been proposed. After a meeting with the Selectmen and the property owner, Gehl stated that funding for an out right purchase of the parcel is not time critical. After speaking with the engineering company \$1,650,000 is a reasonable estimate for the project.

Edward Neister states the Committee has looked at about 40 different properties over the last two years and the Police, Selectmen and the Fire Station Committee agree that the site needs to be close to the center of Town. The Fire Station was built in 1958 and the last addition was built in 1982 - 25 years ago.

An appraisal has not been done to determine the fair market value yet nor has there been any input from the Planning Board or the Conservation Board.

There was a written request for a secret ballot vote on Article #11 by the following: Catherine Orlowicz, Stephen Orlowicz, James Hardy, Marcia Clark and Chester Porter.

A secret paper ballot was taken and the Moderator declared Article #11 defeated.

FAILED YES 79 NO 114

**ARTICLE 12:** To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of construction of an addition to the Transfer Station Building at the Solid Waste Facility, (ii) to raise and appropriate the sum of nine thousand dollars (\$9,000) to be placed in this fund, and (iii) name the Board of Selectmen as Agents to Expend.

(Majority Vote Required)

The Board of Selectmen recommends this Article.

The Budget Committee recommends this Article.

Special Warrant Article

The Article was moved by Selectmen Peter Rhoades and seconded by Selectman Ronald Gehl. Estimated impact on 2007 Town Tax Rate is \$0.02 per \$1,000 assessed property value and estimated cost \$6.00 for a property assessed at \$300,000. There was no discussion. A voice vote was taken and the Moderator declared Article #12 adopted.

PASSED \$9,000

**ARTICLE 13:** To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of new and replacement equipment for the Transfer Station at the Solid Waste



Facility, (ii) to raise and appropriate the sum of Six thousand dollars (\$6,000) to be placed in this fund and (iii) name the Board of Selectmen as Agents to Expend.

*(Majority Vote Required)*

*Special Warrant Article*

*The Board of Selectmen recommends this Article.*

*The Budget Committee recommends this Article.*

The Article was moved by Selectmen Peter Rhoades and seconded by Selectman Ronald Gehl. This request is cited within the Capital Improvement Plan and five to six years of savings will assist to defray expansion-planning costs. Estimated impact on 2007 Town Tax Rate is \$0.02 per \$1,000 assessed property value and estimated cost \$ 6.00 for a property assessed at \$300,000. There was no discussion.

A voice vote was taken and the Moderator declared Article #13 adopted.

**PASSED**

**\$6,000**

**ARTICLE 14:** To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of construction expansion of the Highway Garage, (ii) to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be placed in this fund and (iii) name the Board of Selectmen as Agents to Expend.

*(Majority Vote Required)*

*Special Warrant Article*

*The Board of Selectmen recommends this Article.*

*The Budget Committee recommends this Article.*

The Article was moved by Michael Clarke and seconded by Selectman Dwight Jones. The Highway Department has equipment that is kept outside in the elements due to space restraints and needs to improve safety issues with respect to the furnace placement and the building space is also utilized by the Town Mechanic and Highway Department personnel thus causing scheduling difficulties. Estimated impact on 2007 Town Tax Rate is \$0.06 per \$1,000 assessed property value and estimated cost \$18.00 for a property assessed at \$300,000. There was no discussion.

A voice vote was taken and the Moderator declared Article #14 adopted.

**PASSED**

**\$25,000**

**ARTICLE 15:** To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of sidewalk construction (ii) to raise and appropriate the sum of five thousand dollars (\$5,000) to be placed in this fund and (iii) name the Board of Selectmen as Agents to Expend.

*(Majority Vote Required)*

*Special Warrant Article*

*The Board of Selectmen recommends this Article.*

*The Budget Committee recommends this Article.*

The Article was moved by Selectman Ronald Gehl and seconded by Selectman Peter Rhoades. The Town is attempting to seek transportation enhancement grant, which is an 80/20 matching grant for sidewalk construction. The grant consideration is usually about a four-year cycle and it would be prudent to save for the Town's portion of the cost of the sidewalk construction subject to funding availability. The sidewalks have no design plans or specifications at this time. The Selectmen will try to stay within the State's right-of-

way when possible and on the south side of Main Street. Estimated impact on 2007 Town Tax Rate is \$0.01 per \$1,000 assessed property value and estimated cost \$3.00 for a property assessed at \$300,000.

A voice vote was taken and the Moderator declared Article #15 adopted.

PASSED

\$5,000

Angelique Shearin made a motion, seconded by John Nicastro to reconsider Article #15. A voice vote was taken and the Moderator declared that the motion to reconsider Article # 15 failed.

**ARTICLE 16:** To see if the Town will vote to (i) establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of planning, designing and construction of a satellite Fire Station to serve the second division of New Durham, (ii) to raise and appropriate the sum of Twenty-five thousand dollars, (\$25,000) to be placed in this fund and (iii) to name the Board of Selectmen as Agents to Expend.

*(Majority Vote Required)*

*The Board of Selectmen does recommend this Article.*

*The Budget Committee does recommend this Article.*

*Special Warrant Article*

*By Petition*

The Article was moved by Samuel Hardy and seconded by Catherine Orlowicz. Sam Hardy explained the petition and suggested the Selectman appoint a different committee to develop plans for the satellite Fire Station. Selectman Gehl stated that the Town does own a small piece of land in the 2<sup>nd</sup> division. Estimated impact on 2007 Town Tax Rate is \$0.06 per \$1,000 assessed property value and estimated cost \$18.00 for a property assessed at \$300,000.

A voice vote was taken and the Moderator declared Article #16 adopted.

PASSED

25,000

**ARTICLE 17:** To see if the Town will vote to (i) raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the *New Fire Station Capital Reserve Fund* established by the 2006 Town Meeting for said purpose.

*(Majority Vote Required)*

*The Board of Selectmen does not recommend this Article.*

*The Budget Committee does not recommend this Article.*

*Special Warrant Article*

*By Petition*

The Article was moved by Edward Neister and seconded by Diane Thayer. Ed Neister and Samuel Hardy stated that it was critical to start saving now so that we can build a new Fire Station in a few years. Selectman Gehl stated that the current station should last another ten years. Also, the Selectmen and the Budget Committee do not support this Article at this time. Estimated impact on 2007 Town Tax Rate is \$0.12 per \$1,000 assessed property value and estimated cost \$36.00 for a property assessed at \$300,000.

Voice vote was taken and the Moderator declared Article #17 adopted.

PASSED

\$50,000



**ARTICLE 18:** To see if the Town will vote to raise and appropriate the sum of Eighty-six thousand dollars (\$86,000) to be placed in previously established expendable trusts, as follows:

Name	\$\$\$ Appropriation
Computer & Office Equipment Maint. Trust	5,000
Forest Fire Fund Trust	1,000
Accrued Benefits Liability Trust	5,000
Town Buildings Improvement Trust	75,000

**Total** **86,000**  
(Established: Computer & Office Systems 1996, Forest Fire 2003, Accrued Benefits 1992, Town Buildings Improvement 2000)

*(Majority Vote Required)* *Special Warrant Article*  
*The Board of Selectmen recommends this Article.*  
*The Budget Committee recommends this Article.*

The Article was moved by Selectman Peter Rhoades and seconded by Selectman Dwight Jones. Selectman Rhoades explained that the \$75,000 for Town Buildings is planned to be used mostly for maintenance on the Town Hall (sanding and replacing clapboards, painting, addressing the mold in the basement of the Town Hall and office space in the Fire Station.) Estimated impact on 2007 Town Tax Rate is \$0.20 per \$1,000 assessed property value and estimated cost \$60.00 for a property assessed at \$300,000.

A voice vote was taken and the Moderator declared Article # 18 adopted.

**PASSED** **\$86,000**

**ARTICLE 19:** To see if the Town will vote to raise and appropriate the sum of seven thousand, five hundred dollars (\$7,500) for the acquisition of a commercial field mower.

*(Majority Vote Required)*

The Article was moved by Sheri Joy and seconded by Selectman Ronald Gehl. There was no discussion. Estimated impact on 2007 Town Tax Rate is \$0.02 per \$1,000 assessed property value and estimated cost \$6.00 for a property assessed at \$300,000.

A voice vote was taken and the Moderator declared Article # 19 adopted.

**PASSED** **\$7,500**

**ARTICLE 20:** To see if the Town will vote to raise and appropriate the sum of seven thousand, five hundred dollars (\$7,500) for the acquisition of a voting machine in conformance with the State of New Hampshire's specifications.

*(Majority Vote Required)*

The Article was moved by Town Clerk Carole Ingham and seconded Selectman Dwight Jones. Moderator James Fenske clarified that this machine is a vote counting machine and that we would still will be using a



paper ballot to vote. Estimated impact on 2007 Town Tax Rate is \$0.02 per \$1,000 assessed property value and estimated cost \$6.00 for a property assessed at \$300,000.

A voice vote was taken and the Moderator declared Article # 20 adopted.

**PASSED**

**\$7,500**

**ARTICLE 21:** To see if the Town will vote to raise and appropriate the sum of twelve thousand dollars (\$12,000) for a used truck for the Highway Department.

*(Majority Vote Required)*

The Article was moved by Michael Clarke and seconded by Selectman Dwight Jones. The current vehicle, which was a retired police vehicle, has over 151,000 miles on it, lost 2<sup>nd</sup> gear over a year ago, and plugs are 'frozen' in the head and will not pass inspection. This vehicle will use by the road agent and the highway crew for pulling the rake and broom, plowing and for towing the mower around. Road Agent Mark Fuller stated that the used pickup is not coming out of the Highway Truck Capital Reserve Fund because the intent of that fund is for purchasing larger highway trucks. Estimated impact on 2007 Town Tax Rate is \$0.03 per \$1000 assessed property value and estimated cost \$9.00 for a property assessed at \$300,000.

A voice vote and then a vote by show of hands were taken and the Moderator declared Article #21 adopted.

**PASSED**

**\$12,000**

Selectman Ronald Gehl made a motion and was seconded by Selectman Peter Rhoades to restrict reconsideration of Articles # 3 through Article #21. Voice vote was taking and the Moderator declared the motion passed.

**ARTICLE 22:** To see if the Town will vote to authorize 100% of the Land Use Change Tax collected pursuant to RSA 79-A: 25 to be deposited into the existing Conservation Fund in accordance with RSA 36-A: 5, III, as authorized by RSA 79-A: 25, II. If adopted this Article shall take effect on April 1, 2007, and shall remain in effect until altered or rescinded by a future vote of the Town Meeting.

*(Majority Vote Required)*

The Article was moved by Selectmen Peter Rhoades and seconded by Selectman Ronald Gehl. Currently, the Conservation Fund receives up to \$10,000 of the current use penalty tax collected and any amounts over the initial \$10,000 are used to defray taxes. The amount collected yearly changes depending upon the number of parcels of land that are taken out of current use taxation in any given year. In 2006 the total current use tax collected was \$76,490. The last couple of years the average amount collected was \$50,000 or less. NH Fish and Game and the Society of NH Forest have matching grants that the Conservation Commission may acquire in the name of the Town, subject to the approval of the local governing board.

Edward Neister made a motion, seconded by Kathy Box to amend the Article to read 20% of the Land Use Change Tax instead of 100%. A voice vote was taken and the Moderator declared the motion to amend the Article failed.

A voice vote was taken and the Moderator declared Article #22 adopted as originally written.

**PASSED**

**ARTICLE 23:** To see if the Town will vote to adopt the following ordinance pursuant to RSA 31:39 (a)

Town of New Durham  
Code of Ethics

For Town Officials, Board Members and Employees

**PURPOSE**

The purpose of this code is to establish guidelines for the ethical standards of conduct for Town officials, board members and employees.

- We expect our public servants and volunteers to act in the best interest of the Town.
- We expect Town officials, board members and employees to disclose any personal, financial or other interests in matters affecting the Town, which come before them for action.
- We expect Town officials, board members and employees to remove themselves from decision making if they have a conflict of interest or even the appearance of one.
- We expect Town officials, board members and employees to be independent, impartial, and responsible to their fellow Townspeople in their actions.
- We expect that the Town's official decisions and policies be made through the proper channels of government.
- We expect that public office or a volunteer position in our Town not be used for personal gain.

It is important that the public have confidence in the integrity of its government - and that Town officials, board members, volunteers and employees have an opportunity to protect their personal reputation.

This code establishes a process by which one may obtain guidance regarding potential ethical issues and it establishes a course of action for resolving disputes in a manner that is fair to all of the parties involved.

**THE CODE**

- No conflicts of interest
- A duty to recuse
- A duty to disclose
- No unfair personal use of Town property
- No misuse of confidential information
- No improper gifts
- A duty to cooperate
- Fair and equal treatment
- No investments in conflicts with duties
- No representation of private interests in litigation
- No Nepotism

**SECTION 1. CODE PROVISIONS**

**A. Conflicts of Interest - Matters Covered**

The duty to avoid conflicts of interest and to recuse oneself when such a conflict exists attaches to any official, board member or employee acting in an executive, quasi-judicial, administrative or legislative capacity, and whether acting singly or as a member of a Town board, commission, committee or other public body.

**B. No Conflicts of Interest ~ Specific prohibitions**

- (i) Public Servants shall avoid conflicts of interest or even the appearance of a conflict of interest.
- (ii) Public servants shall not appear on behalf of a client, close personal friend, or family member before any governmental body of which the public servant is a member or whose members have been appointed by the governmental body, of which the public servant is a member.
- (iii) Individuals in an employment relationship with a public servant may appear on behalf of clients, friends, or family before the governmental body of which that public servant is a member if, and only if, the public servant publicly discloses such affiliation and recuses himself or herself from participation in the matter.
- (iv) Public servants shall not participate in any matter in which he or she or a member of his or her family, have a personal interest that may directly or indirectly affect or influence the performance of his or her duties. In such instances, the public servant shall recuse himself or herself from discussion and decision-making.
- (v) No public servant shall engage in any business, transaction or private employment or have any financial or other private



interest, direct or indirect, which is in conflict with the proper discharge of his or her official duties.

(vi) No public servant shall use or attempt to use his or her position as a public servant to obtain any financial gain, contract, license, privilege or other private or personal advantage, direct or indirect, for the public servant or any person or firm associated with the public servant.

(vii) No public servant shall coerce or attempt to coerce, by intimidation, threats, or otherwise, any public servant to engage in political activities.

(viii) No public servant shall request any subordinate public servant to participate in a political campaign. For purposes of this paragraph, participation in a political campaign shall include managing or aiding in the management of a campaign, soliciting votes or canvassing voters for a particular candidate, or performing any similar acts which are unrelated to the public servant's duties or responsibilities.

(ix) No public servant shall misuse his or her official authority or influence for the purpose of interfering with or affecting the result of an election.

(x) No public servant shall receive compensation except from the Town for performing any official duty.

### **C. A Duty to Recuse in Quasi-Judicial Actions**

A "quasi-judicial action" is any action where the board or committee you are a member of is acting like a judge or a jury. For example, when your board or committee has a duty to notify the potential parties, hear the parties, and can only decide on the matter after weighing and considering such evidence and arguments as the parties choose to lay before you, you are involved in a quasi-judicial action. The work of the planning and zoning boards is largely quasi-judicial. Not only do officials, board members and employees of the Town of New Durham have a duty to recuse themselves as outlined in the section above, you must recuse yourself in a quasi-judicial action if you would not be qualified to sit as a juror in that case. For example, jurors are not qualified to sit in a case if they have advised or assisted either party in a matter being decided, are prejudiced to any degree regarding the pending matter, or believe they cannot for any reason be totally fair and impartial. As a representative of the Town of New Durham, you are expected to hold yourself to this same standard. Knowledge gained by a board member as the natural result of either participation in Town activities or gained during the performance of Town functions as a volunteer or office holder, shall not, itself, disqualify the member from sitting, as long as the member is able to render a fair and impartial decision based on the facts or evidence.

This Section shall be read to be consistent with and not conflict with, RSA 673:14

### **D. A Duty to Disclose**

As a public servant of the Town of New Durham you shall not participate in the conduct of business on behalf of the Town or enter into discussion or deliberation of any matter without first, publicly and on the record, stating all:

- dealings
- interests
- relationships
- friendships
- and possible conflicts which may exist between you and your family, and the principals or the issue under consideration.

### **E. No Unfair Personal Use of Town Property**

No public servant of the Town of New Durham shall use Town property, services, or labor personally, or make the same available to others *unless* such use is available to other residents upon request on equal terms.

### **F. No Misuse of Confidential Information**

No public servant of the Town of New Durham shall use any confidential information acquired by virtue of that individual's official position for personal benefit, or for the benefit of any other person or business. This does not apply to information, which is readily available to the general public. In addition, no official, board member or employee of the Town of New Durham shall violate the privacy of others by publicizing, gossiping, or discussing information confidentially acquired in the course of official duties without a legitimate reason to do so.

### **G. No Improper Gifts**

No public servant of the Town of New Durham shall accept a gift (or allow acceptance of such gift by a family member) from any individual, group, or corporation, which has *or is likely to have* a matter pending before the board, committee, or commission on which the official or employee serves. This provision of the code is not meant to apply to gifts traditionally exchanged between family members - at holidays or birthdays, for example.

### **H. A Duty to Cooperate**

All public servants of the Town of New Durham shall cooperate with the Board of Selectmen regarding any complaint or inquiry alleging violation of this Code of Ethics.

### **I. Fair and Equal Treatment**



Each public servant should endeavor to deal respectfully and fairly with members of the public, suppliers and fellow public servants and may not be influenced by such person's work for or gifts made to the Town. None should take unfair advantage of anyone through manipulation, concealment, abuse of privileged information, misrepresentation of material facts, or any other unfair-dealing practice.

#### **J. Investments in Conflict with Official Duties**

No public servant shall invest or hold any investment, directly or indirectly in any financial, business, commercial or other private transaction, which creates a conflict with their official duties.

#### **K. Representation of private interests in litigation**

No public servant shall represent private interests other than their own in any action or proceeding against the interests of the Town in any litigation to which the Town is a party.

#### **L. Nepotism**

No public servant shall influence or attempt to influence the hiring, transfer, suspension, promotion, discharge, assignment, reward, discipline, direction of work or the adjustment of grievances of a family member. No public servant shall be the immediate supervisor, or that supervisor's immediate supervisor, of a family member.

### **SECTION II. DEFINITIONS**

As used in this ordinance, the following terms shall have the meanings indicated:

**Board:** Any board, committee, or commission, permanent or special, appointed or elected.

**Conflict of Interest:** A situation, circumstance, or financial interest, which has the potential to cause a private or personal interest to interfere with the proper exercise of a public duty.

**Employee:** A person who is paid by the Town of New Durham for his/her services, but who is not an independent contractor.

**Family:** Any person who is related to the official, board member or employee in one of the following ways: spouse, parent, grandparent, child, grandchild, sibling, or similar relation to the individual's spouse. This includes all persons who are members of the same household as the official, board member or employee in question, regardless of whether they are related by blood or marriage.

**Firm:** A sole proprietorship, joint venture, partnership, corporation and any other form of enterprise, but shall not include a public benefit corporation, local or economic development corporation or other similar entity as defined by the Board of Selectmen.

**Interest:** Any legal or equitable right, share, or claim, whether or not subject to an encumbrance or a condition, which is owned or held, in whole or in part, jointly or severally, including but without limitation, a right, share or claim to land.

**Pecuniary:** Any advantage in the form of money, property, commercial interest or anything else, the primary significance of which is economic gain; it does not include economic advantage applicable to the public generally, such as tax reduction or increased prosperity, generally.

**Principals:** Those people who are the subject of the action or application, which is before the board.

**Public Servant:** All officials, officers, and employees of the Town, whether elected, appointed, paid or unpaid. A person is considered a public servant upon her or his election, appointment or other designation as such, although she/he may not yet officially occupy that position.

**Quasi-judicial Action:** Any action where the public body has a duty to notify the parties, hear the parties, and can only decide the particular matter after weighing and considering such evidence and arguments as the parties choose to lay before the public body. The work of the planning and zoning boards is largely quasi-judicial.

**Recuse:** Removing or excusing oneself from participating in a specific action or discussion due to a conflict of interest. Recusal means to remove oneself completely from all further participation as a public servant in the matter in question.

**Resident:** A resident of the Town of New Durham.

**Town:** The Town of New Durham, including all of its departments, boards, commissions, and committees.

### **SECTION III: EXCLUSIONS**

The provisions of this Code of Ethics shall not be interpreted so as to bar:

- A. Any official, board member or employee who is a resident of the Town of New Durham from fully participating in any Town Meeting;
- B. Acceptance of donations for the expressed purpose of financing a political campaign, provided such contributions are reported in accordance with all local, state and federal laws which pertain to such donations;
- C. Participation in a matter which relates to a person or business from which an official, board member or employee has merely purchased goods or services, if the individual in question has no other conflict of interest relating to that person or business;
- D. Police officers, fire fighters, and other emergency personnel from acting in the course of their official capacities when responding to emergencies in accordance with the rules and regulations of their departments; and,
- E. Supervisors of Town employees from appropriately carrying out personnel policies.

### **SECTION IV: COMPLAINTS**

#### **A. Disciplinary Action**

**Suspension or removal from office.** Any violation of any of the provisions of the foregoing shall constitute cause for suspension or removal from office or employment as provided by law.

#### **B. Complaint Procedure; Penalties**

**1. Hearing.** The Board of Selectmen shall serve as the final authority on questions pertaining to applicability or alleged violations of this code. The Board shall hear all cases involving officers of the Town and shall decide the matter by majority vote.

**2. Procedures.** The members of the Board of Selectmen shall adopt such rules for the conduct of their business as they see fit; shall have the authority to request legal assistance directly from the Town attorney, or when it appears to be in the best interests of the Town, shall be empowered to seek outside legal assistance; and they shall have the power to draw upon the various Town departments for reports and information and for stenographic and clerical help. They shall have all subpoena powers as may be available to them under state law.

**3. Advisory opinions.** The Board may render advisory opinions based upon the provisions of this code when circumstances require such an opinion. The Board shall file its advisory opinions, but may delete the name of the officer or employee involved along with any personal or confidential information.

**4. Filing of complaint.** Any individual having information that any Town official, elected or appointed, or employee, is engaged in improper activities or has a conflict of interest may present their complaint to the Board of Selectmen.

**5. Review by the Board of Selectmen.** Said complaint shall be in writing, under oath, specific and to the point. When a matter has been referred to the Board of Selectmen, the Chair of the Board shall convene a non-public meeting of the Board within fourteen (14) days for the purpose of determining if the written complaint has sufficient merit to warrant a hearing or further investigation.

**6. Complaints without substance.** If the Board determines that the complaint is without substance, and warrants no further action, the person making the complaint and the subject of the complaint shall be notified, in writing, of that finding and a copy shall be placed in the Selectmen's files.

**7. Report of the Board.** If the Board finds the complaint to have sufficient merit to warrant a hearing or further investigation, the Board shall notify the subject of the complaint of such finding in writing and provide the individual with a copy of the complaint. The Board shall have thirty (30) days from the date of such a finding to investigate, hold meetings, hold a hearing, and file a written report of its findings.



**8. Hearings.** If the Board determines by a majority vote that the complaints appear to have merit, they shall hold a hearing, which may be public or private, at the discretion of the Board excepting that the person against whom the complaint has been made may request a public hearing. The subject of the complaint shall have the right to attend all hearings and to present evidence in defense. The Board, at its sole discretion, may conduct deliberations in non-public session. If the Board, after such hearing, finds that the individual is in violation of the provisions of this code, the Board of Selectmen shall order sanctions as they may deem appropriate pursuant to the provisions of this policy and Town of New Durham personnel handbook.

**9. Statement of findings.** The statements of the findings of the Board shall be issued upon the request of any person against whom a complaint was filed.

**10. Public release of findings of innocence of wrongdoing.** In cases where the Board finds that the person accused has engaged in no wrong doing and that the accusations have become known to the public, the Board of Selectmen will publicly clear the person accused.

**11. Sanctions.** When the Board of Selectmen, after following the provisions of this chapter, makes a finding that a member of the Town Board of Selectmen or any officer or employee of the Town has engaged in improper activities or has a conflict of interest, the Board of Selectmen shall impose sanctions as they shall deem appropriate which may include, but not be limited to the following:

**A.** Authorize the Town Attorney or any other attorney approved by the Board of Selectmen to prosecute violations of this Code of Ethics in the District Court. The penalty for any violation of this chapter, upon conviction, shall be as provided by the laws of the State of New Hampshire, and/or:

**B.** In the case of Town Board of Selectmen members and their appointees:

- (i) Vote to request the resignation of the offending member.
- (ii) Vote to publicly censure the offending member.
- (iii) Place the matter on file.
- (iv) Or impose any other sanction that they shall deem appropriate.

## **SECTION V: EFFECTIVE DATE**

This ordinance shall become effective thirty days (30) after its adoption by the voters of New Durham in a Town Meeting duly convened.

*(Majority Vote Required)*

Mark Jarvis made a motion, seconded by Katie Woods to waive the reading of the whole Article. A voice vote was taken and the Moderator declared the motion passed not to read the whole Article.

The Article was moved by Selectman Dwight Jones and seconded by Peter Rhoades.

Katie Woods made a motion to amend the Article, seconded by Michael Clarke to change 'Section IV. Complaints' to read an Ethics Committee instead of the Board of Selectman. The amend reads to delete and insert a new section as follows:

The Town of New Durham shall establish an "Ethics Committee" to:

Educate the public servants and residents regarding the provisions of the ordinance.

Provide advice and guidance to public servants and residents regarding ethical issues with which they are confronted.

Hear and resolve ethics complaints that are filed against public servants.

The Committee shall provide the greatest public access to its actions, discussion, and records subject to the applicable federal, state, local laws, and other legal obligations including but not limited to the NH Right to Know Law RSA 91-A.

### **The Formation of the Ethics Committee**

The Ethic Committee shall consist of five (5) residents of the Town of New Durham. A quorum of three (3) or more committee members shall be necessary to hear any complaint that is filed. Upon approval of this Ordinance, the Board of Selectmen shall appoint five (5) residents to serve on the Ethics Committee for a one-year term. Beginning in March of 2008,



the registered voters of the Town of New Durham shall elect residents to fill the positions on the Ethics Committee, said election process to be as follows:

Two members shall serve for a one-year term.

Two members shall serve for a two-year term.

One member shall serve for a three-year term.

All future elected member of the committee shall serve for three-year terms. Should a vacancy in the committee arise, the remaining members of the Ethics Committee shall make a recommendation to the Board of Selection to appoint a resident to serve as a member and alternate Ethics Committee member until the next election, at which time the voters will elect a member to serve out the remainder, if any, of the term.

The members of the Ethics Committee shall elect a chairperson on an annual basis.

#### **Duties; Authority**

The Ethics Committee shall have the duty and the authority to undertake the following task:

1. To educate Town offices and employees as well as members of the public of the provision and requirements of this code.
2. To instruct the Town Administrator to deliver a copy of this code to each newly elected or appointed Town officer or employee, and to take a written receipt for the Code from such person.
3. To hear and decide written complaints alleging violations of this code, including written complaints against a member of the Ethics Committee itself.
4. To recommend from time to time such amendments of the Code to the Ethics Committee as the Committee shall deem necessary or desirable in light of its practical experience in administering the Code.

### **SECTION IV: COMPLAINTS**

#### **A. Disciplinary Action**

**Suspension or removal from office.** Any violation of any of the provisions of the foregoing shall constitute cause for suspension or removal from office or employment as provided by law.

#### **B. Complaint Procedure; Penalties**

**1. Hearing.** The Ethics Committee shall serve as the final authority on questions pertaining to applicability or alleged violations of this code. The Committee shall hear all cases involving officers of the Town and shall decide the matter by majority vote.

**2. Procedures.** The members of the Ethics Committee shall adopt such rules for the conduct of their business as they see fit; shall have the authority to request legal assistance directly from the Town attorney, or when it appears to be in the best interests of the Town, shall be empowered to seek outside legal assistance; and they shall have the power to draw upon the various Town departments for reports and information and for stenographic and clerical help. They shall have all subpoena powers as may be available to them under state law. Notwithstanding the foregoing, the Ethics Committee shall have no authority to review any part of a Town employee's personnel file without prior written permission from the employee.

**3. Advisory opinions.** The Ethics Committee may render advisory opinions based upon the provisions of this code when circumstances require such an opinion. The Committee shall file its advisory opinions, but may delete the name of the officer or employee involved along with any personal or confidential information.

**4. Filing of complaint.** Any individual having information that any Town official, elected or appointed, or employee, is engaged in improper activities or has a conflict of interest may present their complaint to the Ethics Committee.

**5. Review by the Ethics Committee.** Said complaint shall be in writing, under oath, specific and to the point. When a matter has been referred to the Ethics Committee, the Chair of the Committee shall convene a non-public meeting of the Committee within fourteen (14) days for the purpose of determining if the written complaint has sufficient merit to warrant a hearing or further investigation.

**6. Complaints without substance.** If the Committee determines that the complaint is without substance, and warrants no further action, the person making the complaint and the subject of the complaint shall be notified, in writing, of that finding and a copy shall be placed in the Selectmen's files.

**7. Report of the Board.** If the Committee finds the complaint to have sufficient merit to warrant a hearing or further investigation, the Committee shall notify the subject of the complaint of such finding in writing and provide the individual with a copy of the



complaint. The Committee shall have thirty (30) days from the date of such a finding to investigate, hold meetings, hold a hearing, and file a written report of its findings.

**8. Hearings.** If the Committee determines by a majority vote that the complaints appear to have merit, they shall hold a hearing, which may be public or private, at the discretion of the Board excepting that the person against whom the complaint has been made may request a public hearing. The subject of the complaint shall have the right to attend all hearings and to present evidence in defense. The Committee, at its sole discretion, may conduct deliberations in non-public session. The Ethics Committee shall have no authority to remove any person from their office or position of employment, or to impose any other penalty, but shall determine on the record whether a violation of this Code has occurred.

**9. Statement of findings.** The statements of the findings of the Committee shall be issued upon the request of any person against whom a complaint was filed.

**10. Public release of findings of innocence of wrongdoing.** In cases where the Ethics Committee finds that the person accused has engaged in no wrong doing and that the accusations have become known to the public, the Ethics Committee will publicly clear the person accused.

**11. Sanctions.** Upon a finding of the Ethics Committee that a Town officer, official or employee has violated this Code, the Board of Selectmen shall have the authority to remove said person from their office or position of employment, or impose such lesser sanction including but not limited to the following:

- A. Authorize the Town Attorney or any other attorney approved by the Ethics Committee to prosecute violations of this Code of Ethics in the District Court. The penalty for any violation of this chapter, upon conviction, shall be as provided by the laws of the State of New Hampshire, and/or:
- B. In the case of Town Board of Selectmen members and their appointees:

- (i) Vote to request the resignation of the offending member.
- (ii) Vote to publicly censure the offending member.
- (iii) Place the matter on file.
- (iv) Or impose any other sanction that they shall deem appropriate.

Pursuant to RSA 31:39-a, any person aggrieved by a final decision of the Board of the Selectmen to remove that person from his or her office or employment may appeal to the Superior Court with in thirty (30) days of the date of said final decision, or within such other period of time as is allowed under applicable law, not thereafter.

## **SECTION VI: OTHER REMEDIES NOT IMPAIRED**

Nothing in this code is intended, nor shall it be construed to prevent the implementation of other laws or regulations which may be applicable to a particular situation including, but not limited to, RSA 673:13 regarding the removal of members of the land use boards.

## **SECTION VI: EFFECTIVE DATE**

This ordinance shall become effective thirty days (30) after its adoption by the voters of New Durham in a Town Meeting duly convened.

A voice vote was taken on the amendment and the Moderator declares the amendment passed.

Donald Voltz made motion, seconded by Kathy Merrill to amend the policy by removing 1B(ii)  
A voice vote was taken and the Moderator declared the amendment passed.

David Lindberg stated that he would have to resign as the Town's Building Inspector if this policy is approved.

Samuel Hardy made a motion, seconded by Kathy Merrill to table the Article. A voice vote was taken and the Moderator declared the motion to table the Article defeated.



Marc Behr made a motion, seconded by Lauren Vachon to refer the subject of this Article to a five-member committee made up of employees and non employees that are appointed by the Moderator and who will review and suggest a policy at the 2008 Town Meeting. A voice vote was taken and the Moderator declared the motion to form a committee and to have the Ethics Policy Committee review the policy and report back next year passed.

Skip Fadden made a motion, seconded by Mary McHale, to change the motion to request the Selectmen to appoint the committee instead of the Moderator. A voice vote was taken and the Moderator declared the Amendment to have the Selectman appoint the committee failed.

A voice vote was taken on the motion to form a committee by the Moderator and to have the Ethics Policy Committee review the policy and report back next year passed.

**PASSED**

**ARTICLE 24:** Shall we adopt an exemption for the Disabled? The exemption, based on assessed value, for qualified taxpayers shall be \$13,400 for a single person and \$20,400 for married persons. To qualify the person must have been a New Hampshire resident for at least five (5) years, and own, and occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for at least five (5) consecutive years. In addition, the taxpayer must have a net income of not more than \$26,000 if single, or if married, a combined net income not in excess of \$35,000; and own net assets not in excess of \$60,000 excluding the value of the person's residence.

*(Majority Vote Required)*

72:37-b Exemption for the Disabled. —

I. Upon its adoption by a city or Town as provided in RSA 72:27-a, any person who is eligible under Title II or Title XVI of the federal Social Security Act for benefits to the disabled shall receive a yearly exemption in an amount to be chosen by the Town or city.

I-a. Upon the adoption of this paragraph by a city or Town as provided in RSA 72:27-a, a person eligible under Title II or Title XVI of the federal Social Security Act on his or her sixty-fifth birthday shall remain eligible for a yearly exemption either in the amount of the exemption applicable under paragraph I or the amount of the elderly exemption granted to the person under RSA 72:39-b, whichever is greater.

II. The exemptions in paragraph I and I-a may be applied only to property which is occupied as the principal place of abode by the disabled person. The exemption may be applied to any land or buildings appurtenant to the residence or to manufactured housing if that is the principal place of abode. Nothing in this section shall preclude a qualified applicant from earning an income.

III. No exemption shall be allowed under paragraph I or I-a unless the person applying for an exemption:

(a) Had, in the calendar year preceding said April 1, a net income from all sources, or if married, a combined net income from all sources, of not more than the respective amount determined by the city or Town for purposes of paragraph I or I-a. Under no circumstances shall the amount determined by the city or Town be less than \$13,400 for a single person or \$20,400 for married persons. The net income shall be determined by deducting from all moneys received, from any source including social security or pension payments, the amount of any of the following or the sum thereof:

(1) Life insurance paid on the death of an insured. ;(2) Expenses and costs incurred in the course of conducting a business enterprise.

(3) Proceeds from the sale of assets. ;(b) Owns net assets not in excess of the amount determined by the city or Town for purposes of paragraph I, excluding the value of the person's actual residence and the land upon which it is located up to the greater of 2 acres or the minimum single family residential lot size specified in the local zoning ordinance. The amount determined by the city or Town shall not be less than \$35,000 or, if married, combined net assets in such greater amount as may be determined by the Town or city. ""Net assets" means the value of all assets, tangible and intangible, minus the value of any good faith encumbrances. ""Residence" means the housing unit, and related structures such as an unattached garage or woodshed, which is the person's principal home, and which the person in good faith regards as home to the exclusion of any other places where the person may temporarily live. ""Residence" shall exclude attached dwelling units and unattached structures used or intended for commercial or other nonresidential purposes.

(c) Has been a New Hampshire resident for at least 5 years.

IV. Additional requirements for an exemption under paragraph I or I-a shall be that the property is:

(a) Owned by the resident;

(b) Owned by a resident jointly or in common with the resident's spouse, either of whom meets the requirements for the exemption claimed;

(c) Owned by a resident jointly or in common with a person not the resident's spouse, if the resident meets the applicable requirements for the exemption claimed; or

(d) Owned by a resident, or the resident's spouse, either of whom meets the requirements for the exemption claimed, and when they have been married to each other for at least 5 consecutive years.

The Article was moved by Selectman Dwight Jones and seconded by Selectman Ronald Gehl. Upon adoption, eligibility would be available to disabled persons who received Title II or Title XVI of the Federal Social





Security Act. Due to the exemption's introduction, the application deadline would be held open until July 15, 2007. Thereinafter, per RSA 72: 37-B, the deadline date would be April 15<sup>th</sup> of any given year.

A voice vote was taken and the Moderator declared Article # 24 adopted.

**PASSED**

**ARTICLE 25:** To see if the Town will vote to approve the formation of an *Advisory Capital Improvements Plan Committee* to be composed of one (1) Planning Board member, one (1) Budget Committee member, (1) Selectman, and two (2) at-large members to be appointed by the Board of Selectmen. The charge of such a committee will be to assist the Planning Board with capital planning per RSA 674: 5 through 7, and to review annually the adopted Capital Improvement Plan and make such annual recommendations as they deem necessary, following departmental reviews, to the Planning Board to maintain effective municipal fiscal planning and community vitality of assets.

*(Majority Vote Required)*

The Article was moved by Robert Craycraft and seconded by David Curry. Selectman Ronald Gehl stated that the term of office would be three years. It is envisioned that the Committee's work would commence in June with recommendations slated for presentation in time for the next budget cycle.

A voice vote was taken and the Moderator declared Article #25 adopted.

**PASSED**

**ARTICLE 26:** To see if the Town will vote to discontinue the Highway Chipper Capital Reserve Fund, which was created in 1995. Said Funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund.

*(Majority vote Required)*

The Article was moved by Catherine Orlowicz and seconded by Selectman Ronald Gehl. A voice vote was taken and the Moderator declared Article #26 adopted.

**PASSED**

**ARTICLE 27:** We, the undersigned, being legal voters in the Town of New Durham, hereby petition the Board of Selectmen of said Town to place the following Article on the Warrant for the 2007 Annual Meeting.

***New Hampshire Climate Change Resolution***

To see if the Town will go on record in support of effective actions by the President and the Congress to address the issue of climate change which is increasingly harmful to the environment and economy of New Hampshire, and to the future well-being of the people of New Hampshire.

These actions include:

1. Establishment of a national program requiring reductions of U.S. greenhouse gas emissions while protecting the U.S. economy.

2. Creation of a major national research initiative to foster rapid development of sustainable energy technologies, thereby stimulating new jobs and investment.

*(Majority Vote Required)*

*The Board of Selectmen recommends this Article.*

*Special Warrant Article*

*By Petition*

The Article was moved by Cathy Allyn and seconded by Ron Gehl. After a lengthy discussion, including opinions of Al Gore's "An Inconvenient Truth", Mark Jarvis made a motion, and seconded by Angelique Shearin to call for a vote. A voice vote was taken and the Moderator declares the motion to vote now passed.

A voice vote was taken on the Article and the Moderator on Article #27 passed.

### **PASSED**

**ARTICLE 28:** Shall we adopt the provisions of RSA 72:70 for an exemption from the assessed value for property tax purposes, of real property equipped with a wood heating energy system which exemption shall be in the amount of \$10,000?

*Majority Vote Required*

*Special Warrant Article*

*By Petition*

The Article was moved by David Monroe and seconded by Mary McHale. A voice vote was taken and the Moderator declared Article # 28 defeated.

### **FAILED**

**ARTICLE 29:** To transact any other business that may legally come before the meeting.

Edward Neister made a motion to form a Milfoil Control Committee. Mr. Neister would like to see the committee gather information to apply for a State grant. After a discussion about whether or not a new subject matter could be discussed or if that it should be advisory in nature only, Michael Hoffman suggested a resolution, seconded by Donald Voltz, to see if the Town Meeting will direct the Selectmen to form a seven member Milfoil Control Committee for the purpose of developing a program to eradicate milfoil from the Merrymeeting River water shed to prevent the loss of the remaining open water of the river and Downing's Pond.

A voice vote was taken and the Moderator declared the resolution passed.

### **PASSED**

With no other business before the meeting the Moderator declared the Town Meeting dissolved at 11:35 PM.

Respectfully Submitted,

Carole Ingham  
Town Clerk



# FEE SCHEDULE

TRANSFER STATION	\$\$\$
White Goods – Stoves, Washers, Dryers	\$10 each
Furniture: Sofas, Mattresses, Couches	\$5 each
Furniture: Chairs, Tables	\$3 each
Other Construction Debris	\$1 per cu ft
Shingles, Sheetrock	\$2 per cu ft
Tires without Rims (up to 16’')	\$3 each
Tires with Rims	\$5 each
Dehumidifiers	\$15
Refrigerators, Freezers	\$15
See Attendant for all other items	
Dump Sticker (Pay at Town Hall)	\$2
Guest Dump Sticker (Pay at Town Hall)	\$5

## PLANNING AND ZONING

Note: Standard Application fees include: Abutters,  
Newspaper, Administration and Recording Fees (if required)

Subdivision Application Fee	\$90
Subdivision Lot Fees (each lot)	\$90
Lot Line Adjustment Application Fee	\$45
Variance Application	\$25
Special Exemption	\$25
Notice of Abutters (each)	\$5 each
Newspaper Notice	\$50
Recording Fees	\$28.50
Administration	\$25
Site Plan Review Application	\$75
Home Occupation Application	\$25
Excavation Application	\$10

## BUILDING INSPECTION FEES

Permit Fee	\$10
Inspection Fees	\$25 per inspection
Valuation Fees	\$3 per thousand or fraction
Plumbing Permit	\$3 per thousand
For each inspection	\$25
Electrical Permit	\$3 per thousand
For each inspection	\$25
Penalty Fee	\$25 per inspection
(unsatisfactory inspection as a result of applicant's negligence)	

## LIBRARY FEES

Copies (per page)	\$.15
Fax (per page)	\$1



## ORDINANCE AND REGULATION FEES

Note: All ordinances and regulations can be found on the Town of New Durham Website

Zoning and Land Use Ordinance	\$5 each
Telecommunications Facility Ordinance	\$1
Mobile Home Park Ordinance	\$1
Roadway Related Subdivision Regulations	\$2
Site Plan Review Regulations	\$2
Subdivision Regulations	\$2
Building Code Regulations	\$2
Excavation Regulations	\$1
Wetlands Town Application Fee	\$16

## ASSESSING FEES

Tax Cards (8 1/2" x 11")	\$1
Tax Maps (11" x 17")	\$1
Full Set of Tax Maps	\$35
Map/Lot Index (legal size)	\$35
Map/Lot Index on Disk	\$35
Map/Lot Index E-mailed	\$25

## TOWN CLERK FEES

Vehicle Registration (State portion done at Town Hall)	\$2.50
Vehicle Title Application	\$2
OHRV/Snowmobile Fee to Town	\$2
Boat Fee to Town	\$1.50
Civil Union License	\$45
Marriage License	\$45
Copy of Vital Record	\$12
Subsequent Copies	\$8
Dog License	\$9
Spayed/Neutered	\$6.50
Puppy (7 months or younger)	\$6.50
Kennel License (5 or more dogs)	\$20
Copy of Voter's Checklist (CD or Hardcopy)	\$25
Town Candidate Filing Fee (Paid Position Only)	\$1 per cu ft
Notary Fees	Free

## CEMETERY FEES

Adult Grave Opening (during working hours)	\$300.00
Child Grave Opening (during working hours)	\$100.00
Cremation Opening (during working hours)	\$50.00

## POLICE DEPARTMENT FEES

Pistol Permit (paid at Town Hall)	\$10.00
Accident Report	\$20.00
Detail Pay (per officer per hour)	\$30.00
Detail Pay (per vehicle per hour)	\$10.00



# NEED ASSISTANCE? TOWN OFFICE & BOARD HOURS

## NEED ASSISTANCE?

Web Site: <http://www.newdurhamnh.us>

Emergency Only

Police, Fire and Ambulance

9-1-1

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### Mailing Address:

Town of New Durham  
4 Main Street  
PO Box 207  
New Durham, NH 03855

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### Town Clerk/Tax Collector:

Town Hall of New Durham - 4 Main Street

Tel: 603-859-0205

Carole Ingham: Town Clerk/Tax Collector – [ndclerk@worldpath.net](mailto:ndclerk@worldpath.net)

Stephanie MacKenzie: Deputy – [ndtctc@worldpath.net](mailto:ndtctc@worldpath.net)

Office Hours - Monday through Friday – 9:00 AM to 4:00 PM  
Saturday - 9:00 am to noon

See the Town Clerk for:

- ☐ Motor Vehicle Registrations
- ☐ Dog Licenses ~ Due April 30
- ☐ Birth, Civil Union, Marriage, Divorce, Dissolution & Death Certificates
- ☐ Voter Registrations
- ☐ Election Processes
- ☐ Wetlands Applications
- ☐ Research & General Information
- ☐ Transfer Station Stickers & Demolition Debris Coupons
- ☐ OHRV Registrations
- ☐ Boat Registrations

See the Tax Collector for:

- ☐ Tax Payments
- ☐ Inquiries about Taxes
- ☐ Balances Due



Assessing Office & Financial      Town Hall of New Durham - 4 Main Street  
Tel: 603-859-2091  
Assistants      Vickie Blackden, Assessing Clerk – [ndfunds@worldpath.net](mailto:ndfunds@worldpath.net)  
Laura Zuzgo, Assistant - [ndassist@worldpath.net](mailto:ndassist@worldpath.net)  
Office Hours: Monday through Friday – 9:00 AM to 4:00 PM

See the Assessing Clerk/Financial Assistant for:

- ☐ Assessors Cards
- ☐ Intent to Cut Applications
- ☐ Current Use Applications
- ☐ Exemptions / Tax Credits/ Abatement Filing
- ☐ John Shirley Cemetery Plots

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Land Use Office:      Town Hall of New Durham - 4 Main Street  
Tel: 603-859-7171  
David Allen: Land Use Clerk – [ndurham@worldpath.net](mailto:ndurham@worldpath.net)  
Planning/Zoning Office/Conservation  
Office Hours: Monday through Friday – 9:00 AM to 4:00 PM

See the Land Use Assistant for:

- Planning Board Applications and process questions
- Zoning Board of Adjustment Applications and process questions
- Conservation Applications

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Building Inspector / CEO:      New Durham Town Hall, 4 Main Street  
Tel: 603-859-0516  
David Lindberg, Building Inspector and Code Enforcement Officer  
-      [ndbldinsp@metrocast.net](mailto:ndbldinsp@metrocast.net)  
Richard Grondin, Assistant Building Inspector  
Daniel Nebesky, Assistant Building Inspector  
Office Hours: Thursday – 7:00 AM to 9:00 PM  
Saturday – 9:00 AM to 12:00 PM

See the Building Inspector for:

- ☐ Building Permit Applications
- ☐ Driveway Permit Applications
- ☐ Inspection Requests
- ☐ Code Enforcement





Selectmen's Office: New Durham Town Hall, 4 Main Street  
Tel: 603-859-0203  
April Whittaker, Town Administrator - ndadmin@worldpath.net  
Ronald Gehl, Chairman, Board of Selectman  
Peter Rhoades, Selectmen  
David Bickford, Selectmen  
Office Hours: Monday - Friday - 9:00 AM - 4 PM  
or by appointment

See the Selectmen's Office for:

- ☐ Town Bids
- ☐ Building Permission on Private and Class 6 roads
- ☐ General Governance Questions
- ☐ Zoning Questions

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Welfare Department: New Durham Town Hall, 4 Main Street  
Tel: 603-859-0204  
April Whittaker, Welfare Administrator - ndadmin@worldpath.net  
Laura Zuzgo, Welfare Assistant – ndassist@worldpath.net  
Office Hours: Monday, Wednesday & Friday - 1:30 PM to 4:30 PM

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Police Department: New Durham Police Station, 6 Main Street  
Tel: 603-859-2752 (Non-Emergency)  
Shawn Bernier, Chief of Police  
Katie Woods, Office Manager – ndpd@metrocast.net  
Office Hours: Monday through Friday - 7:30 AM to 3:30 PM

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Public Works Department: New Durham Highway Garage, Old Route 11  
Tel: 603-859-8000  
Mark Fuller, Road Agent – ndhd@worldpath.net  
Office Hours: Monday through Friday - 7:00 AM to 3:30 PM

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Fire Department: New Durham Fire Station, 6 Main Street  
Tel: 603-859-3474  
Rod Nelson, Interim Chief – chief@ndfd.org

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Historical Records: New Durham Town Hall, 4 Main Street  
Tel: 603-859-4643  
Catherine Orlowicz, Town Historian – cathyo@worldpath.net  
Cheryl Cullimore, Associate

# RIGHT TO KNOW LAW

## RSA 91-A A Guide to Public Access

### 1. What is the “Right to Know” law RSA 91-A?

It is the New Hampshire’s Statute, which emphasizes that the business of the Town is the public’s business. It makes clear that with very few exceptions, the public has access to Town records, and meetings held in connection with Town Government.

### 2. Who does it cover?

All of us, whether we are elected officials, employees, or volunteers serving on boards or committees of the town of New Durham.

### 3. What does it cover?

It covers all “meetings.” A meeting occurs whenever a quorum of a Board, Committee, or subcommittee gathers, and discusses or acts upon a matter over which that Board, Committee or Subcommittee has supervision, control, jurisdiction or advisory power. The law also requires that the business of a Board be conducted at a meeting, rather than by telephone, e-mail, or private gathering of individuals.

### 4. If it is a “Meeting”, what does that mean?

A notice of the time and place of the meeting must be posted at least 24 hours in advance (excluding Sundays, and legal holidays) in at least 2 public places.

The public is entitled to attend and may record or videotape the proceedings with courtesy permission.

All votes, with the very few exceptions itemized below, must be taken in open session and not be by secret ballot.

Minutes must be taken and made available to the public within 144 hours.

### 5. When can we hold a Non Public session?

The Right to Know Law lists certain limited situations, which allow a board to go into Non Public session. Those situations are:~

Dismissal, promotion or setting compensation for public employees, RSA 91-A: 3 II (a)

Consideration of the hiring of a public employee, RSA 91-A: 3 II (b)

Matters, which, if discussed in public, would likely affect adversely the reputation of any person ~ however, this cannot be used to protect a person who is a member of your board, committee or subcommittee RSA 91-A: 3 II (c).

Consideration of the purchase, sale or lease of real or personal property RSA 91-A:3 II (d)

Discussion of pending or threatened (in writing) litigation RSA 91-A:3 II (e)

Attorney / Client Privilege RSA 91-A: 2 I (c)

Collective bargaining RSA 91-A: 2 I (b)

6. How do we go into Non Public Session?

A motion must be made which specifically identifies the statutory category which is the reason for going into Non Public Session, and then, a roll call vote must be taken in which member's vote on the motion must be recorded.

7. If we go into Non Public Session, what then?

Minutes must be taken.

You must stay with the subject matter, which was cast as the original reason for going into such a session.

Minutes from a Non Public session must be made public within 72 hours unless 2/3rds of the members while in non-public session, determine that the divulgence of the information likely would adversely effect the reputation of any person other than a member of the Board, Committee, or subcommittee, or render the proposed action ineffective. Under these determinations and circumstances, the minutes may be withheld until those circumstances no longer apply. Action will be required to sequester, also referred to as "sealing."

8. Which Public Records are accessible?

The public has access to all records held by the town except to the extent that they fall under one of the exemptions listed above or are personnel files.

9. 9. How quickly do the records need to be supplied?

If the requested record cannot be made available immediately, there is a deadline of 5 business days for complying with the request.

The above list is intended as a general outline for the public's use and information, and is simplified for ease of description. If you have questions please contact the Selectmen's Office 859-2091.

Respectfully submitted,

April Whittaker, Town Administrator.



# ROSTER OF THE GENERAL COURT

## **GOVERNOR**

John H. Lynch (Democrat)  
Tel: (603) 271-2121  
Fax: (603) 271-8788  
State House  
25 Capitol Street  
Concord, NH 03301  
E-mail: [governorlynch@nh.gov](mailto:governorlynch@nh.gov)

## **UNITED STATES SENATORS**

Judd Gregg (Republican)  
Tel: (202) 224-3324  
Fax: (202) 224-4952  
393 Senate Russell Building  
Washington DC 20510  
Web/E-mail: <http://gregg.senate.gov>

John E. Sununu (Republican)  
Tel: (202) 224-2841  
Fax: (202) 228-4131  
111 Russell Senate Office Building  
Washington DC 20510  
E-mail: [mailbox@sununu.senate.gov](mailto:mailbox@sununu.senate.gov)

## **UNITED STATES REPRESENTATIVE (District 1)**

Carol Shea-Porter (Democrat)  
Tel: (202) 225-5456  
1508 Longworth HOB  
Washington DC 20515

## **EXECUTIVE COUNCILOR (District 2)**

John D. Shea (Democrat)  
8 McIntire Road  
Nelson, NH 03457  
Tel: (603) 847-9008  
E-mail: [jshea@nh.gov](mailto:jshea@nh.gov)

## **STATE SENATOR (District 4)**

Kathleen G. Sgambati (Democrat)  
Tel: (603) 271-2111  
Statehouse  
107 N. Main Street, Room 302  
Concord, NH 03301  
E-mail: [sgambati@metrocast.net](mailto:sgambati@metrocast.net)

# ROSTER OF THE GENERAL COURT

## STATE REPRESENTATIVES (DISTRICT 3)

Larry Brown (Democrat)

Tel: (603) 652 4306

Fax: (603) 652-4341

1362 White Mtn. Hwy

Milton, NH 03851-4451

Rachel B. Burke (Democrat)

563 Main Street, Apt 2

Farmington, NH 03855-1420

E-mail: [rachel.burke@leg.state.nh.us](mailto:rachel.burke@leg.state.nh.us)

James E. Cyr (Democrat)

Tel: (603) 269-2133

Fax: (603) 269-2134

154 Parker Mtn. Rd.

Strafford, NH 03884-6376

E-mail: [jecyr@localnet.com](mailto:jecyr@localnet.com)

Marlene M. DeChane (Democrat)

Tel: (603) 335-0860

PO Box 123

Barrington, NH 03825-0123

E-mail: [marlene.dechane@leg.state.nh.us](mailto:marlene.dechane@leg.state.nh.us)

Kay Oppenheimer (Democrat)

Tel: (603) 664-5392

Fax: (603) 664-8933

88 Province Road

Strafford, NH 03884-6637

[Koppenheimer@metrocast.net](mailto:Koppenheimer@metrocast.net)

Robert J. Perry (Democrat)

Tel: (603) 269-4651

Fax: (603) 269-4651

88 Evans Mtn. Road

Strafford, NH 03884-6507

[Bob.perry@leg.state.nh.us](mailto:Bob.perry@leg.state.nh.us)

Robert A. Srnec (Democrat)

Tel: (603) 652-7170

68 Sam Plummer Road

Milton, NH 03851-4549

[srnec@metrocast.net](mailto:srnec@metrocast.net)

Dennis P. Vachon (Democrat)

Tel: (603) 608-7515

PO Box 328

Northwood, NH 03261-0328

E-mail: [dennis.vachon@leg.state.nh.us](mailto:dennis.vachon@leg.state.nh.us)

# BIRTHS TOWN OF NEW DURHAM

Date	Name	Place of Birth	Name of Parents
February 18	Quintin Henry Turner	Exeter	Leeann & Mark Turner
March 1	Christian James Alma Sluss	Portsmouth	Linda & James Sluss
March 15	Nicholas Drake Thomas	Rochester	Catherine & James Thomas
March 20	Jack William Larson	Wolfeboro	Jennifer & Jeffrey Larson
April 25	Cole Wayne Garland	Dover	Cathy & Wayne Garland
May 15	Trowa Gammuel Smith	Rochester	Lesley-Ann & Edward Smith
May 18	Isabella Mae Vachon	Dover	Vincenzia & Paul Vachon
May 22	Gracie Mariah Williams	Rochester	Ashley Williams
June 11	Cormack Manning Welch	Portsmouth	Angela Manning-Welch & Shawn Welch
June 13	Emma Claire Foley	Rochester	Christy Cannon
June 16	Hunter Chace Boucher	Wolfeboro	Jillian MacIver & Ronald Boucher
July 26	Zackary James Grigg	Portsmouth	Jennifer Farrell & Peter Grigg
July 26	Dylan Dexter Plowman	Rochester, NH	Brandy & Michael Plowman
July 28	Emma Sophia Putzig	Rochester, NH	Jane Morrison & Douglas Putzig
September 15	Owen Taylor Pearce	Dover, NH	Jessica Taylor & Dustin Pearce
September 15	Desirea Ann Legros	Wolfeboro, NH	Angela Bean & Scott Legros
September 20	Devlin Maverick Boucher	Dover, NH	Kathleen & Kevin Boucher
September 25	Aaron Michael Handy	Wolfeboro, NH	Amy & Aaron Handy
September 28	Juliah Mae Loring	Dover, NH	Deanna & Daniel Loring
November 5	Julie Ann Kratovil	Rochester, NH	Karen & Jeffrey Kratovil
November 14	Brady Sean Moulton	Dover, NH	Jill & Jamie Moulton
November 18	Griffin Elliott Karcher	Dover, NH	Shannon & Ryan Karcher
December 7	Isabelle Marie Jones	Rochester, NH	Heather Martens & Robert Jones





# MARRIAGES TOWN OF NEW DURHAM

Date	Bride's & Groom's Name	Residence	Place of Marriage
February 24	Paula A. McDermott Marc R Brousseau	New Durham, NH New Durham, NH	New Durham
May 26	Jamie L Edge Jeremy J. Gauvin	New Durham, NH New Durham, NH	Milton
July 3	Cheree L. Shagoury Timothy M Socha	Newmarket, NH New Durham, NH	Newmarket
July 7	Lynda J. Harper Richard A. Jackson	New Durham, NH New Durham, NH	New Durham
July 7	Karen A. Cardinal Mark A. Rines	New Durham, NH New Durham, NH	New Durham
July 7	Sarah L. Alden Ryan L. Heath	New Durham, NH New Durham, NH	New Durham
July 22	Stephanie A. Corriveau Jeremy L. Benson	New Durham, NH Wolfeboro, NH	Wolfeboro
July 28	Heidi V. Nichols David S. Thayer	New Durham, NH New Durham, NH	Milton
October 6	Maryjane Harris Gregory D. Walsh	New Durham, NH New Durham, NH	Tuftonboro
October 6	Marenn F. Baker Michael D. Weaver	New Durham, NH New Durham, NH	Wolfeboro
November 24	Caroline J. Riley Christopher L. Maynard	New Durham, NH New Durham, NH	Durham

# DEATHS TOWN OF NEW DURHAM

Date	Decedent's Name	Place of Death
January 30	Richard Cutter Sr.	New Durham
February 2	Frank Parsons Jr.	New Durham
February 23	Charles Elderkin	Rochester
March 3	Herbert Dearborn Jr.	Rochester
March 9	Violet Jacques	Rochester
March 26	Elizabeth Brannan	New Durham
March 31	Marguerite Cleaves	New Durham
April 4	Peter Arguin	Wolfeboro
April 30	Victor Boudreau	Rochester
May 7	Shirley Guill	New Durham
June 20	Ernest Lapierre	New Durham
June 25	Joan Zilioli	New Durham
July 2	Jack Andrew	Manchester
July 27	Robert Dion	New Durham
August 27	Julia Rupprecht	New Durham
September 1	Pauline Kunz	New Durham
September 8	Harlow Wellman	New Durham







# Town of New Durham New Hampshire



## Copple Crown Village Precinct Reports

Year Ending December 31, 2007

Journal of the Royal Society of Medicine

Volume 81, No. 1, January 1988



Published by the Royal Society of Medicine

11, St Andrews Place, Regents Park, London NW1 4NU

Telephone 011-223 3500

# COPPLE CROWN VILLAGE DISTRICT MEETING MINUTES

## 2007

### *Copple Crown Village District*

*81 Mountain Drive - New Durham, NH 03855-6125*

#### Minutes of the Annual/Special Meeting

June 2, 2007

The annual meeting of the Copple Crown Village District was called to order by moderator, Christopher LaPierre at 11:15 am at the lodge on Saturday, June 2, 2007. Thirty five (35) of the Fifty-nine (59) registered voters were present and acted on the following articles:

**ARTICLE 1:** To choose all necessary Village District officers.

**The following officers were elected:**

**Commissioner (3 yr) – Christopher LaPierre**

**Treasurer (1 yr) – Cynthia White**

**Clerk (1 yr) – Toni McKenna**

**Moderator (1 yr) – William Buttermark**

**ARTICLE 2:** To see if the Village District will vote to raise and appropriate the sum of \$350,000 for construction, reconstruction and repair of roads within the Village District, and to authorize the issuance of not more than \$350,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Village district Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon. **PASSED: Yes - 35 No – 0 By Ballot Vote.**

After brief discussion on the article Moderator Christopher LaPierre opened the polls at 11:37 am on June 2, 2007.

**ARTICLE 3:** To see if the Village District will vote to raise and appropriate the sum of \$1,000.00 to be placed in the Water System Upgrades capital reserve fund.

**PASSED: Yes – 24 No – 9 By Ballot Vote.**

**ARTICLE 4:** To see if the Village District will vote to raise and appropriate the sum of \$128,125 for general municipal operations. This article does not include special or individual articles previously mentioned. **PASSED: Yes - 34 No – 1 By Ballot Vote.**





# COPPLE CROWN VILLAGE DISTRICT MEETING MINUTES

## 2007

### *Copple Crown Village District*

*81 Mountain Drive - New Durham, NH 03855-6125*

**ARTICLE 5:** To see if the Village District will vote to withdraw the sum of \$11,390.00 from the unreserved fund to reduce taxes. ***PASSED: Yes – 35 No – 0***  
**By Ballot Vote.**

**ARTICLE 7:** To conduct any other business that may legally come before the meeting.

- A) Commissioner Christopher LaPierre asked the residents how they felt about increasing the antenna rental. He informed them that it has been a few years before the fee was increased. It was a consensus that we should raise the rental fee from \$220 to \$250-\$300
- B) There were some discussions as to how to get more revenue such as contacting cell companies to put in repeater towers, and selling water. Commissioner Christopher LaPierre asked that anyone that had ideas or any contact information to present it to the Commissioners.
- C) Commissioner Chris LaPierre wanted to remind people to get out and vote in town election. He reminded people that we have a great Board of Selectmen and they have been working great with the Village District and so we want to keep it that way.
- D) Mike French wanted to thank Chris LaPierre for all the work he has done on getting all the information together for the roads and bond.

A motion was made by Virginia Skinner to adjourn the deliberative portion of the meeting, seconded by Mike French. A vote was taken and all were in favor.

The deliberative portion of the meeting was adjourned at 12:27 P.M with the polls to remain open until at least 12:37pm.

Poles were closed by the moderator at 12:50 pm on June 2, 2007. The Moderator declared the results of the vote on Article 2 to be yes-35, no-0, and that the Article was adopted.

COPPLE CROWN VILLAGE DISTRICT MEETING MINUTES  
2007

*Copple Crown Village District*

*81 Mountain Drive - New Durham, NH 03855-6125*

Respectfully submitted,

Christopher LaPierre  
Acting Clerk

Toni McKenna  
Secretary Elect



# COPPLE CROWN BUDGET 2008

MS-37

## BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: 1/7/2008

VILLAGE DISTRICT: Copple Crown County: Strafford

In the Town(s) Of: New Durham

Mailing Address: 81 Mountain Drive

Phone #: 603-569-3772 Fax #: 603-569-1049 E-Mail: ccvd@metrocast.net

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget. All proposed appropriations MUST be on this form.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days of the meeting.

This is to certify that this budget was posted with the warrant on the (date) \_\_\_\_\_

### BUDGET COMMITTEE

Please sign in ink.

[Signature]  
David K. S.  
Ann Brady

[Signature]  
[Signature]  
Catherine Delong 1/7/08

**THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603) 271-3397

MS-37  
Rev. 07/07



# COPPLE CROWN BUDGET 2008

MS-37 Budget - Village District of Copple Crown FY 2008

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP BUD Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive		3000	2850	3000			
4150-4151	Financial Administration		800	850	800			
4153	Legal Expense		7500	7062	8000			
4155-4159	Personnel Administration		700	650	700			
4194	General Government Buildings		300	332	300			
4196	Insurance		1800	2096	2100			
4197	Advertising & Regional Assoc.		425	425	425			
4199	Other General Government							
<b>PUBLIC SAFETY</b>								
4210-4214	Police							
4216-4219	Ambulance							
4220-4229	Fire							
4290-4298	Emergency Management							
4299	Other (Including Communications)							
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration Sand		3100	4697	3600			
4312	Highways & Streets		5000	5150	6000			
4313	Bridges Gas/Maintenance		2000	2252	2800			
4316	Street Lighting Paving/Repairs		2000	6732	1000			
4319	Other Tree/Brush Removal		1000	150	1000			
<b>SANITATION</b>								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
			27625	33246	29725			

MS-37  
Rev. 07/07



# COPPLE CROWN BUDGET 2008

MS-37 Budget - Village District of Copple Crown FY 2008

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP BUD Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration Repairs		7000	1268	7000			
4332	Water Services Testing		2500	1985	2500			
4335-4339	Water Treatment, Conserv. & Other Electric		4000	4068	4500			
<b>HEALTH/WELFARE</b>								
4411	Administration							
4414	Pest Control							
<b>CULTURE &amp; RECREATION</b>								
4520-4529	Parks & Recreation Pool		2000	2195	2000			
4589	Other Culture & Recreation							
<b>DEBT SERVICE</b>								
4711	Princ.- Long Term Bonds & Notes		35000	35000	35000			
4721	Interest-Long Term Bonds & Notes		17500	17325	16000			
4723	Int. on Tax Anticipation Notes							
4790-4799	Other Debt Service							
<b>CAPITAL OUTLAY</b>								
4901	Land and Improvements		350000	350000	0			
4902	Machinery, Vehicles & Equipment		32500	32500	0			
4903	Buildings		0	0	7200			
4909	Improvements Other Than Bldgs.							
<b>OPERATING TRANSFERS OUT</b>								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
			450500	444341	74200			

MS-37  
Rev. 07/07

# COPPLE CROWN BUDGET 2008

MS-37 Budget - Village District of Copple Crown FY 2008

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP BUD Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
<b>OPERATING TRANSFERS OUT</b>								
4914	To Proprietary Fund							
4915	To Capital Reserve Fund (page 5)		1000	1000				
4916	To Trust and Agency Funds (page 5)							
<b>OPERATING BUDGET TOTAL</b>				478587	103925			





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## **\*\*INDIVIDUAL WARRANT ARTICLES\*\***

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Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA	Prior Year As Approved by DRA		(RECOMMENDED) Ensuing Fiscal Year	(NOT RECOMMENDED) Ensuing Fiscal Year	RECOMMENDED	NOT RECOMMENDED
INDIVIDUAL ARTICLES RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX

# COPPLE CROWN BUDGET 2008

MS-37 Budget - Village District of Copple Crown FY 2008

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues				
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401	Income from Departments				
3402	Water Supply System Charges		8750	8750	8750
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges Antenna Rental		2640	2640	3600
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Village District Property		0	22000	
3502	Interest on Investments		0	800	400
3503-3509	Other				
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
<b>OTHER FINANCING SOURCES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes		350000	350000	
Amts VOTED From F/B ("Surplus")					
Fund Balance ("Surplus") to Reduce Taxes			11390	11390	
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			372780	395580	12750

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR	COMMISSIONERS	BUDGET COMMITTEE
Operating Budget Recommended (from page 4)	478125	477587	103925
Special warrant articles Recommended (from page 5)	1000	1000	
Individual warrant articles Recommended (from page 5)			
<b>TOTAL Appropriations Recommended</b>	479125	478587	103925
Less: Amount of Estimated Revenues & Credits (from above)	372780	395580	12750
<b>Estimated Amount of Taxes to be Raised</b>	106345	83007	91175

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
(See Supplemental Schedule With 10% Calculation)

MS-37  
Rev. 07/07



# COPPLE CROWN SUMMARY OF VALUATION

## STATEMENT OF VILLAGE DISTRICT VALUATION ~ Copple Crown AS OF SEPTEMBER 2007

LAND BUILDINGS	Lines 1 A,B,C,D,E & F List all improved and unimproved land -include wells, septic & paving. List all buidlings.	NUMBER OF ACRES	2007 ASSESSED VALUATION BY CITY/TOWN
<b>1 VALUE OF LAND ONLY - Exclude Amount Listed in Lines 3A, 3B, and 4</b>			
A. Current Use (At Current Use Values) RSA 79-A (See Instruction #1)		30.00	\$3,000
B. Conservation Restriction Assessment (At Current Use Values) RSA 79-B		0.00	\$0
C. Discretionary Easement RSA 79-C		0.00	\$0
D. Discretionary Preservation Easement RSA 79-D		0.00	\$0
E. Residential Land (Improved and Unimproved Land)		116.96	\$6,486,200
F. Commercial/Industrial Land (Do Not include Utility Land)		0.00	\$0
G. Total of Taxable Land (Sum of Lines 1A,1B,1C,1D 1E and 1F)		146.96	\$6,489,200
H. Tax Exempt & Non-Taxable Land		83.40	\$574,900
<b>2 VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Lines 3A and 3B</b>			
A. Residential			\$8,749,200
B. Manufactured Housing as defined in RSA 674:31			\$0
C. Commercial/Industrial (Do Not include Utility Buildings)			\$0
D. Discretionary Preservation Easement RSA 79-D	Number of Structures	0	\$0
E. Total of Taxable Buildings (Sum of lines 2A,2B,2C, and 2D)			\$8,749,200
F. Tax Exempt & Non-Taxable Buildings			\$212,900
<b>3 UTILITIES (SEE RSA 83-F V for complete definition)</b>			
A. Utilities (Real estate/buildings/structures/machinery/dynamos/apparatus/poles/wires/ fixtures/of all kinds and descriptions/pipelines etc.			\$0
B. Other utilities (Total of Section B from Utility Summary)			\$0
<b>4 MATURE WOOD and TIMBER RSA 79:5</b>			\$0
<b>5 VALUATION BEFORE EXEMPTIONS (Total of Lines 1G, 2E, 3A, 3B,and 4)</b> This figure represents the gross sum of all taxable property in your minicipality.			\$15,238,400
<b>6 Certain Disabled Veterans RSA 72:36-a</b> (Paraplegic & Double Amputees Owning Specially Adapted Homesteads with V.A. Assistance)		0	\$0
<b>7 Improvements to Assist the Deaf RSA 72:38-b</b>		0	\$0
<b>8 Improvements to Assist Persons with Disabilities RSA 72:37-a</b>		0	\$0
<b>9 School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV</b> (Standard Exemption Up To \$150,000 maximum for each)		0	\$0
<b>10 Water and Air Pollution Control Exemptions RSA 72:12-a</b>		0	\$0
<b>11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIE (Line 5 minus Lines 6,7,8,9, and 10)</b> This figure will be used for calculating the total equalized value for your municipality.			\$15,238,400
<b>12 Blind Exemption RSA 72:37</b>		0	\$0
<b>13 Elderly Exemption RSA 72:37 a &amp; b</b>		0	\$0
<b>14 Deaf Exemption RSA 72:38-b</b>		0	\$0
<b>15 Disabled Exemption RSA 72:37-b</b>		0	\$0
<b>16 Wood-Heating Energy Systems Exemption RSA 72:70</b>		0	\$0
<b>17 SolarEnergy Exemption RSA 72:62</b>	Total # Granted	1	\$1,500
<b>18 Wind Powered Energy Systems Exemption RSA 72:66</b>		0	\$0
<b>19 Additional School Dining/Dormitory/Kitchen Exemptions RSA 72:23 IV</b>	Total # Granted	0	\$0
<b>20 TOTAL DOLLAR AMOUNT OF EXEMPTIONS(Sum of Lines 12-19)</b>			\$1,500
<b>21 NET VALUATION ON WHICH THE TAX RATE FOR VILLAGE DISTRICT IS COMPUTED(Line 11 minus Line 20)</b>			\$15,236,900



# Town of New Durham New Hampshire



## Warrant Narrative Warrant and Budget 2008

Year Ending December 31, 2007





# TOWN MEETING WARRANT NARRATIVE

## An Explanation of the Articles as Presented

The narrative provided in concert to the Town Meeting Warrant is intended to be informational in nature, and is indicative of the purpose and rationale of the articles. The State of New Hampshire Budget Reporting Form, identified as the **MS-7**, which is also printed in your Town Report with the Town Warrant, provides details as to prior year appropriations and expended end of year totals for both the operations and capital acquisitions together with the 2008 requests.

### **B** allot Articles ~ Voting

Articles 1 and 2 are ballot-voting articles, which will require action either by voting in person at the election to be conducted at the New Durham Elementary School on **Tuesday, March 11<sup>th</sup>, 2008** or by absentee ballot. All absentee ballots should be directed through the office of the Town Clerk. To confirm ~ voting will take place

**Where:** New Durham Elementary School Gymnasium  
**When:** Tuesday, March 11<sup>th</sup>, 2007  
**Polls Open:** 10:00 AM to 7:00 PM

**Article 1:** Election of Town Officers for the ensuing year.

**Article 2:** Zoning article amendments as proposed by the Planning Board

### **T** own Meeting Session

Meeting will reconvene: **Wednesday, March 12<sup>th</sup>, 2008**  
**7:00 PM**  
**New Durham Elementary School ~ Gymnasium**

**Article 3: Marchs Pond Bond Request \$620,000:** The Board of Selectmen and Budget Committee is recommending to the voters the approval of a bond in the amount \$620,000 for the refurbishment and reconstruction of Marchs Pond Dam. Due to failure of the Dam in July 2007, the State of NH Dam Bureau ordered lowering of the pond, which has devalued the waterfront value for the properties located on both Marchs Pond and Chalk Pond. From the financial and economic perspective, the devaluation for the 2008 assessment year amounts to \$101,000 in loss of tax revenue based on the 2007 tax rate should the bond not pass and reconstruction does not occur. This loss of tax revenue will be compounded annually as future tax rates rise should the bond not be approved. At this present time, estimates sought for a 15-year debt repayment schedule is currently proposed at \$61,000 annually, therefore, the return on your investment will be realized in 6 to 7 years if the bond passes to refurbish the Dam.

*Tax Rate Estimated Effect:* 14 cents per \$1000 \$100,000 property value = \$14.00

**Article 4: Fire Truck Lease Request \$58,800** The Board of Selectmen and Budget Committee is recommending to the voters the lease acquisition of a good, used combination Pumper/Rescue Fire Truck over a five year period. Multi and dual-purpose trucks save space, fleet maintenance and reduce costs as single operation trucks are culled, due to age and maintenance, from the fleet.





# TOWN MEETING WARRANT NARRATIVE

*Tax Rate Estimated Effect:*        14 cents per \$1000  
\$100,000 property value = \$14.00

**Article 5: Operational Budget Request : \$2,843,558:** Indicative of the operational costs of all town departments, outside agencies, and debt obligations. The proposed operational budget amounts to \$2,843,558; \$260,429 higher, or a 10% increase over the 2007 operational budget. Much of the increase within the operational budget is reflective of the cost of heating fuel, gas prices, equipment repairs, rollover from the capital side of the budget of an additional highway maintenance employee into the operational side of the budget, non discretionary items such as personnel administration, and the Marchs Pond Dam bond payment proposals, which accounts for \$61,000 of the total increase in the operations budget.

*Tax Rate Estimated Effect:*        \$4.92 per \$1000  
\$100,000 property value = \$492 .00

**Article 6: Road Maintenance Request \$96,546:** Capital request indicative of paving and road reconstruction plan. The Road Agent, Mark Fuller, is proposing to complete work as follows:

## Road Surface Management System 2008

Road	# of Miles	Intended Repair	Estimated Costs
Chamberlin Way *	.80	Shim and Overlay	\$ 48,400
Hilltop	.17	Shim and Overlay	\$ 10,285
Powder Mill	.25	Overlay	\$ 9,200
South Shore	1.00	Thick Shim	\$ 54,853
Ridge	1.00	Shim and Overlay	\$ 67,596
<b>Total</b>	<b>3.22</b>		<b>\$190,334</b>

\*Note 1: Bond of \$51,747 to defray Chamberlin Way costs received from developer.

\*Note 2: The amount requested is defrayed 100% by State of NH Highway Block Grant and FEMA Grant Funding.

*Tax Rate Estimated Effect:*        -0- cents per \$1000

**Article 7: Capital Reserves Funding Request \$234,800:** Indicative of requests for previously established Capital Reserve Funds. The Capital Reserve Fund mechanism under RSA 35 is a sound fiscal planning tool that aims to defray tax rate spikes, and is the backbone of many town and city budget cycles. The dollar requests are indicative of Capital Improvement Planning, which has fine tuned replacement schedules, and savings plans for all equipment and proposed projects. This document acts in much the same manner as a Fixed Assets Depreciation Schedule, for the next expected replacement acquisition. Such a plan provides rationale as to amounts of money to be "reserved" on an annual basis for all trucks, vehicles, equipment, land acquisitions, buildings etc.

*Tax Rate Estimated Effect:*        55 cents per \$1000  
\$100,000 property value = \$55. 00

**Article 8: New Reserve Request: Land Acquisition \$25,000:** New savings reserve request indicative of the Capital Improvement Plan to provide for potential acquisition

## TOWN MEETING WARRANT NARRATIVE

of land for a municipal facility. At this juncture, no plans for any facilities are proposed as the needs of the town are still to be determined, but before any planning can be energized, the Board of Selectmen feel that an important first step should be taken to secure land negotiation capability and eventually bring to the voters land acquisition consideration.

*Tax Rate Estimated Effect:*           6 cents per \$1000  
\$100,000 property value = \$6. 00

**Article 9: New Reserve Request \$5,000:** The Smith ball field and recreation facility is used intensely, and is beginning to show age, and wear and tear of equipment, such as the sprinkler system. The creation of the reserve is to facilitate a three to five year plan to make landscaping, parking, and road widening improvements to the field.

*Tax Rate Estimated Effect:*      1 cent per \$1000  
\$100,000 property value = \$1. 00

**Article 10: Police Department Cruiser Acquisition \$31,268:** Part of the Capital Improvement Plan for annual replacement of aging cruisers; namely a 1999 Crown Victoria . Due to the withdrawal of capital reserve funds dedicated to this purpose, the article represents zero impact to the tax rate calculation.

*Tax Rate Estimated Effect:* .0 cents per \$1000

**Article 11: Highway Department Truck Acquisition \$110,000:** Again, part of the Capital Improvement Plan for planned replacement of aging trucks; namely a 1996 International 4 x 4, and again defrayed, in part, by withdrawal of Capital Reserve Funds dedicated to this purpose.

*Tax Rate Estimated Effect:*      8 cents per \$1000  
\$100,000 property value = \$8.00

Should this article pass, the Board of Selectmen will solicit bids for the sale of the replaced vehicle.

**Article 12: Milfoil Treatment \$7,000:** Per request of Town Meeting 2007, the Board of Selectmen organized the milfoil committee – see the “Officials Listing” at the beginning of the Town report for committee members. This request is indicative of one intensive treatment under the supervision of the Department of Environmental Services for the worst infestation on a portion of the Merrymeeting River. The Committee will be seeking a second-year treatment in 2009.

*Tax Rate Estimated Effect:*            2 cents per \$1000  
\$100,000 property value = \$2 .00

**Article 13: Highway Department Fuel Tank Pipe Containment \$8,000:** Pipes connected to the town's fuel storage tanks must be double walled for added protection. The Department of Environmental Services requires completion of the project by May 28<sup>th</sup>, 2008.

*Tax Rate Estimated Effect:*      2 cents per \$1000  
\$100,000 property value = \$2.00





# TOWN MEETING WARRANT NARRATIVE

**Article 14: Expendable Trust Funds \$62,000** Indicative of requests for previously established expendable trust funds. The sum requested for the “Town Buildings Improvement Trust” is part of the continuing exploration of potential improvements to the Fire Station, and possible addition and /or other improvements to any of the town facilities.

*Tax Rate Estimated Effect:*            14 cents per \$1000  
    \$100,000 property value = \$14. 00

**Article 15: Marchs Pond Engineering Services \$14,500:** Should the bond vote fail, the town has accrued engineering costs for the period January to March, 2008 for work involved in the bid production and continuing discussions with the Dam Bureau by the town’s engineers. If the bond passes, the board of selectmen will request that this article not be taken up as the bonding article includes engineering costs. Please note that the appropriation request is defrayed by fund balance.

*Tax Rate Estimated Effect:*            -0- cents per \$1000

**Article 16: Code of Ethics Ordinance:** Per last years’ Town Meeting, a committee was duly established by the Moderator. This ordinance proposal is the work and recommendation of the committee who consulted with Town Counsel to ensure that the ordinance is legal.

**Article 17: Appointed Treasurer:** The legislators enacted new state law, namely RSA 41: 26-e in 2007, to provide towns the option of having either an elected treasurer or an appointed one. Given the trust and faith involved with public funds, it is a highly important position, and requires the highest integrity. The current Town Treasurer, Janet Thorell, supports an appointed position as opposed to elected.

**Article 18: Acceptance of Credit Card Payments Ordinance:** An ordinance proposal that is enabling in nature to allow the Town to begin the process of acceptance of credit card transactions.

**Article 19: Discontinuance of a Capital Reserve ~ Town Hall Painting CRF:** The Town Buildings Improvement Expendable Trust allows for this type of improvement, thus the aforementioned Capital Reserve is no longer needed. Per the Trustee of Trust Funds report dated December 31<sup>st</sup>, 2007, there are zero funds remaining in the “Painting” reserve.

**Article 20: By Petition** to change a portion of the Class VI *Copple Crown Road* into a public Class V town maintained road; improvement costs to be borne by the petitioner.

**Article 21: By Petition** to change a portion of a private road, namely *McKay Sandpit Road*, into a public Class V town maintained road; improvement costs to be borne by taxpayers.

**Article 22: Road Upgrade Costs:** If petitioned Article 21 passes, the town would need to raise and appropriate an estimated \$110,000 to perform road upgrades, and improvements to bring to Class V town regulation standards. This will ensure effective operations and maintenance performance standards for the Highway Department and



# TOWN MEETING WARRANT NARRATIVE

not expose the town to further liability for what is referred to in State Statutes of road “insufficiencies”.

*Tax Rate Estimated Effect:*                      26 cents per \$1000  
\$100,000 property value = \$26. 00

**Article 23: Fire Chief Appointment:** This article is intended to keep within the original vote of the town in 1995 to have an appointed Fire Chief by the governing body, but provides for an appointed term in keeping with many other appointed positions within town government.

**Article 24: Any Other Business:** This article allows voters to transact any other business that may legally come before Town Meeting. Items brought up for discussion can only be advisory, or informational in content and nature. Any items requesting the Town to raise and appropriate money cannot come before the meeting under this article.

## **Total Estimated Town Tax Rate**

Excluding Article 22 , if all the money request articles, as presented, were approved by the voters, the estimated 2008 municipal (town portion) of the tax rate would reflect an estimated rate of \$6.08 per \$1,000 of assessed value. If the Town passes Articles 21 and 22, the tax rate estimate is \$6.34 The Board of Selectmen would caution that this rate is an estimate only at this point in the year and is subject to maintenance of the revenue stream, and total town valuation.

Since the budget review period starting in October 2007, the Board of Selectmen and Budget Committee have cut \$360,162 from initial budget presentations in an effort to bring an estimated tax rate to the voters of \$6.08, which is 5.5% higher than the 2007 tax rate of \$5.76. The Board of Selectmen and Budget Committee feel that this is the best rate they could accomplish without compromising services, savings plans and turn around of aging equipment.

## **Town Tax Rate (Excluding Petitioned Articles, County, and School Rates)**

Property Values	2008 Estimated Rate \$6.08	2007 Tax Rate \$5.76	Difference in tax \$\$\$ From '07 to '08
\$\$\$	\$\$\$	\$\$\$	\$\$\$
100,000	608.00	576.00	32.00
175,000	1064.00	1008.00	56.00
200,000	1216.00	1152.00	64.00
250,000	1520.00	1440.00	80.00
300,000	1824.00	1728.00	96.00
350,000	2128.00	2016	112.00



# TOWN MEETING WARRANT 2008

## TOWN OF NEW DURHAM TOWN WARRANT 2008

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire, qualified to vote in town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

On **Tuesday, March 11<sup>th</sup>, 2008** in the New Durham School Gymnasium, there will be voting only by official ballot for the election of Town Officers, and as well voting on Article 2. **Note:** By law, the meeting must open before the voting starts. Therefore, the meeting and polls will open at 10:00 a.m. for the consideration of all ballot articles. At 12:00 NOON, the meeting will recess, but the polls will remain open.

Polls will open at 10:00 A.M. and close at 7:00 PM. After the polls close at 7:00 PM, the ballots will be counted.

The Meeting will reconvene on **Wednesday, March 12<sup>th</sup>, 2008**; the vote on Articles 1 and 2 will be presented, and Articles 3 through 24 will be presented, discussed, and acted upon beginning at 7:00 PM at the New Durham School Gymnasium located on #7 Old Bay Road, New Durham, NH.

**ARTICLE 1:** To choose all necessary town officers for the ensuing year.

*(By Official Ballot)*

Selectman	3 Years
Moderator	2 Years
(2) Planning Board	3 Years each position
(1) Planning Board	1 Year
(2) Two Library Trustees	3 Years each position
Trustee of Trust Funds	3 Years
Cemetery Trustee	3 Years
Cemetery Trustee	2 Years
Supervisor of the Checklist	6 Years

**ARTICLE 2:** Are you in favor of the adoption of amendments proposed by the Planning Board for the New Durham Zoning and Land Use Ordinances, and Building Regulations as follows:

*(By Official Ballot on voting day)*

**Amendment 1:** Are you in favor of Amendment #1 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

*Insert as a new Article following the current Article VIII: To adopt a Conservation Focus District Ordinance to protect six areas in town that are uniquely rich in natural resources by*



# TOWN MEETING WARRANT 2008

*establishing performance standards and dimensional requirements to protect wildlife habitat and water quality during subdivision, including limiting density to one house per five acres of land; and to renumber the remaining articles as necessary.*

**Amendment 2:** Are you in favor of Amendment #2 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

*To amend Article VI to establish criteria for allowing a cul de sac longer than 1000 feet, limit the length of a cul de sac to 1500', clarify the pre-application process, eliminate the use of a formula for deciding the number of lots the subdivision can create, and clarify wording in several places.*

**Amendment 3:** Are you in favor of Amendment #3 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

*Insert as a new Article following the current Article X: To adopt a Steep Slopes Conservation District Ordinance that will ensure emergency access, maintain soil stability and protect water quality on slopes of 15% or greater; require building in new subdivisions be limited to modest slopes; require additional erosion protections during all construction and soil disturbance, limit the steepness of driveways on new and existing lots, and limit the square footage of construction or soil disturbance that can be permitted on steep slopes of existing lots; and to renumber the remaining articles as necessary.*

**Amendment 4:** Are you in favor of Amendment #4 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

*Insert as a new Article preceding the current Article XI: To adopt an Impact Fee Ordinance that gives the Planning Board, with public input and comment, the authority to establish and set rates for Impact Fees on new construction; and to renumber the remaining articles as necessary.*

**Amendment 5:** Are you in favor of Amendment #5 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

*Insert as a new Section III-H: To Amend Section III. General Provisions of the New Durham Zoning and Land Use Ordinance to establish guidelines for the outdoor storage of used and discarded materials that will prevent unsightly junk from becoming a public nuisance.*

**Amendment 6:** Are you in favor of Amendment #6 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

*Amend Article VII, the Shore Front Conservation Ordinance, to establish a 6 night per month maximum stay period and other guidelines for Recreational Vehicles within 300' of the shorefront. This amendment does not affect areas of town that are not close to water resources*

**Amendment 7:** Are you in favor of Amendment #7 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

*To Amend Article XVI to bring the amount of fines charged for violations of this ordinance in line with state law, which currently sets a maximum fine of \$275 for each day of violation.*

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**ARTICLE 3:** To see if the Town will vote to raise and appropriate the sum of six hundred and twenty thousand dollars (\$620,000 gross budget) for the reconstruction of the Marchs Pond Dam located off Birch Hill Road, and to authorize the issuance of not



# TOWN MEETING WARRANT 2008

more than \$620,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon.

*(2/3rds ballot vote required) Bond Vote*

*Special Warrant Article*

*The Board of Selectmen recommends this article.*

*The Budget Committee recommends this article.*

*Note: Polls will remain open one (1) hour when the moderator announces that the polls are open for the ballot vote at town meeting.*

*Estimated Tax Rate Impact on 15 year Bond ..... 14 Cents Per \$1000 assessed valuation*

*Estimated Annual Cost per \$100,000 of Assessed Value \$14 . 00*

**ARTICLE 4:** To see if the municipality will vote to (i) authorize the Selectmen to enter into a five-year (5) lease/purchase agreement for \$250,000 for the purpose of leasing a combination pumper/rescue fire truck for the Fire Department, and (ii) to raise and appropriate the sum of fifty-eight thousand, eight hundred dollars (\$58,800) for the first year's payment for that purpose. This lease agreement contains an escape clause.

*(Majority vote required)*

*Special Warrant Article*

*The Board of Selectmen recommends this article.*

*The Budget Committee recommends this article*

*Estimated Tax Rate Impact ..... 14 Cents Per \$1000 assessed valuation*

*Estimated Annual Cost per \$100,000 of Assessed Value \$14 . 00*

**ARTICLE 5:** To see if the Town will vote to raise and appropriate the Budget Committee's, and the Board of Selectmen's recommended sum of Two Million, eight hundred and forty-three thousand, five hundred and fifty-eight dollars (\$2,843,558) which represents the operating budget. This article does not include appropriations voted in other warrant articles.

*(Majority Vote Required)*

*The Board of Selectmen recommends this article.*

*The Budget Committee recommends this article*

*Estimated Tax Rate Impact ..... \$4.92 Per \$1000 assessed valuation*

*Estimated Annual Cost per \$100,000 of Assessed Value \$492 . 00*

**ARTICLE 6:** To see if the Town will vote to raise and appropriate ninety-six thousand, five hundred and forty-six dollars (\$96,546) for the maintenance, construction and reconstruction of town-maintained roads. The sum of \$96,546 will be received through State Highway Block Grant Aid from the State of New Hampshire.

*(Majority Vote Required)*

*The Board of Selectmen recommends this article.*

*The Budget Committee recommends this article*

*Estimated Tax Rate Impact*

*-0- Per \$1000 assessed valuation*

# TOWN MEETING WARRANT 2008

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of two hundred and thirty-four thousand, eight hundred dollars (\$234,800) to be placed in previously established Capital Reserve Funds, as follows:

Name	\$\$\$ Appropriation
Highway Truck Reserve	70,000
Highway Equipment Reserve	40,000
Police Cruiser Reserve	19,300
Fire Trucks Reserve	25,000
Revaluation Reserve	20,000
Meeting House Reserve	2,000
New Tax Maps	20,000
Library Facilities	3,000
Library Technology	3,000
Solid Waste Building	7,500
Solid Waste Equipment	7,500
Dry Hydrants	2,500
Highway Building Addition	10,000
Sidewalks	5,000
<b>Total</b>	<b>\$234,800</b>

(Establishment Dates: Highway Trucks 1988, Police Cruiser 2000, Fire Trucks 2003, Revaluation 2000, Meeting House 2000, Davis Crossing Road Culverts 2002, Highway Equipment 2006, Tax Maps 2006, Dry Hydrants 2001, Library Facilities & Technology 2007, Solid Waste Building 2007 & Solid Waste Equipment 2007, Highway Addition & Equipment 2007 and Sidewalks 2007)

(Majority Vote Required)

*Special Warrant Article*

*The Board of Selectmen recommends this article.*

*The Budget Committee recommends this article.*

*Estimated Tax Rate Impact ..... 55 cents Per \$1000 assessed valuation*

*Estimated Annual Cost per \$100,000 of Assessed Value    \$55 . 00*

**ARTICLE 8:** To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for acquisition of land for a municipal facility, and, (ii) to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be placed in this fund.

(Majority Vote Required)

*Special Warrant Article*

*The Board of Selectmen recommends this article.*

*The Budget Committee recommends this article*

*Estimated Tax Rate Impact ..... 6 cents Per \$1000 assessed valuation*

*Estimated Annual Cost per \$100,000 of Assessed Value    \$6.00*

**ARTICLE 9:** To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of improvements to the Smith Ball Field, (ii)



## TOWN MEETING WARRANT 2008

to raise and appropriate the sum of five thousand dollars (\$5,000) to be placed in this fund and (iii) name the Board of Selectmen as Agents to Expend.

*(Majority Vote Required)*

*Special Warrant Article*

*The Board of Selectmen recommends this article.*

*The Budget Committee recommends this article.*

*Estimated Tax Rate Impact ..... 1 cent Per \$1000 assessed valuation*

*Estimated Annual Cost per \$100,000 of Assessed Value \$1 .00*

**ARTICLE 10:** To see if the town will vote to (i) raise and appropriate the sum of thirty-one thousand two hundred and sixty-eight dollars (\$31,268) for the acquisition of a police vehicle, and (ii) approve withdrawal of \$31,268 from the Police Cruiser Capital Reserve fund created for this purpose.

*(Majority Vote Required)*

*Special Warrant Article*

*The Board of Selectmen recommends this article*

*The Budget Committee recommends this article*

*Estimated Tax Rate Impact*

*-0- Per \$1000 assessed valuation*

**ARTICLE 11:** To see if the Town will vote to (i) raise and appropriate the sum of one hundred and ten thousand dollars (\$110,000) for the acquisition of a 4 x 4 plow truck with plow and wing, and (ii) approve withdrawal of \$73,750 from the Highway Truck Capital Reserve Fund created for this purpose with the balance of \$36,250 to be raised by general taxation.

*(Majority Vote Required)*

*Special Warrant Article*

*The Board of Selectmen recommends this article*

*The Budget Committee recommends this article.*

*Estimated Tax Rate Impact ..... 8 cents Per \$1000 assessed valuation*

*Estimated Annual Cost per \$100,000 of Assessed Value \$ 8 .00*

**ARTICLE 12:** To see if the Town will vote to raise and appropriate the sum of seven thousand dollars (\$7,000) for the first eradication treatment of milfoil infestation on a portion of the Merrymeeting River.

*(Majority Vote Required)*

*The Board of Selectmen recommends this article.*

*The Budget Committee recommends this article.*

*Estimated Tax Rate Impact ..... 2 cents Per \$1000 assessed valuation*

*Estimated Annual Cost per \$100,000 of Assessed Value \$ 2 .00*



# TOWN MEETING WARRANT 2008

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the sum of eight thousand dollars (\$8,000) for secondary containment of piping for the Highway Department's Aboveground Petroleum Storage Tank in compliance with the State of New Hampshire Department of Environmental Services rules no later than May 28, 2008 to avoid enforcement action for non compliance.

*(Majority Vote Required)*

*The Board of Selectmen recommends this article.*

*The Budget Committee recommends this article.*

*Estimated Tax Rate Impact ..... 2 cents Per \$1000 assessed valuation*

*Estimated Annual Cost per \$100,000 of Assessed Value \$ 2 .00*

**ARTICLE 14:** To see if the Town will vote to raise and appropriate the sum of sixty-two thousand dollars (\$62,000) to be placed in previously established expendable trusts, as follows:

Name	\$\$\$ Appropriation
Computer & Office Equipment Maint. Trust	5,000
Forest Fire Fund Trust	3,500
Accrued Benefits Liability Trust	3,000
Town Buildings Improvement Trust	50,000
Records Management Trust	500

**Total** **\$62,000**

(Established: Computer & Office Systems 1996, Forest Fire 2003, Accrued Benefits 1992, Town Buildings Improvement 2000 and Records Management 1999)

*(Majority Vote Required)*

**Special Warrant Article**

*The Board of Selectmen recommends this article*

*The Budget Committee recommends this article.*

*Estimated Tax Rate Impact ..... 14 cents Per \$1000 assessed valuation*

*Estimated Annual Cost per \$100,000 of Assessed Value \$ 14 .00*

**ARTICLE 15:** To see if the town will vote to (i) raise and appropriate the sum of fourteen thousand five hundred dollars (\$14,500) for engineering services rendered for the design and administrative work associated with the Marchs Pond Dam Reconstruction planning and (ii) to authorize the use and transfer of \$14,500 of the December 31<sup>st</sup>, 2007 undesignated fund balance for this purpose.

*(Majority Vote Required)*

*The Board of Selectmen recommends this article.*

*The Budget Committee recommends this article.*

*Estimated Tax Rate Impact -0- Per \$1000 assessed valuation.*



# TOWN MEETING WARRANT 2008

ARTICLE 16: To see if the Town will vote to adopt the following ordinance pursuant to RSA 31:39 (a).

## Town of New Durham Code of Ethics

For Town Officials, Board Members and Employees

### PURPOSE

The purpose of this code is to establish guidelines for the ethical standards of conduct for town officials, board members and employees.

- We expect our public servants and volunteers to act in the best interest of the town.
- We expect town officials, board members and employees to disclose any personal, financial or other interests in matters\* affecting the town, which come before them for action.
- We expect town officials, board members and employees to remove themselves from decision making if they have a conflict of interest or even the appearance of one.
- We expect town officials, board members and employees to be independent, impartial, and responsible to their fellow townspeople in their actions.
- We expect that the town's official decisions and policies be made through the proper channels of government.
- We expect that public office or a volunteer position in our town not be used for personal gain.

### THE CODE

- No conflicts of interest
- A duty to recuse
- A duty to disclose
- No unfair personal use of town property
- No misuse of confidential information
- No improper gifts
- A duty to cooperate
- Fair and equal treatment
- No Investments in conflicts with duties
- No Nepotism

It is important that the public have confidence in the integrity of its government - and that town officials, board members, volunteers and employees have an opportunity to protect their personal reputation.

This code establishes a process by which one may obtain guidance regarding potential ethical issues and it establishes a course of action for resolving disputes in a manner that is fair to all of the parties involved.

### SECTION 1. CODE PROVISIONS

#### A. No Conflicts of Interest ~ Specific prohibitions

- (i) Public Servants shall avoid conflicts of interest or, when possible, the appearance of

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\* "Interests" in the context of this policy means material or substantial interests and excludes trivial or transient interests which are the natural result of living in a small town.



# TOWN MEETING WARRANT 2008

a conflict of interest.

- (ii) Public servants shall not appear on behalf of a client, close, personal friend, or family member before any governmental body of which the public servant is a member or whose members have been appointed by the governmental body of which the public servant is a member.
- (iii) Public servants shall not participate in any matter in which he or she or a member of his or her family, have a personal interest that may directly or indirectly affect or influence the performance of his or her duties. In such instances, the public servant shall recuse himself or herself from discussion and decision-making.
- (iv) No public servant shall engage in any business, transaction or private employment or have any financial or other private interest, direct or indirect, which is in conflict with the proper discharge of his or her official duties.
- (v) No public servant shall use or attempt to use his or her position as a public servant to obtain any financial gain, contract, license, privilege or other private or personal advantage, direct or indirect, for the public servant or any person or firm associated with the public servant.
- (vi) No public servant shall coerce or attempt to coerce, by intimidation, threats, or otherwise, any public servant to engage in political activities.
- (vii) No public servant shall request any subordinate public servant to participate in a political campaign. For purposes of this paragraph, participation in a political campaign shall include managing or aiding in the management of a campaign, soliciting votes or canvassing voters for a particular candidate, or performing any similar acts which are unrelated to the public servant's duties or responsibilities.
- (viii) No public servant shall misuse his or her official authority or influence for the purpose of interfering with or affecting the result of an election.
- (ix) No public servant shall receive compensation except from the Town for performing any official duty.

## **B. A Duty to Recuse in Quasi-Judicial Actions**

A "quasi-judicial action" is any action where the board or committee you are a member of is acting like a judge or a jury. For example, when your board or committee has a duty to notify the potential parties, hear the parties, and can only decide on the matter after weighing and considering such evidence and arguments as the parties choose to lay before you, you are involved in a quasi-judicial action. The work of the planning and zoning boards is largely quasi-judicial. Not only do officials, board members and employees of the Town of New Durham have a duty to recuse themselves as outlined in the section above, you must recuse yourself in a quasi-judicial action if you would not be qualified to sit as a juror in that case. For example, jurors are not qualified to sit in a case if they have advised or assisted either party in a matter being decided, are prejudiced to any degree regarding the pending matter, or believe they cannot for any reason be totally fair and impartial. Information gained through general knowledge as a citizen of the Town, or solely as a result of the individual's service in an official capacity, does not disqualify the member unless it has biased the member to such a degree that he or she cannot be impartial. As a representative of the Town of New Durham, you are expected to hold yourself to this same standard.

## **C. A Duty to Disclose**

As an official, board member or employee of the Town of New Durham you shall not participate in the conduct of business on behalf of the town or enter into discussion or deliberation of any matter without first, publicly and on the record, stating all material:

- dealings
- interests
- relationships
- friendships





# TOWN MEETING WARRANT 2008

- and possible conflicts which may exist between you and your family, and the principals or the issue under consideration.

## **D. No Unfair Personal Use of Town Property**

No official, board member or employee of the Town of New Durham shall use town property, services, or labor personally, or make the same available to others *unless* such use is available to other residents upon request on equal terms.

## **E. No Misuse of Confidential Information**

No official, board member or employee of the Town of New Durham shall use any confidential information acquired by virtue of that individual's official position for personal benefit, or for the benefit of any other person or business. This does not apply to information, which is readily available to the general public. In addition, no official, board member or employee of the Town of New Durham shall violate the privacy of others by publicizing, gossiping, or discussing information confidentially acquired in the course of official duties without a legitimate reason to do so.

## **F. No Improper Gifts**

No official, board member or employee of the Town of New Durham shall accept a gift (or allow acceptance of such gift by a family member) from any individual, group, or corporation, which has *or is likely to have* a matter pending before the board, committee, or commission on which the official or employee serves. This provision of the code is not meant to apply to gifts traditionally exchanged between family members - at holidays or birthdays, for example.

### **(a) Exceptions.**

Any discounts provided to a whole class, which has been appropriately authorized by the Board of Selectmen and three other exceptions:

1. Unsolicited advertising or promotional materials of nominal intrinsic value, such as ball caps, tee shirts, pens and calendars;
2. Awards for meritorious civic service contributions;
3. Unsolicited consumable items that are donated to an entire work group during holidays.

## **G. A Duty to Cooperate**

All officials, board members and employees of the Town of New Durham shall cooperate with the Ethics Committee regarding any complaint or inquiry alleging violation of this Code of Ethics.

## **H. Fair and Equal Treatment**

Acting in their official capacity, all officials, board members and employees of town government shall give each and every person fair and equal treatment. No official, board member or employee shall in the course of their official duties give or deny any person special consideration, advantage, or treatment as a result of the person's public status, position, sex, race, religion, creed, sexual orientation, or national origin.

## **I. Investments in Conflict with Official Duties**

No public servant shall invest or hold any investment, directly or indirectly in any financial, business, commercial or other private transaction, which creates a conflict with their official duties.

# TOWN MEETING WARRANT 2008

## **J. Nepotism**

No public servant shall influence or attempt to influence the hiring, transfer, suspension, promotion, discharge, assignment, reward, discipline, direction of work or the adjustment of grievances of a family member. No public servant shall be the immediate supervisor, or that supervisor's immediate supervisor, of a family member.

## **SECTION II. DEFINITIONS**

As used in this ordinance, the following terms shall have the meanings indicated:

**Board:** Any board, committee or commission, permanent or special, established by the Selectmen under New Hampshire law.

**Conflict of Interest:** A situation, circumstance, or financial interest, which has the potential to cause a private or personal interest to interfere with the proper exercise of a public duty, or which has rendered the individual incapable of being impartial.

**Employee:** A person who is paid by the Town of New Durham for his/her services, but who is not an independent contractor.

**Family:** Any person who is related to the official, board member or employee in one of the following ways: spouse, parent, grandparent, child, grandchild, sibling, or similar relation to the individual's spouse. This includes all persons who are members of the same household as the official, board member or employee in question, regardless of whether they are related by blood or marriage.

**Firm:** A sole proprietorship, joint venture, partnership, corporation and any other form of enterprise, but shall not include a public benefit corporation, local or economic development corporation or other similar entity as defined by the Ethics Committee.

**Interest:** Any legal or equitable right, share, or claim, whether or not subject to an encumbrance or a condition, which is owned or held, in whole or in part, jointly or severally, including but without limitation, a right, share or claim to land, excluding incidental or minimal rights, shares or claims.

**Pecuniary:** Any material advantage in the form of money, property, commercial interest or anything else, the primary significance of which is economic gain; it does not include economic advantage applicable to the public generally, such as tax reduction or increased prosperity, generally.

**Principals:** Those people who are the subject of the action or application, which is before the board.

**Public Servant:** All officials, officers, and employees of the town, whether elected, appointed, paid or unpaid. A person is considered a public servant upon her or his election, appointment or other designation as such, although she/he may not yet officially occupy that position.

**Recuse:** Removing or excusing oneself from participating in a specific action or discussion due to a conflict of interest. Recusal means to remove oneself completely from all further participation as a public servant in the matter in question.

**Resident:** A resident of the Town of New Durham.



# TOWN MEETING WARRANT 2008

**Town:** The Town of New Durham, including all of its departments, boards, commissions, and committees.

## SECTION III. EXCLUSIONS

1. The provisions of this Code of Ethics shall not be interpreted so as to bar:
  - A. Any official, board member or employee who is a resident of the Town of New Durham from fully participating in any town meeting;
  - B. Acceptance of donations for the expressed purpose of financing a political campaign, provided such contributions are reported in accordance with all local, state and federal laws which pertain to such donations;
  - C. Participation in a matter which relates to a person or business from which an official, board member or employee has merely purchased goods or services, if the individual in question has no other conflict of interest relating to that person or business;
  - D. Police officers, fire fighters, and other emergency personnel from acting in the course of their official capacities when responding to emergencies in accordance with the rules and regulations of their departments; and
  - E. Supervisors of Town employees from appropriately carrying out personnel policies.
2. Nothing on this policy shall be read to prevent a board or official from acting when, due to circumstances beyond the control of the parties, a failure to serve or act would result in the denial of a party's basic right of representation, right to be heard, or denial of some other important due process right, provided that this exception to the policy be as narrowly drawn as possible and last as short a time as possible.

## SECTION IV. COMPLAINTS

The Board of Selectmen shall appoint a board of no more than 5 nor less than 3 persons, with staggered terms, such board to be named Board of Ethics.

All such requests or complaints to the Board of Ethics must be in writing, shall specify the provision of the code which the complainant believes was violated and must be signed by a resident of New Durham.

When signing the complaint, the complainant shall certify that he or she has read the Code of Ethics, and that they believe the matter within the complaint is a fair subject of inquiry, and they have exhausted all other avenues of relief available to them within our town government.

Any public servant against whom a written complaint is filed shall be given a copy of the complaint and upon written request shall be afforded an opportunity to be heard and to present evidence to the Board of Ethics.

The Board of Ethics shall have sole discretion for setting rules regarding the conduct of hearings. The Board shall seek to make sure that both the complainant and the respondent have an opportunity to be heard and to present evidence.



## TOWN MEETING WARRANT 2008

The Board of Ethics may require, with sufficient written notice, any official, board member or employee of town government to appear before it to provide testimony regarding pending complaints. The Board may for this purpose administer oaths, and require the production of evidence such as documents.

Within 30 days of concluding an investigation into a written complaint, the Board of Ethics shall issue a written statement setting forth its findings to the Board of Selectmen.

When the Board of Ethics after following the provisions of this ordinance makes a finding that a public servant has engaged in improper activities or has a conflict of interest, the Board of Selectmen shall take such action as they shall deem appropriate which may include, but not be limited to, the following actions:

- (i) Vote to request the resignation of the offending member;
- (ii) Vote to seek the removal of the offending member in Superior Court;
- (iii) Vote to publicly censure the offending member;
- (iv) Vote to place the matter on file;
- (v) Vote to impose any other sanction that they deem appropriate.

### **SECTION V: EFFECTIVE DATE**

This ordinance shall become effective thirty days (30) after its adoption by the voters of New Durham in a Town Meeting duly convened.

*(Majority Vote Required)*

**ARTICLE 17:** To see if the Town will vote to authorize the appointment, rather than the election, of a Town Treasurer per RSA 41 : 26-e.

*(Majority Vote Required)*

**ARTICLE 18:** To see if the town will vote to accept the following ordinance:

### **Acceptance of Credit Cards Ordinance**

The Town of New Durham's Treasurer, Town Clerk, Tax Collector and any other deemed appropriate municipal officer shall be allowed to accept credit card payments pursuant to RSA 80 : 52-c for the electronic on-line collection of local taxes, charges generated by the sale of utility services or other fees. The Town will add to the amount due, in addition to any interest and penalties payable, a service charge for the acceptance of the card. The amount of the service charge shall be disclosed at the time of billing. The Board of Selectmen in coordination with the Town Clerk and Tax Collector may adopt rules and regulations regarding the collection procedures.

*(Majority Vote Required)*

# TOWN MEETING WARRANT 2008

**ARTICLE 19:** To see if the Town will vote to discontinue the “Town Hall Painting Capital Reserve Fund”, which was created in 2004. Said Funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality’s general fund.

*(Majority Vote Required)*

**ARTICLE 20:** To see if the Town will vote to reclassify and lay out the Class VI road portion of Copple Crown Road to a town maintained Class V road status with the cost of any and all road construction to bring the road to a Class V public road condition to be borne by the lead petitioner, James O’Reilly.

*By Petition*

*Special Warrant Article*

*(Majority Vote Required)*

**ARTICLE 21:** To see if the Town of New Durham will vote to accept a free private roadway to be layed out, dedicated and changed from a private status, into a town owned and maintained Class V public roadway. Said “McKay Sandpit Roadway” starting point at it’s western entrance marked by a corner bound located at the junction of a Class V North Shore Cul-de-Sac, and extending to the junction of Pine Point Road making a total distance of proposed public roadway of 300 yards plus or minus.

*By Petition*

*Special Warrant Article*

*(Majority Vote Required)*

**ARTICLE 22:** To see if the town will vote to raise and appropriate the sum of one hundred and ten thousand dollars (\$110,000) if petitioned article 21 passes by majority vote to provide for necessary road improvements to conform to Class V town road regulations.

*(Majority Vote Required)*

*(The Board of Selectmen does not recommend this article)*

*(The Budget Committee does not recommend this article)*

*Estimated Tax Rate Impact ..... 26 cents Per \$1000 assessed valuation*

*Estimated Annual Cost per \$100,000 of Assessed Value \$ 26 .00*

**ARTICLE 23:** To see if the town will vote to approve to reorganize and restructure the New Durham Fire Department as follows:

Per RSA 154:1 (a) and III: A Fire Chief appointed by the local governing body for a 3-year term with fire fighters being appointed by the Fire Chief.

Per RSA 154:1 IV: A town may, by vote of the local legislative body, change the organization of its fire department from one form to another. For municipalities with a town meeting form of government, such a vote shall be taken under an article inserted by the Selectmen for the annual meeting, and the change of form shall not take effect until one year following such vote.

*(Majority Vote Required)*

# TOWN MEETING WARRANT 2008

**ARTICLE 24:** To transact any other business that may legally come before the meeting.

*Given under our hands and seal this 20<sup>th</sup> day of February, in the year of our Lord, two thousand and eight.*

\_\_\_\_\_  
*Ronald W. Gehl, Chairman*

\_\_\_\_\_  
*Peter C. Rhoades*

\_\_\_\_\_  
*David A. Bickford*

*Board of Selectmen, New Durham, NH*

**A TRUE COPY OF WARRANT ATTEST:**

\_\_\_\_\_  
*Ronald W. Gehl, Chairman*

\_\_\_\_\_  
*Peter C. Rhoades*

\_\_\_\_\_  
*David A. Bickford*

*Board of Selectmen, New Durham, NH*

*Posted in accordance with RSA 39:5, 31:95 and 669:2 at  
New Durham Elementary School (Official Polling Place)  
New Durham Town Hall  
New Durham Library  
New Durham Post Office*





~ NOTES ~

# BUDGET 2008 MS-7 & MS-4 (State Reports)

MS-7

## BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: New Durham

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2008 to December 31, 2008

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): 2/21/2008

### BUDGET COMMITTEE

Please sign in ink.

Aun L. Brady  
Dean Thompson  
Joseph Park  
[Signature]  
[Signature]

[Signature]  
[Signature]  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

MS-7  
Rev. 07/07



# BUDGET 2008 MS-7 & MS-4 (State Reports)

FY 2008

MS-7 Budget - Town of New Durham

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)				OP Bud. Warr. Art.#		Appropriations Prior Year As Approved by DRA		Actual Expenditures Prior Year		SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED		NOT RECOMMENDED	
ACCT.#	GENERAL GOVERNMENT														
4130-4139	Executive				131722		131714	141834		141834		141834		141834	
4140-4149	Election,Reg.& Vital Statistics				41793		38191	50361		50361		50361		50361	
4150-4151	Financial Administration				91317		87984	99646		99646		99646		99646	
4152	Revaluation of Property				34557		47778	35105		35105		35105		35105	
4153	Legal Expense				22500		23202	22500		22500		22500		22500	
4155-4159	Personnel Administration				424578		447980	523686		523686		523686		523686	
4191-4193	Planning & Zoning				47500		39655	47620		47620		47620		47620	
4194	General Government Buildings				49067		102091	61779		61779		61779		61779	
4195	Cemeteries				2200		2140	2450		2450		2450		2450	
4196	Insurance				25722		27707	28250		28250		28250		28250	
4197	Advertising & Regional Assoc.														
4199	Other General Government				11100		10412	8300		8300		8300		8300	
PUBLIC SAFETY															
4210-4214	Police				316364		320999	312536		312536		312536		312536	
4215-4219	Ambulance														
4220-4229	Fire				144425		141155	172232		172232		172232		172232	
4240-4249	Building Inspection				23402		13307	22070		22070		22070		22070	
4290-4298	Emergency Management				2800		3821	11640		11640		11640		11640	
4299	Other (Including Communications)				42918		47367	43275		43275		43275		43275	
AIRPORT/AVIATION CENTER															
4301-4309	Airport Operations														
HIGHWAYS & STREETS															
4311	Administration														
4312	Highways & Streets				478672		657668	525322		525322		525322		525322	
4313	Bridges														



## BUDGET 2008 MS-7 &amp; MS-4 (State Reports)

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive		131722	131714	141834		141834	
4140-4149	Election, Reg. & Vital Statistics		41793	38191	50361		50361	
4150-4151	Financial Administration		91317	87984	99646		99646	
4152	Revaluation of Property		34557	47778	35105		35105	
4153	Legal Expense		22500	23202	22500		22500	
4155-4159	Personnel Administration		424578	447980	523686		523686	
4191-4193	Planning & Zoning		47500	39655	47620		47620	
4194	General Government Buildings		49067	102091	61779		61779	
4195	Cemeteries		2200	2140	2450		2450	
4196	Insurance		25722	27707	28250		28250	
4197	Advertising & Regional Assoc.							
4199	Other General Government		11100	10412	8300		8300	
<b>PUBLIC SAFETY</b>								
4210-4214	Police		316364	320999	312536		312536	
4215-4219	Ambulance							
4220-4229	Fire		144425	141155	172232		172232	
4240-4249	Building Inspection		23402	13307	22070		22070	
4290-4298	Emergency Management		2800	3821	11640		11640	
4299	Other (Including Communications)		42918	47367	43275		43275	
<b>AIRPORT/AVIATION CENTER</b>								
4301-4309	Airport Operations							
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration							
4312	Highways & Streets		478672	657668	525322		525322	
4313	Bridges							





# BUDGET 2008 MS-7 & MS-4 (State Reports)

MS-7 Budget - Town of New Durham FY 2008

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			OP Bud.		Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#			Warr.	Art.#	Prior Year As	Approved by DRA	Expenditures		(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
HIGHWAYS & STREETS cont.												
4316	Street Lighting				6456		6325		6800		6800	
4319	Other				124661		131734		129040		129040	
SANITATION												
4321	Adminstration											
4323	Solid Waste Collection											
4324	Solid Waste Disposal				282831		257444		266224		266224	
4325	Solid Waste Clean-up											
4326-4329	Sewage Coll. & Disposal & Other											
WATER DISTRIBUTION & TREATMENT												
4331	Administration											
4332	Water Services											
4335-4339	Water Treatment, Conserv.& Other											
ELECTRIC												
4351-4352	Admln. and Generation											
4353	Purchase Costs											
4354	Electric Equipment Maintenance											
4359	Other Electric Costs											
HEALTH/WELFARE												
4411	Adminstration				2500		2185		2400		2400	
4414	Pest Control				2328		3352		5263		5263	
4415-4419	Health Agencies & Hosp. & Other				4865		4121		5504		5504	
4441-4442	Administration & Direct Asstlt.				39274		14039		26000		26000	
4444	Intergovernmental Welfare Pymnts											
4445-4449	Vendor Payments & Other											

MS-7  
Rev. 07/07

## BUDGET 2008 MS-7 &amp; MS-4 (State Reports)

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		OP Bud.		Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
	Warr.	Art.#	Prior Year As	Approved by DRA	Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year	RECOMMENDED	NOT RECOMMENDED	Ensuing Fiscal Year	RECOMMENDED
CULTURE & RECREATION												
4520-4529	Parks & Recreation			63356	63523	73086			73086			
4550-4559	Library			76127	75800	86741			86741			
4583	Patriotic Purposes			3370	496	2500			2500			
4589	Other Culture & Recreation											
CONSERVATION												
4611-4612	Admin.& Purch. of Nat. Resources			3175	3175	2250			2250			
4619	Other Conservation											
4631-4632	REDEVELOPMNT & HOUSING											
4651-4659	ECONOMIC DEVELOPMENT											
DEBT SERVICE												
4711	Princ.- Long Term Bonds & Notes			47819	47819	77717			77717			
4721	Interest-Long Term Bonds & Notes			16330	16330	46427			46427			
4723	Int. on Tax Anticipation Notes			5000		5000			5000			
4790-4799	Other Debt Service											
CAPITAL OUTLAY												
4901	Land			166800	149405							
4902	Machinery, Vehicles & Equipment			27000	26000							
4903	Buildings											
4909	Improvements Other Than Bldgs.			62363	56561							
OPERATING TRANSFERS OUT												
4912	To Special Revenue Fund											
4913	To Capital Projects Fund											
4914	To Enterprise Fund											
	Sewer-											
	Water-											







MS-7 Budget - Town of New Durham FY 2008

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.								
	Electric-							
	Airport-							
4915	To Capital Reserve Fund *		375145	375145				
4916	To Exp.Tr.Fund-except #4917 *		86000	86000				
4917	To Health Maint. Trust Funds *							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
OPERATING BUDGET TOTAL			3286037	3462622	2843558		2843558	

\* Use special warrant article section on next page.

## **\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	0	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)
ACCT.#								
4915	Previously Established CRF	7			234800		234800	
4915	Municipal Land Acquisition CRF	8			25000		25000	
4915	Smith Ballfield CRF	9			5000		5000	
4915	Previously Established Expendable Trusts	14			62000		62000	
SPECIAL ARTICLES RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	326800	XXXXXXXXXX	326800	XXXXXXXXXX

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**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

**"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.**

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			Appropriations		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#		Warr. Art.#	Prior Year As Approved by DRA	Actual Expenditures Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
4901	Road Reconstruction & Paving	6			96546		96546	
4901	Road Improvement	22				110000		110000
4902	Police Vehicle Acquisition	10			31268		31268	
4902	FD Rescue/Pumper Lease	4			58800		58800	
4902	HD 4x4 Plow Truck	11			110000		110000	
4909	March's Pond Dam Improvements	3			620000		620000	
4909	Milfoil Treatment	12			7000		7000	
4909	Engineering Costs	15			14500		14500	
4909	Fuel Line Upgrade	13			8000		8000	
INDIVIDUAL ARTICLES RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	946114	XXXXXXXXXX	946114	XXXXXXXXXX



# BUDGET 2008 MS-7 & MS-4 (State Reports)

MS-7

Budget - Town of New Durham

FY 2008

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes - General Fund		37200	37200	0
3180	Resident Taxes				
3185	Timber Taxes		5000	4809	5000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		48000	54788	50000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		300	314	300
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		16750	17386	17000
3220	Motor Vehicle Permlt Fees		430000	449952	435000
3230	Building Permits		13000	25091	15000
3290	Other Licenses, Permits & Fees		9000	10089	10000
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		0	209486	0
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues		10543	19330	10543
3352	Meals & Rooms Tax Distribution		107546	107546	107546
3353	Highway Block Grant		91864	91864	96547
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		8500	12652	6000
3379	<b>FROM OTHER GOVERNMENTS</b>		0	5347	5500
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		30000	57248	35000
3409	Other Charges		475	1075	1000
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property		1200	1200	10000
3502	Interest on Investments		45000	66344	55000
3503-3509	Other		7500	9881	5000
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds		2500	3334	2500
3913	From Capital Projects Funds		2600	2969	2500



# BUDGET 2008 MS-7 & MS-4 (State Reports)

MS-7

Budget - Town of New Durham

FY 2008

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		11788	108896	105018
3916	From Trust & Fiduciary Funds		3000	1112	1500
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				620000
	Amounts VOTED From F/B ("Surplus")				14500
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			881766	1297913	1610454

## \*\*BUDGET SUMMARY\*\*

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	3286037	2843558	2843558
Special Warrant Articles Recommended (from pg. 6)		326800	326800
Individual Warrant Articles Recommended (from pg. 6)		946114	946114
TOTAL Appropriations Recommended		4116472	4116472
Less: Amount of Estimated Revenues & Credits (from above)	881766	1610454	1610454
Estimated Amount of Taxes to be Raised		2506018	2506018

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$402707  
(See Supplemental Schedule With 10% Calculation)



# REVENUE PROJECTIONS 2008

Account	2006 Revenues MS-4	2007 Revenues MS-4	End of Yr. 07 Final Receipts	2008 Estimates for '08 Tax Rate
<b>Revenue from Taxes</b>				
*3120 Land Use Change Tax	\$36,300	\$37,200	\$37,200	\$0
3185 Yield Taxes	\$10,000	\$5,000	\$4,809	\$5,000
3189 Gravel Tax	\$300	\$300	\$314	\$300
3190 Interest & Penalties	\$30,000	\$48,000	\$54,788	\$50,000
<b>Licenses, Permits &amp; Fees</b>				
3210 Business Licenses & Permits	\$14,000	\$16,750	\$17,386	\$17,000
3220 Motor Vehicle Permit Fees	\$432,000	\$430,000	\$450,161	\$435,000
3230 Building Permit Fees	\$15,000	\$13,000	\$25,091	\$15,000
3290 Other Licenses/Permits	\$10,000	\$9,000	\$10,101	\$10,000
<b>3311 FEMA</b>	<b>\$66,934</b>		<b>\$209,460</b>	
<b>From State of New Hampshire</b>				
3353 Highway Block Grant	\$95,440	\$91,864	\$91,864	\$96,547
3359 Rooms & Meals Tax	\$87,432	\$107,546	\$107,546	\$107,546
3359 Shared Revenues	\$10,543	\$10,543	\$19,330	\$10,543
3359 Grants	\$0	\$8,500	\$12,652	\$6,000
<b>From Other Governments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,347</b>	<b>\$5,500</b>
<b>Charges for Services</b>				
3401-3404 Income from Depts.	\$29,000	\$30,000	\$57,209	\$35,000
3409 Other /Cemetery Rev	\$1,675	\$475	\$1,075	\$1,000
3501 Sale of Municipal Property	\$50	\$1,200	\$1,200	\$10,000
3502 Interest on Investments	\$18,000	\$45,000	\$66,265	\$55,000
3504-3509 Other	\$26,000	\$7,500	\$8,517	\$5,000
<b>Interfund Operating Transfers In</b>				
3912 Ambulance Spec. Rev. Fund	\$123,500	\$2,500	\$2,500	\$2,500
3913 Capital Projects Fund	\$0	\$2,600	\$2,969	\$2,500
3915 Capital Reserve Funds	\$0	\$11,788	\$108,895	\$105,018
3916 Trust & Fiduciary Funds	\$1,500	\$3,000		\$1,500
<b>Other Financing Sources</b>				
3939 Surplus off-setting capital	\$11,000			
Use of Undesignated Fund Bal.	\$0	\$0	\$0	
3934 Proceeds of Bonds & Notes				\$797,000
<b>Totals</b>	<b>\$1,018,674</b>	<b>\$881,766</b>	<b>\$1,294,679</b>	<b>\$1,772,954</b>
Note 1: Emer. Appro. Marchs Pond Dam		\$25,000		

Note 2: CRF \$32268 PD/\$73750 Truck

Note 3: Bonds/March Pond/Fire Truck



# APPROVED HOUSEKEEPING WARRANT ARTICLES

The following articles were approved, until rescinded, by the voters at prior Town Meetings. The voters may reverse these decisions by a majority vote at any subsequent Town Meeting, provided an article is included on the Warrant. An article may be placed on the warrant by the Board of Selectmen or by petition {RSA 40:13 II-a (b)}.

## **Adopted Town Meeting 1994 Article 7:**

Shall the town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or a private source which becomes available during the fiscal year?

## **Adopted Town Meeting 1994 Article 6:**

Shall the Town vote to accept the provisions of RSA 31:95-e providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept gifts of personal property, other than money, which may be offered to the Town for any public purpose? The Selectmen must hold a public hearing before accepting such gift and the acceptance shall not bind the Town to raise, appropriate, or expend any public funds for the operation, maintenance, repair or replacement of any such personal property?

## **Adopted Town Meeting 1994 Article 5:**

Shall the Town vote to accept the provisions of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to borrow money in anticipation of taxes?

## **Adopted Town Meeting 1994 Article 8:**

Shall the Town vote to accept the provisions of RSA 80:80 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to administer, sell, or otherwise dispose of any tax lien or real estate acquired by tax title or otherwise, by public auction, by advertised sealed bids, or to otherwise dispose of as justice may require, providing that if such property is to be sold at public auction, then the same shall be advertised sixty (60) days in advance of sale and again forty-five (45) days in advance of sale with notice posted in three public places and two local newspapers of wide circulation for two consecutive weeks?

## **Adopted Town Meeting 1994 Article 9:**

Shall the Town vote to authorize indefinitely, until specific rescission of such authority, the Selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the Selectmen and their agent?



# APPROVED HOUSEKEEPING WARRANT ARTICLES

## **Adopted Town Meeting 1997 Article 24**

Shall the Town vote to accept the provisions of RSA 202-A:4-d providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the Library Trustees shall be deemed to bind the town or the Library Trustees to raise, appropriate, or expend any public funds for the operation, maintenance, repair or replacement of such personal property?

## **Adopted Town Meeting 1998 Article 3**

Shall the Town vote to accept the provisions of RSA 31:19 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?

## **Adopted Town Meeting 2006 Article 18**

Shall the town vote to accept the provisions of RSA 41:9-a providing that any town at an annual meeting may adopt an article authorizing the Board of Selectmen indefinitely, until specific rescission of such authority, to establish or amend fees in which a license or permit is required as part of the regulatory process?

# NEW DURHAM TOWN TALENT BANK APPLICATION

*"Good Government Starts with You"*

If you are interested in serving on a town committee or wish to volunteer for any vacancy, please complete this form and mail it to:  
***Board of Selectmen, Talent Bank, PO Box 207, New Durham, NH 03855***

Name

Home Telephone

Address

Committee Interest

Experience

Education or Special Training

Previous Municipal Offices held, or similar volunteer experiences







# *General Information*

Exemptions: If you are elderly, disabled, a veteran, veteran's spouse or veteran's widow, you may be eligible for a tax exemption, credit, abatement or deferral. Please call the Assessor's office for details. Deadline for application – April 15th.

Tel: 603-859-2091

Current Use Taxation: If you have ten acres or more of undeveloped land, you may be eligible for Current Use taxation. Please call the Assessor's office for details. Deadline for application – April 15th.

Tel: 603-859-2091

Voting: Town Elections: March 11, 2008

Town Meeting: March 12, 2008

If you have not registered to vote, you may do so on the day of elections. You will be asked to show proof of age, citizenship and domicile.

Dog Registration Required: All dogs, including puppies over four months old, must be registered under State law by April 30. After said date, late fines and civil forfeitures will accrue.





*Town Hall*